

DRAFT

**Walworth County Board of Supervisors
Land Information Advisory Council
Tuesday, November 8, 2022
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Jackie Giller called the meeting to order at 10:00 a.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Jackie Giller, Director-Information Technologies; Vice-Chair Michael Cotter, Corporation Council/Director-Land Use and Resource Management (LURM); County Board Chair Rick Stacey; Walworth County Treasurer Valerie Etzel; Walworth County Register of Deeds Michele Jacobs; Land Information Officer Dale Drayna; Walworth County Realtor Jerry Kroupa; Municipal Government Representative Brad Marquardt, Walworth County Captain-Support Services Todd Neumann; County Surveyor Rob Merry; Deputy County Highway Commissioner Barry Pierce; and Deputy Director-LURM Mandy Bonneville. Property Lister Sue Finster was absent. A quorum was declared.

Others in Attendance

County staff: Geographic Information System (GIS) Analyst/Programmer Scott Weberpal.

On motion by Vice-Chair Cotter, second by Captain Neumann, the agenda was approved with no withdrawals.

On motion by Land Information Officer Drayna, second by County Board Chair Stacey, the May 10, 2022 Land Information Advisory Council meeting minutes were approved.

Public Comment – There was none.

Introduction of New Members

7a. Barry Pierce – DPW Highway Superintendent

Barry Pierce noted his title is the Deputy County Highway Commissioner.

7b. Brad Marquardt – Public Works Director – City of Whitewater

Introduction of GIS Support Staff

8a. Scott Weberpal – GIS Analyst/Programmer

Walworth County 2022 Land Modernization Plan Amendment

9a. Approval Required

i. Updated Project: 2024 3” Orthophotography Acquisition

Land Information Officer Dale Drayna explained that in order for a project to qualify for Strategic Initiative Grant dollars it must be included in the Land Modernization Plan. Drayna stated that the original plan had the next orthophotography flight scheduled at a five year interval, but the included amendment to the Land Modernization Plan (Page 47) proposes accelerating the next flight to 2024. **Captain Neumann offered a motion, second by Treasurer Etzel, to approve Updated Project: 2024 3” Orthophotography Acquisition in the Land Modernization Plan amendment as noted in the packet. Motion carried 12-0.**

Strategic Initiative Grant

10a. 2022 Grant Application/Projects

i. State Parcel Data Submittal

Drayna explained grant funds are used to offset the cost of staff time to submit updated data into the statewide parcel layer.

ii. 2022 OneView/Environment Upgrade Project

Drayna stated the Geographic Information System (GIS) will be completely overhauled; including updated servers, software, network connectivity, and storage. Drayna anticipates the upgrade to be complete by end of year.

iii. 3" Orthophotography Acquisition
1. 2022 ortho examples

County Surveyor Rob Merry presented various photos from the 2022 orthophotography flight that took place in April. Merry highlighted transportation level features provided by the 3" photos and Laser Image Detection and Ranging (LiDAR) representation comparisons. Discussion ensued.

iv. Metadata Creation

10b. 2023 Grant Application/Projects

Drayna stated he is in the process of putting together the grant application for 2023. He shared that the award amount is different each year, and for this year \$70,000 was the award amount.

i. State Parcel Dataset Creation

Drayna stated that funds will be used to offset staff time to enter data into the state's schema.

ii. Emergency Management Resources

Weberpal is working in conjunction with Emergency Management Lieutenant Jason Rowland to create functional tools and resources in case of an emergency.

iii. 2024 3" Orthophotography Acquisition

Drayna has placed a request with the State that any unused funds from 2023 be rolled over to 2024 to be utilized towards the 3" orthophotography flight approved earlier in the meeting.

Projects

11a. Assetworks GIS Integration – Culverts

Drayna and Deputy County Highway Commissioner Barry Pierce collaborated to enter all county culverts into Assetworks.

11b. Trimin-Landshark Upgrade

Jacobs detailed the process and the benefits interfacing Trimin-Landshark provides to staff and the public.

11c. Walworth County Address Application Online Payment

Chair Giller announced that online payment is in the final stages with the developer and should be up and running within a few weeks.

11d. Walworth County's AT&T ESInet Participation Agreement

Captain-Support Services Todd Neumann stated that last year the State settled a contract with AT&T to move towards the Emergency Services Information Network (ESInet), essentially updating copper line 911 routing to fiber optics. This upgrade will be more reliable and make text and video to 911 possible.

11e. NG9-1-1 DMA Grant Opportunity

i. GIS Data Conversion/Updates

Drayna shared that the Department of Military Affairs (DMA) offered a grant opportunity to Public Safety Answering Points (PSAPs) with an ESInet agreement. Funds can be used towards staff time along with necessary costs to update and submit data for the Next Generation 9-1-1 (NG9-1-1) program. Drayna stated the decision has been made to use a third party vendor to get Walworth County's data into the state required format. The vendor will massage data to ensure there are no overlaps; addresses along with direction of the streets are correct; and all aspects required by the State are met.

11f. Village of Fontana – 2020 Census County Questions Resolution (CQR)

Drayna reiterated the 2020 Census anomaly in the Village of Fontana. Drayna worked with the Village and a state geographer to submit an Account Question Resolution Appeal to the United States Census. Drayna received a letter from

the Village of Fontana stating that a population block of 1,248 was moved to Jefferson County. Merry noted that the 2020 Census number will not change, but the anomaly will be accounted for with an asterisk.

11g. Farmland Preservation Plan Update

Deputy Director-Land Use and Resource Management (LURM) Mandy Bonneville shared that the Farmland Preservation Plan update was approved by the County Board last night. Bonneville stated the plan application will be submitted to the Department of Agriculture, Trade, and Consumer Protections (DATCP), along with associated township mapping.

11h. DPW ATV/UTV Mapping Resources

Pierce stated this project is meant to provide a digital resource for the public to access a map depicting roads where All-Terrain Vehicle/Utility Terrain Vehicle (ATV/UTV) travel is allowed. Information would be updated as local ordinances are passed and available routes are modified.

Future Projects

12a. OneView Conversion

Drayna shared that the OneView conversion was put on hold due to supply issues. The conversion is necessary and once complete in the new environment OneView will have all the same functionality.

12b. NG9-1-1 Data Upload to AT&T ESInet

Drayna stated that the NG9-1-1 data upload will happen after the data is in the state required format.

12c. Assetworks GIS Integration

i. Bridges, Signs, guardrails, etc

Drayna stated Department of Public Works will provide the information regarding bridges, signs, guardrails, etc. to be integrated with Assetworks.

12d. Treasurer Plotter Replacement

Drayna shared that the new scanner/plotter is much smaller and will create more space in the Treasurer's office.

12e. 2022 FEMA Floodplain/Shoreland Updates

Drayna stated that Walworth County has received floodplain data from the Federal Emergency Management Agency (FEMA), which will be entered for certain areas of the county.

12f. Emergency Management Tools and Resources

Drayna noted that the State has an Emergency Management program in use by Lieutenant Rowland and Weberpal is working to enhance what is already being done.

12g. ProPhoenix GIS Integration

Neumann explained that when the County adds a new address the ProPhoenix GIS integration will automatically update the information; saving an enormous amount of Communications staff time and streamlining the process.

Project Suggestions

Vice-Chair Cotter requested that LURM and GIS work together to purchase a LiDAR drone.

Land Information Program Status

Drayna announced that he applies for as many grants being offered, to the best of his ability. The fees collected through the Register of Deeds Office continues to provide services and make the Walworth County Land Information Program as robust and useful as possible.

Reports/announcements by Chairperson

Chair Giller announced that Realtor Jerry Kroupa will be resigning and the search for a new member to take his place has begun.

Vice-Chair Cotter requested that the Land Information fund balance be included on the next agenda.

Confirmation of next meeting date and time: The next meeting was confirmed for Tuesday, May 9, 2023 at 10:00 a.m.

Adjournment

On motion and second by Captain Neumann and Treasurer Etzel, Chair Giller adjourned the meeting at 11:22 a.m.

Submitted by Jennifer Stinnett, Administrative Assistant. Meeting minutes are not considered final until approved by the Land Information Advisory Council at the next regularly scheduled meeting.