

**Walworth County Board of Supervisors
Lakeland Health Care Center Board of Trustees Meeting Minutes
Wednesday, January 18, 2023
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Kenneth Monroe called the meeting to order at 1:00 p.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Kenneth Monroe; Vice-Chair Kathy Ingersoll; Supervisors Brian Holt, Joseph H. Schaefer, and Ryan G. Simons. A quorum was declared.

Others in Attendance

County Staff: Walworth County Administrator Mark W. Luberda; Director-Health and Human Services/Superintendent of County Institutions Carlo Nevicosi; and Nursing Home Administrator Denise Johnson.

On motion by Supervisor Holt, second by Supervisor Schaefer, the agenda was approved with no withdrawals.

On motion by Supervisor Holt, second by Vice-Chair Ingersoll, the December 14, 2022 Lakeland Health Care Center Board of Trustees meeting minutes were approved.

Public Comment – There was none.

New Business

7a. Equipment Depreciation Funds

Director-Health and Human Services/Superintendent of County Institutions Carlo Nevicosi referenced his Memorandum included in the packet (Page 4); stating the shortfall in 2022 was the result of an inaccurate estimate of useful life for network switches and the call light system. **Supervisor Holt offered a motion, second by Supervisor Schaefer, to approve the budget amendment for equipment depreciation. Motion carried 5-0.**

Reports

8a. CIP Project Update

Nevicosi referenced Nursing Home Administrator Denise Johnson's Memorandum included on Page 6 of the packet; stating a project plan will be presented in February for the Board's review. Discussion ensued relative to the flexibility that the annual budget process allows for future decision making.

8b. Business Activity Report

Nursing Home Administrator Denise Johnson reviewed the Nursing Home Administrator's Report – November 2022 included in the packet (Page 7); summarizing worker's compensation, overtime, call-ins, average daily census, and aging balances. Johnson warned the Board that worker's compensation will increase significantly in next month's report due to an old claim from several years ago that was closed, and paid out in December.

8c. Hiring Update

Johnson referenced the Nursing Department Vacancies Report on Page 9 of the packet; highlighting that all positions in the dietary department are currently filled. Johnson shared that up to five resident assistants have been hired and are awaiting the approval for Lakeland Health Care Center to hold Certified Nurse Assistant (CNA) training classes. Johnson is hopeful the approval from the State will come for classes to resume in March.

8d. COVID Update

Johnson referred to and briefly detailed her Memorandum included in the packet (Page 10).

Correspondence – There was none.

Announcements – There were none.

Upcoming Events – There was none.

Confirmation of next meeting date and time: The next meeting was confirmed for Wednesday, February 22, 2023 at 1:00 p.m.

Adjournment

On motion and second by Supervisor Holt and Supervisor Schaefer, Chair Monroe adjourned the meeting at 1:16 p.m.

Submitted by Jennifer Stinnett, Administrative Assistant. Meeting minutes were approved by the Lakeland Healthcare Center Board of Trustees at the February 22, 2023 meeting.