

**Walworth County Board of Supervisors  
Health and Human Services Board Meeting Minutes  
Wednesday, January 22, 2020  
Walworth County Government Center  
County Board Room 114  
100 West Walworth Street, Elkhorn, WI 53121**

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The meeting was called to order at 2:00 p.m. by Chair Monroe.

Roll call was conducted. Members present included Chair Kenneth Monroe, Vice Chair Tim Brellenthin, Supervisors William Norem, Charlene Staples, Citizen Representatives Monica Los, Sandra Wagie-Troemel and William Wucherer. Supervisor Kathy Ingersoll and Citizen Representative Dr. Richard Terry were absent. A quorum was declared.

**Others in Attendance:**

County Board Supervisors: Nancy Russell

County Staff: Superintendent of County Institutions Elizabeth Aldred; Deputy Director of Health and Human Services (HHS) Carlo Nevicosi; County Administrator Mark Luberdia; Advisor to County Administrator David Bretl; Children and Families Division Manager Lisa Broll; Behavioral Health Unit Manager Amy Hart; Long Term Care Manager Randy Kohl; Family and Children's Services Specialist Alexandria Moran; and Children's Ongoing Supervisor Alisari Mansky

Members of the public: Michael R. Bell; Susan B. Bell; Mary B. Koss; and Pat Weeden

**Vice Chair Brellenthin offered a motion, second by Citizen Representative Wucherer, to approve the agenda with one amendment: 1) Item 8a, St. John in the Wilderness Recognition, to follow Public Comment. The agenda as amended was approved with no withdrawals.**

**On motion by Vice Chair Brellenthin, second by Supervisor Staples, the minutes of the December 11, 2019 meeting were approved.**

**Public Comment** – There was none.

**New Business**

- St. John in the Wilderness Recognition

Children and Families Division Manager Lisa Broll introduced and formally recognized Mary Koss and Susan Bell from St. John in the Wilderness for their dedication and efforts of providing the children and families of our community with food, gifts and other necessities during the holiday season. St. John in the Wilderness has helped over 399 families over the past 13 years.

**Unfinished Business**

- Behavioral Health Case Manager 2019 Revenue

Superintendent of County Institutions Elizabeth Aldred provided a review of the revenues received and offsetting expenses for the Comprehensive Community Services (CCS) program. The CCS program is 100% reimbursable through Medicaid. The Behavioral Health Case Manager position generated \$38,000 in Medicaid revenue and actual cost of the position in 2019 was \$27,423.

- Update on Memorandum of Understanding with Law Enforcement

Deputy Director of Health and Human Services (HHS) Carlo Nevicosi stated considerable progress has been made relative to the Memorandum of Understanding (MOU) between Child Protective Services and law enforcement. The MOU was developed by the Walworth County Sheriff and the City of Delavan and Village of East Troy Police Chiefs. The MOU will be available for review by The Tree House and various Police Chiefs on Monday. The MOU will be presented at the next Law Enforcement Executive Committee meeting and it is anticipated that any proposed ordinance changes will be presented to the Executive Committee in February.

## New Business

- St. John in the Wilderness Recognition

This item was acted upon previously in the meeting.

- Authorization to Create Additional Deputy Director Position

Aldred distributed and gave a brief overview of a proposed organizational chart inclusive of a second Deputy Director position at Health and Human Services (HHS), which would provide direct oversight of both the Administrative and Long Term Care Managers. Aldred believes this will give HHS enough support to continue to grow, develop and provide services to the community, while allowing her to provide support to both HHS and Lakeland Health Care Center (LHCC) as they continue to grow and change. Advisor to County Administrator Bretl stated he contemplated either a second Deputy Director or another high level management position, when asking Aldred to step in as Superintendent. He does not believe this two Deputy Director Model will necessarily set precedence, as Walworth County is at a different place with skilled care facilities. The only reservation Bretl had was that the newly appointed County Administrator Mark Lubarda will need to review this request and be fully apprised of the budget. Discussion ensued. **Supervisor Staples offered a motion, second by Citizen Representative Wagie-Troemel, to approve the additional Deputy Director position in HHS. Motion carried 7-0.**

- Dementia Care Specialist Grant

Aldred gave a brief overview of the Dementia Care Specialist Grant that has been awarded to HHS by the Wisconsin Department of Health Services and requested permission to: 1) Accept the grant; 2) Create a Dementia Care Specialist (DCS) position; and 3) Place the Dementia Care Specialist Grant on the Pre-Approved Recurring Grants List. The grant is an ongoing annual award of \$80,000, which will support the DCS program. Discussion followed. **Citizen Representative Wucherer offered a motion, second by Supervisor Staples, to approve acceptance of the Dementia Care Specialist Grant and for it to be placed on the Pre-Approved Recurring Grants List. Motion carried 7-0.**

- Creation of Driver Positions

Aldred stated HHS is requesting authorization to create two part-time Driver positions for the purpose of delivering meals prepared by the Lakeland Health Care Center kitchen for the Senior Nutrition program. HHS will need to purchase a warming device for each vehicle. It is anticipated the cost would be approximately \$23,800 for both part-time positions, as opposed to vendor costs of \$35,000 for the service. HHS would be utilizing their vehicles and will require all drivers to have insurance in order to drive those vehicles. **Supervisor Staples offered a motion, second by Supervisor Norem, to move forward and approve the driver positions. Motion carried 7-0.**

- Urban and Rural Women's Substance Abuse Services Grant

Aldred stated HHS was notified on December 16, 2019 that they would not be receiving the Urban and Rural Women's Substance Abuse Services Grant, which was competitively bid this year. There were two full-time staff members providing services in the Women's Wraparound program who have transferred to two open Community Case Management positions in the Behavioral Health Division. Aldred requested permission to eliminate the two positions in the Women's Wraparound program and to remove this grant from the budget. Discussion ensued. **Supervisor Norem offered a motion, second by Vice Chair Brellenthin, to approve removal of the grant from the Pre-Approved Recurring Grants List and to approve the relocation of the two people. Motion carried 7-0.**

## Report(s)

- 2019 Wisconsin Medicaid Cost Report (WiMCR) Reimbursement

Aldred gave a brief overview of the 2019 Wisconsin Medicaid Cost Report (WiMCR) Reimbursement as indicated in Enclosure 8.

### Correspondence

- Referral from the County Board Outagamie County Resolution NO. 114-2019-20 – Urging the Governor and Legislature to Submit a Waiver Application from Centers for Medicare and Medicaid Services (CMS) of the Medicaid Institute for Mental Disease (IMD) Exclusion to Allow Federal Reimbursement of Short Term Acute Care and Transition Planning for Persons with Serious and Persistent Mental Illness

Aldred briefly explained the purpose of the referred Outagamie County Resolution urging the Governor and Legislature to apply for a waiver from Centers for Medicare and Medicaid Services (CMS) of the Medicaid Institute for Mental Disease (IMD) to allow payment by Medicaid, which would primarily be Winnebago as the provider for Walworth County. Aldred said the State has repeatedly refused application for the waiver, as they believe it will impact other funding, the way other riders are reviewed, and they don't believe this is beneficial for the counties. Discussion followed. **Supervisor Staples offered a motion, second by Citizen Representative Wagie-Troemel, to create a resolution in support of the Outagamie resolution and to have it forwarded to the Wisconsin Counties Association (WCA).** Discussion ensued relative to the table presented on Page 3 of Enclosure 9 and how it compares to Walworth County. Aldred and Nevicosi briefly explained how Walworth County has had significantly high bills in the past, upward to a million dollars a year, covering the various hospitals that individuals were sent to. **Motion carried 5-2. Supervisor Norem and Citizen Representative Wucherer voted No.**

### Announcements

- Holiday Care 2019 Update

Aldred gave a brief report on the Holiday Care program and considers it to be another successful year.

**Confirmation of Next Meeting** – The next meeting was confirmed for Wednesday, February 19, 2020 at 2:00 p.m.

### Adjournment

**On motion by Vice Chair Brellenthin, second by Citizen Representative Wagie-Troemel, Chair Monroe adjourned the meeting at 2:53 p.m.**

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Submitted by Patricia Sommers, Administrative Assistant. Meeting minutes are not considered final until approved by the committee at the next regularly scheduled committee meeting.