

**Walworth County Board of Supervisors
Children with Disabilities Education Board Meeting Minutes
Wednesday, January 20, 2021
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, WI 53121**

The meeting was called to order at 4:30 p.m. by Chair David Weber.

Roll call was conducted and the following members were present, either in person or remotely: Chair David Weber, Secretary Brian Holt, Supervisors Kenneth Monroe, Kathy Ingersoll, and Joseph H. Schaefer. A quorum was declared.

County Staff: County Administrator Mark W. Luberda; Director of Special Education Tracy Moate and Corporation Counsel/Director of Land Use Resource Management (LURM) Michael Cotter.

On motion by Secretary Holt, second by Supervisor Schaefer, the agenda was approved with no withdrawals.

On motion by Supervisor Monroe, second by Secretary Holt, the November 18, 2020 Children with Disabilities Education Board meeting minutes were approved.

Public Comment – There was none.

New Business

7a. Space Availability for Open Enrollment Requests 2021-2022

Director of Special Education Tracy Moate gave a brief summary of the process for determining space availability for open enrollment requests. Moate requested the Board reject any new Lakeland School open enrollment requests due to restrictions associated with the COVID-19 pandemic; including the need to reconfigure classrooms to meet social distancing requirements and re-assigning staff when necessary. **Secretary Holt offered a motion, second by Supervisor Monroe, to recommend that Lakeland School currently possesses no space availability due to staffing issues, social distancing requirements, and Lakeland School's COVID instructional/virtual learning plans that rely on staff/student familiarity. All requests by districts outside of Walworth County will follow the Section 9-51 Tuition Agreements., Section 9-52 Enrollment of non-resident students., Section 9-53 Procedure for non-resident student enrollment., and Section 9-54 Determination of available space for non-resident students. (Chapter 9, Article III of the Walworth County Code of Ordinances.) Motion carried 5-0.**

7b. Wisconsin Statutes 118.22 Renewal of Teacher Contracts

Moate referred to Pages 9-10 of the packet containing the Wisconsin Statutes relative to the renewal of teacher contracts. She requested approval to distribute the letters of intent to staff on February 22, 2021, with the expectation that responses will be returned by March 22, 2021. Moate noted the standard letter of intent does include verbiage stating the Board reserves the right to rescind any offer due to poor performance and/or derelict of duty. Also included is language relative to potential downsizing and/or financial implications resulting in Lakeland School being unable to fulfill a contract or intent agreements due to layoffs, etc. **Secretary Holt offered a motion, second by Supervisor Ingersoll, to proceed with distribution of the letters of intent for renewal of teacher contracts. Motion carried 5-0.**

7c. Establishing School Year Calendars

Moate distributed and briefly explained school year calendars Draft 1 and Draft 2, the difference between the two options being the scheduling of spring break. Moate confirmed both options meet the number of required days for teachers and students. Lakeland School staff voted in consideration of each, resulting in Draft 1 as the prevailing option. Secretary Holt pointed out a clerical error on Draft 1 with November vacation dates being noted as 25th &

27th. Moate agreed those dates should be amended to 25th & 26th. **Supervisor Monroe offered a motion, second by Secretary Holt, to adopt Draft 1 of Walworth County Children with Disabilities Education Board 2021-22 Calendar as amended. Motion carried 5-0.**

Reports and Correspondence

8a. CDEB Chair – There was none,

8b. CDEB Director

1. Emergency Drill Report

Moate referred to the Stop and Think lockdown drill, performed on December 14, 2020, allowing review of procedures by staff and students in the event of a real lock down and resulting in two classrooms finding their doors to be unlocked, which is against school requirements. Information pertaining to this drill is shared with all Lakeland School staff. **Supervisor Schaefer offered a motion, second by Supervisor Ingersoll to accept the Emergency Drill Report. Motion carried 5-0.**

2. Special Olympics Update

Moate spoke briefly regarding the polar plunge becoming a virtual event and provided an update relative to the winter games which will be held with athletes participating in snow shoe and downhill skiing competition. Preliminary competitions will be held in a more restrictive format with athletes using practice times to qualify; then forwarding those results on to the state in order to participate in the final competition in Wausau.

3. COVID-19 Update

Moate stated the last close contact positive COVID-19 event was December 10, 2020; totaling 13 close contact events since the beginning of the school year; 11 staff and 2 students. There has not been an internal spread by Lakeland School staff and/or students; all events were due to positive exposure outside of school then requiring close contact quarantine. Moate shared that physical, occupational, speech and language therapists, along with school psychologists qualify under the 1A grouping for receiving the COVID-19 vaccine; resulting in some staff having already started the series. A survey distributed to remaining staff showed approximately 73.8% were interested in receiving the COVID-19 vaccine, when it becomes available during the next phase. Moate received an interim COVID-19 infection control and mitigation measure for schools, from the Department of Public Instruction (DPI), essentially extending the mask mandate. Holt noted there is a federal mask mandate effective January 20, 2021.

Confirmation of next meeting – The next meeting was confirmed for Wednesday, February 17, 2021 at 4:30 p.m.

Adjournment

On motion by Supervisor Monroe, second by Supervisor Schaefer, Chair Weber adjourned the meeting at 4:57 p.m.