

**Walworth County Board of Supervisors
Finance Committee and Human Resources Committee
Special Joint Meeting Minutes
Tuesday February 12, 2019
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

The meeting was called to order at 2:15 p.m. by Chair Nancy Russell.

Roll call was conducted with the following members present:

Finance Committee: Chair Nancy Russell, Vice Chair Jerry Grant, and Supervisors Dan Kilkenny and William Norem. Supervisor Kathy Ingersoll was absent. A quorum was declared.

Human Resources Committee: Chair Tim Brellenthin, Vice Chair Ken Monroe, and Supervisors Susan Pruessing and Rick Stacey. Supervisor Kathy Ingersoll was absent. A quorum was declared.

Others in Attendance:

County Board members: Supervisors David Weber and Charlene Staples

County staff: Deputy County Administrator-Finance Nicki Andersen; Comptroller Jessica Conley; Deputy Corporation Counsel/Director of Land Use and Resource Management Michael Cotter; Risk/Benefits Manager Lisa Henke; Director-Public Works Richard Hough

On motion by Supervisor Stacey, seconded by Vice Chair Grant, the agenda was approved by voice vote.

On motion by Vice Chair Monroe, seconded by Supervisor Pruessing, the January 16, 2019 Human Resources Committee meeting minutes were approved by voice vote.

On motion by Vice Chair Grant, seconded by Supervisor Norem, the January 17, 2019 Finance Committee meeting minutes were approved by voice vote.

Public comment – There was none.

Unfinished Business – There was none.

New Business

- Nomination of Jessica Conley as Finance Director

Supervisor Norem made a motion, seconded by Supervisor Stacey, to approve the nomination of Jessica Conley as Finance Director. Motion carried: Finance Committee 4-0 and Human Resources Committee 4-0.

- Ordinance 1162-02/19 Amending Chapter 15 of the Walworth County Code of Ordinances Relating to a Position Title Change in Finance

Vice Chair Grant made a motion, seconded by Supervisor Stacey, to approve Ordinance 1162-02/19 Amending Chapter 15 of the Walworth County Code of Ordinances Relating to a Position Title Change in Finance. Motion carried: Finance Committee 4-0 and Human Resources Committee 4-0.

- Resolution 71-02/19 Authorizing the County Administrator to Execute an Employment Agreement By and Between Walworth County and Jessica Conley as Finance Director

Vice Chair Monroe made a motion, seconded by Supervisor Stacey, to approve Resolution 71-02/19 Authorizing the County Administrator to Execute an Employment Agreement By and Between Walworth County and Jessica Conley as Finance Director. Motion carried: Finance Committee 4-0 and Human Resources 4-0.

Confirmation of next meeting dates and times:

- Human Resources Committee – Wednesday February 20, 2019 at 3:30 p.m.
- Finance Committee – Thursday February 21, 2019 at 9:30 a.m.

Adjournment

On motion by Supervisor Norem, seconded by Supervisor Stacey, Chair Russell adjourned the Joint Finance Committee and Human Resources Committee meeting at 2:19 p.m.

Submitted by Betsy Stanek, Administrative Clerk II. Meeting minutes were approved by the Human Resources Committee on February 20, 2019 and by the Finance Committee on February 21, 2019.