



Rick Stacey,
County Board Chair

Ryan Simons,
County Board Vice-Chair

**Walworth County Finance Committee
MEETING NOTICE
Thursday, September 21, 2023
10:00 AM
County Board Room 114
Walworth County Government Center
100 W. Walworth St., Elkhorn, Wisconsin**

***Sheila Reiff, Chair Joseph Schaefer, Vice-Chair
Supervisor Kathy Ingersoll Supervisor Dennis Karbowski Supervisor Rick Stacey***

**NOTICE: THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE
ATTENDANCE BY COMMITTEE MEMBERS.**

**THE PUBLIC CAN WATCH THE MEETING STREAMING LIVE AT
<https://bit.ly/2023Sept21FIN>**

Individuals wanting to provide a Public Comment can do so in person or remotely by telephone. Those wishing to comment by telephone must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

(Posted in compliance with Sec. 19.84, Wis. Stats.)

It is possible that a quorum of the County Board or any of its other committees could be in attendance at this meeting.

Agenda enclosures are available upon request from the Finance department or on the County's web page (www.co.walworth.wi.us). The agenda packet, including supporting documents, may be large, depending on the number of enclosures. Downloading it will require ample computer memory and may take significant time.

AGENDA

Note: All agenda items are subject to action.

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes
 - A. August 17, 2023 Special Finance Committee Meeting (encl. pp. 1-2)
6. Public comment period
7. Special Order of Business
 - A. Discussion regarding the Committee of the Whole presentation of the 2024 County Administrator's Budget

- B. Appeals to the 2024 County Administrator’s Budget (encl. p. 3)
 - 1. Public Works Committee recommendations
 - 2. Human Resources Committee recommendations
 - 3. All other appeals
 - C. Recommendation of the 2024 County Preliminary Budget
8. Consent Items
- A. Budget Adjustments and Transfers
 - 1. Health and Human Services
 - a. HS009 – Increase Targeted Safety Support Funds program (encl. p. 4)
 - b. HS010 – Increase in Behavioral Health division overtime (encl. p. 5)
 - c. HS011 – Increase in court ordered consultants (encl. p. 6)
 - 2. Public Works
 - a. PW004 – Increase in state brine usage (encl. p. 7)
 - 3. Recovery Grants
 - a. RG001 - Increase Sheriff’s Office Deputy-Assigned Squad Program vehicles with ARPA funding (encl. p. 8)
 - 4. Capital Projects Fund
 - a. PW005 – Establish new capital project for the County Board Room Renovation with General Fund equipment/building reserves (encl. pp. 9-13)
 - 5. Sheriff’s Office
 - a. SH003 – Increase Sheriff’s Office 2024 Marked Squad Replacement capital project (encl. p. 14)
 - b. SH004 – Increase in Communications overtime and fringe benefits (encl. p. 15)
 - B. Purchasing Report
 - 1. Waiver of Competition
 - a. Sheriff’s Office – Tasers and body worn cameras (encl. pp. 16-19)
 - C. Bids/Contracts
 - 1. Bid award recommendation for opioid recovery housing (encl. pp. 20-21)
 - 2. Bid award recommendation for facilities electrical services and data/communication services (encl. pp. 22-23)
 - 3. Proposal award recommendation for correctional facility food and laundry management services with bloodborne pathogen clean up services (encl. pp. 24-25)
 - 4. One-time cooperative purchase > \$100,000 for Sheriff’s Office marked Chevrolet Tahoe squads (encl. pp. 26-27)
 - 5. One-time cooperative purchase > \$100,000 for Sheriff’s Office marked Ford Police Interceptor Utility squads (encl. pp. 28-29)
 - 6. County owned tax properties (encl. pp. 30-32)
 - D. Declaration of Surplus
 - 1. Public Works requesting to declare plow truck as surplus and authorizing disposal of asset (encl. p. 33)
 - E. Reports
 - 1. Update on tax incremental financing districts (TIDs) (encl. p. 34)

2. Quarterly investment report – 2nd quarter 2023 (encl. pp. 35-37)
 3. Quarterly sales tax report – 2nd quarter 2023 (encl. pp. 38-39)
 4. Other Postemployment Benefits (OPEB) Trust investment report as of June 30, 2023 (encl. pp. 40-93)
 5. Out-of-state travel
 - a. Administration
 1. M. Rogers, Public Risk Management Association Annual Conference, Long Beach, CA (encl. p. 94)
 - b. Finance
 1. V. Mann, National Institute for Public Procurement Annual Forum and Products Exposition, Louisville, KY (encl. pp. 95-96)
 - c. Health and Human Services
 1. E. Klawitter and P. Stritesky, National Association of City and County Health Officials Conference, Denver, CO (encl. p. 97-98)
 2. A. Mansky, E. Madura, V. Alvarez, and S. Schmidt, National Association of Drug Court Professionals Annual Conference, Houston, TX (encl. p. 99)
 3. D. McDaniel and T. Vandeville, visit/accompany youth to/from residential facility, MO, 64772 (encl. pp. 100-106)
 - d. Medical Examiner
 1. G. Carver, Advanced Death Investigation Symposium, Las Vegas, NV (encl. p. 107)
9. New Business
- A. Res. No. **-10/23 Authorizing the Acceptance of Public Health Infrastructure Grant Funding, Establishing a Budget, and Authorizing the Addition to Previously Established Pre-approved Recurring Grant List (encl. pp. 108-111)
 - B. Resolutions Regarding Sheriff’s Office Squad Purchases (encl. pp. 112-113)
 1. Res. No. **-10/23 Creating a New 2023 Capital Improvement Project to Purchase Ten (10) Sheriff’s Office Squad Cars by Accelerating the 2024 Capital Request and Authorizing a Capital Project Fund Expenditure Budget of \$810,000 Funded by a Transfer from General Fund Building/Equipment Committed Fund Balance and the Sale of Surplus Vehicles (encl. pp. 114-117)
 2. Res. No. **-10/23 Increasing and Amending an Existing Capital Project of Sheriff’s Office Marked Squad Replacements with Additional 2023 Recovery Grants ARPA Funding of \$307,720 and Allowing for an Increase of 3 Deputy-Assigned Squad Purchases (encl. pp. 118-121)
 - C. Resolutions Regarding New Capital Projects with County ARPA Funding
 1. Res. No. **-10/23 Establishing a 2023 Capital Project and Budget for the Storage Area Network (SAN) Replacement with American Rescue Plan Act Recovery Grants Funding for \$150,000 (encl. pp. 122-125)

2. Res. No. **10/23 Establishing a 2023 Budget for Clerk of Courts Department Court Backlog Costs with American Rescue Plan Act Recovery Grants Funding for \$300,000 (encl. pp. 126-130)
 - D. Resolutions Committing Available Fund Balances and Designating Available Net Position (encl. p. 131)
 1. Res. No. **-10/23 Committing Children with Disabilities Education Board Available Fund Balance (encl. pp. 132-134)
 2. Res. No. **-10/23 Authorizing Internal Allowances for Lakeland Health Care Center Available Net Position (encl. pp. 135-137)
 3. Res. No. **-10/23 Allocating/Transferring Highway Fund Available Net Position (encl. pp. 138-140)
 4. Res. No. **-10/23 Committing General Fund Available Fund Balance (encl. pp. 141-144)
 - E. Resolution regarding early implementation of 2024 personnel changes
 1. Res. No. **-10/23 Authorizing the Elimination of a 1.00 FTE HS Supervisor – Public Health Pandemic Position and the Creation of a 1.00 FTE Environmental Health Lead Position in the Health & Human Services Department (encl. pp. 145-147)
 - F. Fiscal 2022 Single Audit/Report on Federal and State Awards (encl. pp. 148-168)
 - G. Other Postemployment Benefits (OPEB) Investment Trust Target Allocations (encl. p. 169)
 - H. Correspondence from the Southeastern Wisconsin Regional Planning Commission (SEWRPC) regarding the Calendar Year 2024 Budget (Referred from the County Board of Supervisors) (encl. pp. 170-186)
 - I. American Rescue Plan Act (ARPA) Financial Update (encl. pp. 187-191)
 10. Set/confirm next meeting date and time
 - A. Thursday, October 19, 2023 at 10:00 a.m., County Board Room 114 at the Government Center
 11. Adjournment
- Submitted by: Sheila Reiff, Committee Chairperson of Finance
Jessica Conley, Finance Director

Posted: September 14, 2023