

**Walworth County Board of Supervisors
Executive Committee Meeting Minutes
Monday, February 14, 2022
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair David Weber called the meeting to order at 10:00 a.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair David Weber; Vice Chair Daniel Kilkenny; Supervisors Brian Holt, Susan Pruessing, and Nancy Russell. A quorum was declared.

Others in Attendance

County Board Supervisors: Ryan Simons and Rick Stacey.

County Staff: Walworth County Administrator Mark W. Luberda; Corporation Counsel/Director-Land Use and Resource Management (LURM) Michael Cotter; Director-Health and Human Services (HHS)/Superintendent of County Institutions Carlo Nevicosi; and Director-Public Works Richard Hough.

On motion by Supervisor Holt, second by Vice Chair Kilkenny, the agenda was approved with no withdrawals.

On motion by Supervisor Holt, second by Supervisor Russell, the January 17, 2022 Executive Committee meeting minutes were approved.

Public Comment – There was none.

Consent Items – expense/mileage reimbursement claims submitted by:

7a. Ann Seaver, citizen member on Board of Adjustment, in the amount of \$26.97

7b. Rose Smith-Miller, citizen member on Board of Adjustment, in the amount of \$57.12

Supervisor Holt offered a motion, second by Supervisor Russell, to approve the expense/mileage reimbursement claims submitted by Ann Seaver and Rose Smith-Miller. Motion carried 5-0.

Appointments. Recommendations regarding County Administrator's nominations:

8a. Barrett Memorial Library Board (Williams Bay) – appointment of Bob Waddell

Supervisor Russell offered a motion, second by Supervisor Holt, to approve the appointment of Bob Weddell to the Barrett Memorial Library Board. Motion carried 5-0.

Unfinished Business

9a. Resolution No. **-03/22 Supporting the Need for Statewide Efforts for Enhanced Regulation and Enforcement Prohibiting Puppy Mills

Walworth County Administrator Mark W. Luberda briefly summarized the resolution; which requests from the state:

- Enhanced animal welfare laws
- Increased enforcement efforts and resources to stop puppy mills
- Creation of consistent uniform statewide approach for curtailing puppy mills, protecting consumers, and preventing animal abuse and mistreatment related to puppy mills.

Supervisor Holt offered a motion, second by Vice Chair Kilkenny, to approve the resolution Supporting the Need for Statewide Efforts for Enhanced Regulation and Enforcement Prohibiting Puppy Mills. Motion carried 5-0.

Discussion ensued relative to engaging other counties to join the effort. Luberda clarified that the goal is to have the Wisconsin Counties Association (WCA) include this resolution with their agenda for next year.

New business

10a. Correspondence from Sheriff Kurt Picknell regarding the resignation of Walworth County Clerk Kimberly Bushey
Vice Chair Kilkenny offered a motion, second by Supervisor Holt, to accept the resignation of Walworth County Clerk Kimberly Bushey. Motion carried 5-0.

Chair Weber shared his appreciation for Clerk Bushey's years of service to Walworth County.

10b. Correspondence from Deputy County Clerk Susi Pike regarding the resignation of Walworth County Clerk Kimberly Bushey and requesting the opportunity to serve Walworth County.

Supervisor Holt offered a motion, second by Vice Chair Kilkenny, to receive and place on file correspondence received from Susi Pike. Motion carried 5-0.

10c. Discussion regarding filling the impending vacancy of the Walworth County Clerk position

Luberda gave a brief overview of options provided by State statute. He informed the committee that the County Board may appoint a successor to finish the remainder of the term; request a special election to be held this fall; or appoint an individual pending results of a special election. Discussion ensued with Vice Chair Kilkenny, Supervisor Russell, and Supervisor Stacey all speaking in favor of appointing Susi Pike for the remainder of the term. Luberda suggested a motion to move the appointment forward to County Board directing the Administrator work with Corporation Counsel to create a resolution making the appointment effective upon the resignation. **Vice Chair Kilkenny offered a motion, second by Supervisor Russell, to recommend Susi Pike be appointed as Walworth County Clerk for the remainder of the term. Motion carried 5-0.**

10d. Resolution No. **-03/22 Removing Cindy Wrobel as a Walworth County Humane Officer

Supervisor Holt offered a motion, second by Supervisor Russell, to accept the resolution Removing Cindy Wrobel as a Walworth County Humane Officer. Corporation Counsel/Director-Land Use and Resource Management (LURM) Michael Cotter clarified there were two Human Officers serving concurrently, thus no new appointment is necessary as, Kristen Perry will continue to serve the remainder of the term. **Motion carried 5-0.**

Reports/announcements by Chairperson – There was none.

Confirmation of next meeting date and time: The next meeting was confirmed for Monday, March 14, 2022 at 10:00 a.m.

Claims and Litigation

13. The committee may discuss the following topic(s) in open session. The committee convened in closed session **at approximately 10:21 a.m. on motion and second by Supervisor Holt and Vice Chair Kilkenny** pursuant to the exemption contained in Section 19.85(1)(g) of the Wisconsin Statutes, “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved,” relative to the items listed below. A roll call vote was conducted and all members present voted “aye.” Supervisor Ryan Simons; County Administrator Mark W. Luberda; Corporation Counsel/Director-LURM Michael Cotter; and Director-Public Works Richard Hough remained in closed session. Director-HHS/Superintendent of County Institutions Carlo Nevicosi; Vice Chair Kilkenny; and Supervisors Susan Pruessing and Nancy Russell remained on the telephone.

- a) Claim for Vehicle Damage – William C. Allen
- b) Claim for Property Damage – United Methodist Church of Delavan

The committee reconvened in open session at 10:25 a.m. on motion and second by Supervisor Holt and Supervisor Russell.

Supervisor Holt offered a motion, second by Vice Chair Kilkenny, to proceed as discussed in closed session and place both Items a) and b) on next month’s Executive Committee agenda. Motion carried 5-0.

Adjournment

On motion and second by Supervisor Holt and Vice Chair Kilkenny, Chair Weber adjourned the meeting at 10:26 a.m.