

**Walworth County Board of Supervisors
Executive Committee Meeting Minutes
Monday, January 16, 2023
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Vice-Chair Brian Holt called the meeting to order at 10:00 a.m.

Roll call was conducted and the following members were present: Chair Susan Pruessing (arrived at 10:02 a.m.); Vice-Chair Brian Holt; and Supervisors Sheila T. Reiff, Rick Stacey, and Al Stanek. A quorum was declared.

Others in Attendance

County Board Supervisors: Kathy Ingersoll and Joanne Laufenberg.

County Staff: Walworth County Administrator Mark W. Luberda; Corporation Counsel/Director-Land Use and Resource Management Michael Cotter; Deputy County Clerk Patricia Sommers; Walworth County Sheriff David Gerber; and Walworth County Captain-Support Services Todd Neumann.

Members of the Public: Adam Borosch, Operation Manager-Live Nation.

On motion by Supervisor Stacey, second by Supervisor Reiff, the agenda was approved with no withdrawals.

On motion by Supervisor Stacey, second by Supervisor Stanek, the January 9, 2023 Special Executive Committee meeting minutes were approved.

Public Comment – There was none.

7. Public Hearing and Consideration of Alpine Valley Music Theatre 2023 Business and Sanitary License Application and Operation Plan

Vice-Chair Holt opened the Public Hearing at 10:01 a.m. **Supervisor Stacey offered a motion, second by Supervisor Stanek, to enter into the public hearing. Motion carried 4-0.** Those present were the same as listed above.

Operations Manager-Live Nation Adam Borosch stated that Alpine Valley is looking to repeat what was done in 2022; and described the number of planned shows along with expected crowd sizes. Walworth County Sheriff David Gerber noted a change to the amount of ticket surcharge to be charged for 2023. Gerber stated the surcharge is being increased to \$2.25 per ticket, and that the funds are used to offset costs incurred by the Sheriff's Office to operate a command center during events held at Alpine Valley. Corporation Counsel/Director-Land Use and Resource Management (LURM) Michael Cotter cited language added to the plan to address the need to cancel a concert due to safety concerns.

Vice-Chair Holt inquired if there were any testimonies either in favor or opposition of the license. Hearing none, **Supervisor Stacey offered a motion, second by Supervisor Stanek, to close the public hearing. Motion carried 5-0.** Vice-Chair Holt closed the public hearing at 10:09 a.m.

Vice-Chair Holt turned the meeting over to Chair Pruessing who arrived in-person at 10:02 a.m.

Vice-Chair Holt offered a motion, second by Supervisor Reiff, to approve the Alpine Valley Music Theatre 2023 Business and Sanitary License Application and Operation Plan. Motion carried 5-0.

Consent Items – expense/mileage reimbursement claims submitted by:

8a. Rose Smith-Miller, Board of Adjustment, in the amount of \$35.00

Vice-Chair Holt offered a motion, second by Supervisor Reiff, to approve the expense/mileage reimbursement claim submitted by Rose Smith-Miller. Motion carried 5-0.

Appointments. Recommendations regarding County Administrator's nominations:

9a. Health & Human Services Board – appointment of Ryan Simons

Supervisor Stacey offered a motion, second by Supervisor Reiff, to approve the appointment of Ryan Simons to the Health and Human Services Board. Motion carried 5-0.

Unfinished Business

10a. County Board Meeting Participation – Chapter 2 Review

Walworth County Administrator Mark W. Luberda provided six possible ordinance amendment options to the Committee, and included examples from other communities. Discussion ensued relative to the reflection of attendance in the minutes;

limiting the amount of times a Supervisor can attend County Board meetings remotely; requiring video attendance for quasi-judicial proceedings; and implications relative to limiting remote attendance. **Supervisor Stanek offered a motion, second by Supervisor Reiff, to implement Options #4, #5, and #6 in Luberda's Memorandum included in the packet (Pages 63-64) with an amendment to Option #4, to include language that Supervisors participating remotely must utilize a two-way video connection in quasi-judicial hearings.** Luberda clarified that language included in his memorandum focuses on County Board meetings, whereas quasi-judicial proceedings typically happen during Committee. Luberda suggested the Committee direct Corporation Counsel to draft the ordinance amendment in a way to include quasi-judicial proceedings at the Committee level. Supervisors Stanek and Reiff were in agreement with amending the original motion to include a referral to Corporation Counsel to draft as discussed and bring back to the Committee for review.

Supervisor Stacey requested the topic be brought back to Executive Committee at a future date to discuss parameters and re-evaluate in-person attendance. Vice-Chair Holt requested re-education of what qualifies as a quasi-judicial proceeding and that such a proceeding should be noted as such on agendas. Luberda affirmed that corrections to the ordinance will be presented at the next Executive Committee meeting and the topic will be addressed in full once again in September. **The motion as amended was approved 5-0.**

New Business

11a. Resolution No. *-02/23 Authorizing the Acceptance of Public Safety Answering Point (PSAP) Grant Funding for One Public Safety Answering Point per County and Adjusting Sheriff's Office and Recovery Grants Budgets for the Change in Funding Sources

Luberda stated that the Sheriff's Office was successful in receiving an award of grant funding to be used toward the Public Safety Answering Point (PSAP) freeing up more than \$200,000 in American Rescue Plan Act (ARPA) funding that had been budgeted toward the PSAP. Walworth County Captain-Support Services Todd Neumann shared that he is awaiting answers from the State relative to prorated support that may have been in error, but has no promise or guarantee that more funds will be awarded and is looking to proceed with the acceptance which is due by February 6. **Vice-Chair Holt offered a motion, second by Supervisor Stacey, to approve the resolution Authorizing the Acceptance of Public Safety Answering Point (PSAP) Grant Funding for One Public Safety Answering Point per County and Adjusting Sheriff's Office and Recovery Grants Budgets for the Change in Funding Sources. Motion carried 5-0.**

Reports/announcements by Chairperson – There was none.

Confirmation of next meeting date and time: The next meeting was confirmed for Monday, February 20, 2023 at 10:00 a.m.

14. Annual evaluation of the County Administrator. The committee convened in closed session **at approximately 10:54 a.m. on motion and second by Vice-Chair Holt and Supervisor Reiff** pursuant to the exemption contained in Section 19.85(1)(c) of the Wisconsin Statutes, "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility." A roll call vote was conducted and all members present voted "aye." Supervisor Joanne Laufenberg; County Administrator Mark W. Luberda; and Corporation Counsel/Director-LURM Michael Cotter remained in closed session. Supervisor Ingersoll remained on the telephone.

The committee reconvened in open session at 12:29 p.m. on motion and second by Vice-Chair Holt and Supervisor Reiff.

Vice-Chair Holt offered a motion, second by Supervisor Stacey, to continue discussion on the annual evaluation of the County Administrator to the February 20, 2023 and March 20, 2023 Executive Committee meetings. Motion carried 5-0.

Adjournment

On motion and second by Supervisors Stanek and Reiff, Chair Pruessing adjourned the meeting at 12:29 p.m.