

Walworth County Board of Supervisors
February 3, 2020 Transportation Coordinating Committee Meeting Minutes
Walworth County Government Center, County Board Room 114
100 W. Walworth Street, Elkhorn, Wisconsin

The meeting was called to order by Chair Nancy Russell at 1:32 p.m.

Roll call was conducted, and all members were present: Chair Nancy Russell, Vice Chair Andrew Kerwin; Health and Human Services (HHS) Board Chair Ken Monroe, HHS Administrative Analyst Lisa Kadlec, and Citizen Members Eric Russow and Shawn Davenport. Citizen Member Michael McKay was absent.

Others in Attendance

County Staff: County Administrator Mark Luberd; Advisor to the County Administrator David Bretl; Health and Human Services Manager – Long Term Care Randy Kohl; Office Supervisor/Mobility Manager Nicole Hill; Senior Accountant Natasha Gantenbein

Members of the Public: Cynthia Simonsen, Executive Director of VIP Services; Albert Stanek, Whitewater, WI

On motion by Supervisor Ken Monroe, second by Citizen Member Eric Russow, the agenda was approved with no withdrawals.

On motion by Supervisor Monroe, second by Citizen Member Russow, the January 13, 2020 meeting minutes were approved.

Public Comment – There was none.

New Business

- Wal-to-Wal Dial-a-Ride budget update and fare changes

Advisor to the County Administrator David Bretl said the Finance Committee recommended a slight change which is included in the meeting packet. **Supervisor Monroe made a motion, second by Vice Chair Andrew Kerwin, to approve the additional increase for Seniors, Children, Disabled fare to \$3.50.**

- Update to agency fare and voucher policies regarding expiration date of vouchers
Office Supervisor/Mobility Manager Nicole Hill distributed information on changes for agency fare vouchers, which also included proposed policy changes. **Vice Chair Kerwin made a motion, second by Citizen Member Russow, to approve the proposed changes to Policy 4.2 and Policy 4.3 related to agency fares and vouchers. Motion carried 6-0.**

Transportation Financial Summary

Senior Accountant Natasha Gantenbein presented the summary included in the packet.

Monthly Ridership

Hill presented the average weekday demand and said she will have additional graphs with more information at the March meeting.

VIP Services report of any “turn down” requests for service

Executive Director of VIP Services Cynthia Simonsen reported there were a total of twelve turndowns in January; nine from the ride share program and three from the specialized program.

Announcements – Hill announced Walworth County was awarded the Capital Grant to purchase a new van and the purchasing process has begun.

Confirmation of next meeting: The next meeting was scheduled for March 2, 2020 at 1:30 p.m., which will consist of a public hearing on fare changes.

Adjournment

On motion and second by Supervisor Monroe and Citizen Member Russow, Chair Russell adjourned the meeting at 1:50 p.m.

Submitted by Betsy Stanek, Administrative Assistant. Meeting minutes were approved by the Committee at the March 2, 2020 meeting.