

Walworth County Board of Supervisors
Thursday, January 23, 2020 Finance Committee Meeting Minutes
Walworth County Government Center, County Board Room 114
100 W. Walworth Street, Elkhorn, Wisconsin

Chair Nancy Russell called the meeting to order at 9:30 a.m.

Roll call was conducted and the following members were present: Chair Nancy Russell, Vice Chair Jerry Grant, and Supervisors Dan Kilkenny and William Norem. Supervisor Kathy Ingersoll was absent. A quorum was declared.

Others in Attendance

County staff: County Administrator Mark Luberd; Advisor to the County Administrator David Bretl; County Treasurer Valerie Etzel; Finance Director Jessica Conley; Superintendent of County Institutions Elizabeth Aldred; Director of Human Resources Kate Bishop; Sheriff Kurt Picknell; Undersheriff Dave Gerber; Office Supervisor/Mobility Manager Nicole Hill; Sheriff's Office Business Manager Sarah Richards; Comptroller Todd Paprocki; Benefits Manager Lisa Henke; Deputy County Highway Commissioner Barry Pierce; Senior Accountant Natasha Gantenbein; Corporation Counsel/Director of Land Use Resource Management (LURM) Michael Cotter

Members of the Public: Brian Schuk and Gary Dunham, Village of Bloomfield

On motion by Supervisor William Norem, second by Vice Chair Jerry Grant, the agenda was approved with no withdrawals.

On motion by Vice Chair Grant, second by Supervisor Norem, the December 19, 2019 Joint Public Works Committee and Finance Committee meeting minutes were approved.

Public Comment – There was none.

Unfinished Business – There was none.

Consent Items

Chair Russell requested that item 8.C.1 be considered separately. **Supervisor Norem made a motion, second by Vice Chair Grant, to approve the remainder of the consent items. Motion carried 4-0.**

8A, Budget Amendments

2019

- 1) Health and Human Services
 - a) HS026 – Increased secure detention placements for youth
 - b) HS027 – Increased laboratory services in Children & Families Division
- 2) Lakeland Health Care Center
 - a) LH011 – Increased Medicare Part B Services

2020

- 3) Human Resources
 - a) HR001 – Increase budget for self-insurance stop loss premium
- 4) Health and Human Services
 - a) HS001 – Remove Women's Wrap Grant funds
 - b) HS002 – Reallocate payroll budget to reflect staffing changes

8B, Waivers of Competition

- 1) Health and Human Services
 - a) Psychiatrists/Psychologists – Ortell
 - b) Psychiatrists/Psychologists – PKM Clinical Solutions
 - c) Nurse Practitioner – Ray
 - d) Nurse Practitioner - Pease

8C, Bids/Contracts

- 1) Cooperative Purchasing Contract Transactions Greater than \$100,000
 - a) Sheriff Vehicles – State contract with Ewald’s Hartford Ford, LLC

Finance Director Jessica Conley said the budgeted amount was \$389,820 and purchase price was \$340,000. She explained this is the first time the County has used this form and asked the Committee to consider using this process for similar purchase contract transactions in the future. **Supervisor Norem made a motion, second by Vice Chair Grant, to approve the contract. Motion carried 4-0.**

8D, Reports

- 1) Quarterly Delinquent Tax Report – 4th quarter 2019
- 2) Quarterly Property Loss Report – 4th quarter 2019
- 3) Update on tax incremental financing districts (TIDs)
- 4) Out-of-state travel
 - a) Finance/Purchasing
 - 1) Vanessa Mann, Sourcing in the Public Sector, Conway, SC
 - b) Health and Human Services
 - 1) Karen Gillingham, Consumer Transport, Omaha, NE

New Business

- Correspondence from Attorney Brian A. Schuk regarding Intergovernmental Agreement by and between Walworth County and the Village of Bloomfield Corporation Counsel/Director of Land Use Resource Management (LURM) Michael Cotter explained he hopes this is successful and can be used as a model going forward. He is seeking approval for the Treasurer and Corporation Counsel to finalize the agreement with a few minor changes. The taxes have not been paid on this parcel since 2009 and the Village of Bloomfield is ready to take ownership, assuming the former owner does not come back with a payment at the last minute. **Supervisor Kilkenny made a motion, second by Vice Chair Grant, to approve the agreement with Corporation Counsel making necessary adjustments.** Cotter noted this is something he would like to see done in the future for parcels with similar issues. Discussion ensued. **Motion carried 4-0.**

- Resolution **-02/20 Accepting a Donation of \$23,000 from Dale and Nina Slowik for the Purchase of a K9 Unit for the Sheriff’s Office
Sheriff Kurt Picknell explained this would be adding a third canine unit, which would allow for coverage across all shifts. He expressed his appreciation to Dale and Nina Slowik for their donation and noted this would result in a minimal cost to the County. **Supervisor Kilkenny made a motion, second by Supervisor Norem, to recommend approval of the resolution accepting a donation of \$23,000 from Dale and Nina Slowik for the purchase of a K9 unit for the Sheriff’s Office. Motion carried 4-0**

- Resolution **-02/20 Authorizing the Addition of Health and Human Services Dementia Care Specialist Grant under the Aging and Disability Resource Center Grant to Previously Established Pre-approved Recurring Grants List

Vice Chair Grant made a motion, second by Supervisor Norem, to recommend approval of the resolution authorizing the addition of Health and Human Services Dementia Care Specialist Grant under the Aging and Disability Resource Center Grant to Previously Established Pre-approved Recurring Grants list. Motion carried 4-0.

- Resolution **-02/20 Authorizing the Closure of CTH X (CTH X from Rock County Line to Delavan) and Transferring Remaining Funds to the Road and Bridge Construction Committed Fund Balance

Vice Chair Grant made a motion, second by Supervisor Norem, to recommend approval of the resolution authorizing the closure of CTH X (CTH X from Rock County Line to Delavan) and Transferring Remaining Funds to the Road and Bridge Construction Committed Fund Balance. Motion carried 4-0.

- Resolution **-02/20 Authorizing the Closure of Judicial Center Study/Renovation Project and Transferring Remaining Funds to General Fund Building and Equipment Committed Fund Balance for the Year Ended December 31, 2019

Vice Chair Grant made a motion, second by Supervisor Norem, to recommend approval of the resolution authorizing the closure of Judicial Center Study/Renovation Project and Transferring Remaining Funds to General Fund Building and Equipment Committed Fund Balance for the Year Ended December 31, 2019. Motion carried 4-0.

- Public Works write-off of uncollectible accounts

Discussion ensued. **Supervisor Kilkenny made a motion, second by Supervisor Norem, to approve Public Works write-off of uncollectible accounts. Motion carried 4-0.**

- Update regarding 2020 transportation program budget

Office Supervisor/Mobility Manager Nicole Hill referred to the memo included in the meeting packet and discussion followed regarding ways to avoid a similar funding issue in the future. Hill spoke with the Department of Transportation (DOT) and they agreed the proposed fare would be in line with other programs in the state. She noted if the increase is approved, there will need to be an additional Transportation Coordinating Committee (TCC) meeting on February 3, 2020 and a public hearing on March 2, 2020. **Supervisor Norem made a motion, second by Vice Chair Grant, to increase the rate for Seniors, Disabled, Children under 18 to \$3.50. Motion carried 4-0.**

Correspondence – There was none.

Confirmation of next meeting: The next meeting was confirmed for Thursday, February 20, 2020 at 9:30 a.m.

Adjournment

On motion and second by Vice Chair Grant and Supervisor Norem, Chair Russell adjourned the meeting at 10:19 a.m.