



Rick Stacey,  
County Board Chair

Ryan Simons,  
County Board Vice-Chair

**Walworth County Finance Committee  
MEETING NOTICE  
Thursday, June 22, 2023  
10:00 AM  
County Board Room 114  
Walworth County Government Center  
100 W. Walworth St., Elkhorn, Wisconsin**

***Sheila Reiff, Chair    Joseph Schaefer, Vice-Chair  
Supervisor Kathy Ingersoll    Supervisor Dennis Karbowski    Supervisor Rick Stacey***

**NOTICE: THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE  
ATTENDANCE BY COMMITTEE MEMBERS.**

**THE PUBLIC CAN WATCH THE MEETING STREAMING LIVE AT  
<https://bit.ly/2023June22FIN>**

Individuals wanting to provide a Public Comment can do so in person or remotely by telephone. Those wishing to comment by telephone must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

***(Posted in compliance with Sec. 19.84, Wis. Stats.)***

*It is possible that a quorum of the County Board or any of its other committees could be in attendance at this meeting.*

*Agenda enclosures are available upon request from the Finance department or on the County's web page ([www.co.walworth.wi.us](http://www.co.walworth.wi.us)). The agenda packet, including supporting documents, may be large, depending on the number of enclosures. Downloading it will require ample computer memory and may take significant time.*

## ***AGENDA***

***Note: All agenda items are subject to action.***

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes
  - A. May 18, 2023 Finance Committee Meeting (encl. pp. 1-3)
6. Public comment period
7. Consent Items
  - A. Budget Adjustments and Transfers
    1. Children with Disabilities Education Board
      - a. LS002 – School psychologist contracted services (encl. pp. 4-6)

- b. LS003 – Adjust School Reception Office Reconfiguration for increased costs and security changes (encl. pp. 7-8)
  2. Information Technology
    - a. IT001 – SO Network infrastructure upgrade project (encl. p. 9)
  3. Sheriff’s Office
    - a. SH002 –ARPA LEA grant budget reallocation of tax levy to fund W2022 squad replacement shortage and real-time computer-aided dispatch displays (encl. pp. 10-11)
- B. Purchasing Reports
  1. Ordinance Exempt Procurement
    - a. Lakeland School - Psychologist contracted services (encl. pp. 12-14)
  2. Waiver of Competition
    - a. Human Resources – Near Site Clinic (encl. pp. 15-18)
- C. Bids/Contracts
  1. Proposal award recommendation for fleet telematics system (encl. pp. 19-23)
- D. Declaration of Surplus
  1. Sheriff’s Office requesting to declare Mavic Drone as surplus and authorizing staff to dispose of the asset (encl. p. 24)
- E. Reports
  1. Update on tax incremental financing districts (TIDs) (encl. pp. 25-29)
  2. Quarterly sales tax report – 1<sup>st</sup> quarter 2023 (encl. pp. 30-31)
  3. Out-of-state travel
    - a. Corporation Council
      1. J. Quill, Government Social Media Conference, Reno, NV (encl. p. 32)
    - b. Finance
      1. J. Conley and T. Paprocki, National Government Financial Officers Association Conference, Portland, OR (encl. pp. 33-34)
    - c. Health and Human Services
      1. D. Lang, youth visit at residential facility, CT, 06107 (encl. p. 35)
      2. D. McDaniel, transport youth to residential facility, MO, 64772 (encl. p. 36)
      3. T. Vandeville, transport youth to residential facility, MO, 64772 (encl. p. 37)
    - d. Public Works
      1. E. Blaszczyk and N. Timofeev, Best Lock & Key Training School, Indianapolis, IN (encl. p. 38)
    - e. Sheriff’s Office
      1. D. Gerber, National Sheriff’s Institute – Jail Administration Course, Quantico, VA (encl. p. 39)
    - f. UW-Extension
      1. A. Kostman, Financial Education Annual Conference, San Juan, PR (encl. p. 40)

8. New Business
  - A. Presentation by Baker Tilly US, LLC related to financial audit for fiscal year ended December 31, 2022 (encl. pp. 41-48)
  - B. Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for the annual budget fiscal year 2023 (encl. pp. 49-50)
  - C. County Board Members 2024 Budget Planning including Draft of Strengths, Weaknesses, Threats, and Opportunities (SWOT) Analysis (encl. pp. 51-61)
  - D. Res. No. \*\*-07/23 Authorizing the Accepting of State Child Welfare – Temporary Funding Pool for Sex Trafficking Out of Home Care Placement Funding, Establishing a Budget, and Authorizing the Addition to Previously Established Pre-Approved Recurring Grants List (encl. pp. 62-65)
  - E. Res. No. \*\*-07/23 Accepting the Adult Protective Services American Rescue Plan Act Grant and Establishing a Budget (encl. pp. 66-68)
  - F. Res. No. \*\*-07/23 Authorizing the Increase of a Vacant 0.50 FTE Occupational Therapist Position to a 1.00 FTE Occupational Therapist Position and the Elimination of a 0.10 FTE Occupational Therapist Position at Lakeland School (encl. pp. 69-73)
  - G. Intergovernmental Agreement by and between Walworth County and the City of Elkhorn Concerning County-Owned Property in the City of Elkhorn (encl. pp. 74-77)
  - H. Price County Res. No. 19-23 - Request the State of Wisconsin to Address Concerns of Act 216, Relating to Distributing the Proceeds from the Sale of Tax Delinquent Property to the Former Owner (Referred by the County Board) (encl. pp. 78-79)
  - I. Broadband Equity, Access, and Deployment (BEAD) Local Planning Grant Program Overview (encl. pp. 80-82)
  - J. American Rescue Plan Act (ARPA) Financial Update (encl. p. 83)
9. Set/confirm next meeting date and time
  - A. Thursday, July 20, 2023 at 10:00 a.m., County Board Room 114 at the Government Center
10. Adjournment

Submitted by: Sheila Reiff, Committee Chairperson of Finance  
Jessica Conley, Finance Director

Posted: June 15, 2023