



Rick Stacey,  
County Board Chair

Ryan Simons,  
County Board Vice-Chair

**Walworth County Finance Committee  
MEETING NOTICE  
Thursday, July 20, 2023  
10:00 AM  
County Board Room 114  
Walworth County Government Center  
100 W. Walworth St., Elkhorn, Wisconsin**

*Sheila Reiff, Chair    Joseph Schaefer, Vice-Chair  
Supervisor Kathy Ingersoll    Supervisor Dennis Karbowski    Supervisor Rick Stacey*

**NOTICE: THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE BY COMMITTEE MEMBERS.**

**THE PUBLIC CAN WATCH THE MEETING STREAMING LIVE AT  
<https://bit.ly/2023July20FIN>**

Individuals wanting to provide a Public Comment can do so in person or remotely by telephone. Those wishing to comment by telephone must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

*(Posted in compliance with Sec. 19.84, Wis. Stats.)*

*It is possible that a quorum of the County Board or any of its other committees could be in attendance at this meeting.*

*Agenda enclosures are available upon request from the Finance department or on the County's web page ([www.co.walworth.wi.us](http://www.co.walworth.wi.us)). The agenda packet, including supporting documents, may be large, depending on the number of enclosures. Downloading it will require ample computer memory and may take significant time.*

## **AGENDA**

***Note: All agenda items are subject to action.***

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes
  - A. June 22, 2023 Finance Committee Meeting (encl. pp. 1-4)
6. Public comment period
7. Consent Items
  - A. Budget Adjustments and Transfers
    1. Health and Human Services
      - a. HS005 – reduce kinship benefit and kinship assessments based on contract award (encl. p. 5)

- b. HS006 – Greater Wisconsin Agency on Aging state contract amendment (encl. pp. 6-7)
    - c. HS007 – increase Youth Aids grant based on state award amount (encl. p. 8)
    - d. HS008 – reduce Children and Families Basic County Allocation grant based on state award amount (encl. p. 9)
  - B. Purchasing Reports
    1. Ordinance Exempt Procurement
      - a. Health and Human Services – Psychologist contracted services (encl. p. 10)
      - b. Recovery Grants – IT business analysts temporary help (encl. pp. 11-12)
    2. Annual review of standardized equipment and materials (encl. pp. 13-15)
  - C. Bids/Contracts
    1. Contract award recommendation for Short-Term Disability, Long-Term Disability, and Basic Life and AD&D (Accidental Death & Dismemberment) (encl. pp. 16-22)
    2. Bid award recommendation for mechanical maintenance, repair services, and/or parts for heavy-duty trucks and off road equipment (encl. pp. 23-24)
    3. Qualification award recommendation for bulk motor fuels (encl. p. 25)
  - D. Declaration of Surplus
    1. Sheriff’s Office requesting to declare two (2) drones as surplus and authorizing staff to dispose of the assets (encl. p. 26)
  - E. Reports
    1. Update on tax incremental financing districts (TIDs) (encl. p. 27)
    2. Quarterly delinquent tax report – 2nd quarter 2023 (encl. p. 28)
    3. Quarterly property loss report – 2nd quarter 2023 (encl. pp. 29-34)
    4. County owned tax properties (encl. pp. 35-36)
    5. Out-of-state travel
      - a. Health and Human Services
        1. M. Rasmussen, CSTE National Conference, Salt Lake City, UT (encl. p. 37)
        2. H. Wilke, Association of Community Health Nursing Educators Conference, San Diego, CA (encl. p. 38)
8. New Business
  - A. Res. No. \*\*-08/23 Accepting the Donation of \$13,000 from Delavan Friends 4 Community Giving (DF4CG) and Hunter’s Automotive Fourth Annual Golf Outing for Use at Lakeland School (encl. pp. 39-41)
  - B. Update on Walworth County Housing Authority ARPA Recovery Grants Project and Potential Contract or Resolution Change Considerations (encl. pp. 42-47)
  - C. American Rescue Plan Act (ARPA) Financial Update (encl. pp. 48-51)
9. Set/confirm next meeting date and time
  - A. Thursday, September 21, 2023 at 10:00 a.m., County Board Room 114 at the Government Center

10. Adjournment

Submitted by: Sheila Reiff, Committee Chairperson of Finance  
Jessica Conley, Finance Director

Posted: July 13, 2023