

**Walworth County Board of Supervisors
Executive Committee Meeting Minutes
Monday, January 14, 2019
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair David Weber called the meeting to order at 9:00 a.m.

Roll call confirmed a quorum of members was present: Chair David Weber, Vice Chair Charlene Staples, and Supervisors Dan Kilkenny and Nancy Russell. Supervisor Susan Pruessing was absent.

Others in Attendance

County Board members: Supervisor Tim Brellenthin

County staff: County Administrator David Bretl; Sheriff Kurt Picknell; Jail Administrator John Delaney; Director-Public Works Richard Hough; Veterans Services Officer Nathan Bond; Clerk of Circuit Court Kristy Secord

Vice Chair Staples made a motion, seconded by Supervisor Kilkenny, to approve the agenda. Motion carried by voice vote.

On motion by Supervisor Russell, seconded by Vice Chair Staples, the minutes of the December 10, 2018 meeting were approved by voice vote.

Public Comment

Consent Items – expense/mileage reimbursement claims submitted by:

- Richard Kuhnke, Sr., county representative on WRRTC, in the amount of \$120.85
- Allan Polyock, county representative on WRRTC, in the amount of \$131.75
- John Roth, citizen representative on Board of Adjustment, in the amount of \$20.40
- Anna Seaver, citizen representative on Board of Adjustment, in the amount of \$38.53

Supervisor Kilkenny made a motion, seconded by Vice Chair Staples, to approve all of the expense/mileage reimbursement claims. Motion carried 4-0.

Appointments – Recommendations regarding County Administrator's nominations

Supervisor Kilkenny made a motion, seconded by Vice Chair Staples, to consider the appointment to the Traffic Safety Commission separately, and to approve the remainder of the appointments.

Motion carried 4-0.

- Community Action Board – appointment of Carlo Nevicosi
- Delavan Aram Library Board – appointment of Robert Gray Betzer
- Health and Human Services Board/Lakeland Health Care Center Board of Trustees – nominations for election of Supervisors Tim Brellenthin and William Norem
- Lakeshores Library System Board – appointment of Laurie Kant-Hull
- Local Emergency Planning Committee – appointment of Gary Rowland and Ashley Vickers
- Traffic Safety Commission – appointment of Tom Anthony

County Administrator David Bretl said the nominee, Tom Anthony, previously serviced on the Traffic Safety Commission as the educational representative; however, he has recently retired from Gateway Technical College. He expressed an interest to continue serving on the Commission, and the Commission

recommended Mr. Anthony be appointed as a citizen member because of his years of experience and insight. Bretl said a new educational representative would be appointed to replace Mr. Anthony. Director-Public Works Richard Hough suggested the ordinance be revisited to consider limiting the number of citizen representatives on the Commission. Supervisor Russell added that the Commission has a large number of members, and it would be difficult from a quorum perspective to add members. She noted that citizens are encouraged to attend Traffic Safety Commission meetings and provide input. **Supervisor Kilkenny made a motion, seconded by Supervisor Russell, to approve the appointment of Tom Anthony to the Traffic Safety Commission as a citizen representative. Motion carried 4-0.**

- Transportation Coordinating Committee – appointment of Lisa Kadlec

Unfinished Business

- County Administrator's 2019 goals

Bretl said he revised some goals per previous discussion with the Committee, and added the workshop conducted in conjunction with County Board Chair Russell for citizens interested in serving on the County Board. Supervisor Russell asked about item 14, transition of Child Support and Volunteer Services to Administration. Bretl said as he is the Corporation Counsel, that office falls under his supervision. However, for clarification purposes, he will change to wording for Child Support to transition to "Corporation Counsel." Vice Chair Staples asked about the State communication infrastructure project. Bretl explained that the State had issued a Request for Information (RFI) to improve their communications systems for prisons and statewide daily users. He and the Sheriff will work collaboratively to urge the project to go forward at the State level, with state-provided funding and uniform systems. Sheriff Picknell added that the proposed system would also include public works organizations and other entities. The proposal has been moved to the Department of Military Affairs, which will assist in keeping it in the forefront for action. Bretl said he would place this item on the February Executive Committee agenda for further discussion.

Supervisor Kilkenny made a motion, seconded by Supervisor Russell, to approve the County Administrator's 2019 goals as discussed herein. Motion carried 4-0.

New Business

- Ordinance Amending Section 2-235 of the Walworth County Code of Ordinances Relating to the Transportation Coordinating Committee

Director of Health and Human Services (HHS) Elizabeth Aldred recommended the ordinance be amended to authorize HHS Managers to recommend appointments of HHS employees who serve on the Transportation Coordinating Committee. Formerly, an employee from the Aging and Disability Resource Center served on the Committee, and she is retiring, and the new committee member works in another division at HHS. Bretl said it is important to have HHS input on the Committee. **Supervisor Kilkenny made a motion, seconded by Vice Chair Staples, to approve the ordinance amendment. Motion carried 4-0.**

- Recognition of County Veterans Services Officer Nathan Bond

Bretl noted that the County Board received a letter from a family who wished to express their gratitude for the extraordinary customer service provided by Veterans Services Officer Nathan Bond and his department in assisting a physically disabled veteran with no resources to obtain services. Supervisor Russell said it is important to recognize Bond and his staff for providing exemplary service which went above and beyond their job duties. Bond thanked the Committee and recognized the support he received from his staff, the American Legion and Veterans Service Commission. **Vice Chair Staples made a motion, seconded by Supervisor Russell, to direct staff to prepare a resolution recognizing Nathan**

Bond and the Veterans Services Department for their exemplary service to be presented to the County Board. Motion carried 5-0.

- Outagamie County Resolution No. 148-2018 – Dark Store Referendum Results
Supervisor Russell made a motion, seconded by Supervisor Kilkenny, to direct the County Administrator to draft a resolution from Walworth County to urge passage of the Dark Store legislation. Bretl suggested that the County Board as a whole support the resolution, and that a written request from the Board be submitted to legislators/representatives urging their support. The County referendum results will be included in the resolution. **Supervisors Russell and Kilkenny amended their motion to include the Administrator’s recommendations. Motion carried 4-0.**

Reports/announcements by Chairperson – There were none.

Confirmation of next meeting date and time: The next business meeting was confirmed for Monday, February 18, 2019 at 10:00 a.m.

Claims and Litigation

The Committee convened in closed session at approximately 9:24 p.m. on motion and second by Supervisor Kilkenny and Vice Chair Staples pursuant to the exemption contained in Section 19.85(1) (g) of the Wisconsin Statutes, “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved,” relative to the items listed below. A roll call vote was conducted and all members present voted “aye. County Administrator David Bretl, Sheriff Picknell, Clerk of Circuit Court Kristy Secord, Director-Public Works and Supervisor Tim Brellenthin remained in closed session.

- a) Summons and Complaint – Scott R. Schmidt v. Walworth County, Kimberly S. Bushey–County Clerk, Wisconsin Department of Revenue, Richard G. Chandler-Secretary, Steve Gorton, Clerk of Circuit Court-Sheila Reiff
- b) Claim for vehicle damage – Albert and Helen Dietz, Hanover Insurance Group

The committee reconvened in open session at 9:33 a.m. on motion and second by Supervisor Kilkenny and Vice Chair Staples.

Supervisor Kilkenny made a motion, seconded by Vice Chair Staples, to direct staff to proceed as discussed in closed session on items a. and b., above. Motion carried 4-0.

Jail Tour

Bretl said County ordinance requires the County Board or designated committee to visit the jail facility annually, and it is good practice to keep apprised of jail operations and to engage in short and long-term planning. He and Sheriff Picknell have identified sections of the jail to tour this year, and hope to focus on other areas each succeeding year. Picknell posted a map of the jail, and noted that the façade of the building disguises the enormity of the 600,000 square foot facility. This tour will cover the sally port, administrative areas, intake, screening and booking. He showed locations of the divisions within the entire facility. The jail provides 24-hour medical and mental health services, and the population ranges from those serving light misdemeanor charges to those sentenced to life imprisonment. The Sheriff’s Office works closely with Health and Human Services and the courts on assessments, pre-trial diversion, OWI and Drug Treatment courts. Jail capacity averages 250, which allows flexibility for the future. The

Department of Corrections rated the jail at 512 total capacity: 251 for the jail and 261 in Huber. Jail Administrator John Delaney said services include numerous offsite medical transports for serious medical conditions and addiction issues. The jail has a medical practitioner on staff eight hours a week, and provides opioid addiction treatment within the facility before individuals are released. Infection control measures are observed at all times. Screening and classification processes were explained. Delaney said that the classification process is fluid, and changes are made as inmates transition into the system or exhibit signs of instability. Picknell said his office has the right to refuse transfer to the jail if an inmate presents with a medical or mental issue, at which time the individual is placed in an appropriate facility until cleared for incarceration. Bretl noted the responsibility for medical and mental health care provision is being debated statewide; if counties were required to provide near site facilities in the future, the costs would be a huge burden on taxpayers. Delaney said jail medical services are basically triage-oriented; many of the inmates have neglected their health for years because of lack of resources, chronic untreated conditions or addiction related issues, and the jail provides minimal health care and dental services to stabilize those individuals. Picknell said many with alcohol and drug addictions come to the facility and it is the first time they are faced with the inability to use. Support groups are made available to them, as well as literacy programs and skills training for employment.

There were no more questions from the Committee, and the tour commenced at 10:17 a.m.

Adjournment

At the conclusion of the jail tour, Supervisor Kilkenny made a motion, seconded by Vice Chair Staples, to adjourn the meeting at 10:45 a.m. Motion carried by voice vote.