



Rick Stacey,
County Board Chair

Ryan Simons,
County Board Vice-Chair

**County Board Human Resources Committee
MEETING NOTICE**

**Wednesday, February 22, 2023
3:30 PM**

**County Board Room 114
Walworth County Government Center
100 W. Walworth St., Elkhorn, Wisconsin**

Susan Pruessing, Chair Ryan Simons, Vice-Chair
Supervisor Kathy Ingersoll Supervisor Joanne Laufenberg Supervisor Ken Monroe

**NOTICE: THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE
ATTENDANCE BY COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance may be limited. **ALL THE PUBLIC CAN WATCH THE MEETING STREAMING LIVE AT**
<https://bit.ly/2023Feb22HRC>

Individuals wanting to provide a Public Comment can do so in person or remotely by telephone. Those wishing to comment by telephone must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

(Posted in compliance with Sec. 19.84, Wis. Stats.)

A quorum of the County Zoning Agency and Lakeland Health Care Center Board of Trustees will be in attendance. It is possible that a quorum of the county board or any of its other committees could be in attendance at this meeting.

Agenda enclosures are available upon request from the County Administrator's Office or on the County's web page (www.co.walworth.wi.us). The agenda packet, including supporting documents, may be large, depending upon the number of enclosures. Downloading it will require ample computer memory and may take significant time.

A G E N D A

Note: all agenda items are subject to action.

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes
 - a) January 18, 2023 Human Resources Committee Meeting (encl. pp. 1-2)
6. Public comment period

7. New Business
 - a) Ord. No. ****-03/23 Amending Section 15-359 of the Walworth County Code of Ordinances Relating to Crisis Intervention Shift Premiums for Hourly HHS Employees (encl. pp. 3-4)

- b) Res. No. **-03/23 Authorizing the Creation of an Operations Manager Position and a Training & Quality Assurance Manager Position and the Reallocation of the Existing Communications Supervisor Positions at the Sheriff's Office (encl. pp. 5-13)
 - c) Discussion Regarding One-Time Lakeland School Educator Retention Bonus (encl. pp. 14-19)
 - d) SWOT Analysis Review as Part of the 2023 Walworth County Strategic Planning Process (encl. pp. 20-34)
8. Reports
- a) Personal Time Off Utilization for 2022 (encl. pp. 35-38)
 - b) Information on Compensation Study – Request for Proposal Scope (encl. pp. 39-44)
 - c) List of Sections of the Walworth County Code of Ordinances – Chapter 15 Human Resources is considering revising (encl. pp. 45-59)
9. Reports/announcements by Chairperson
10. Set/confirm next meeting date and time
- a) Human Resources - Wednesday, March 22, 2023 at 3:30 p.m.
11. Adjournment

Submitted by: Susan Pruessing, Committee Chairperson of Human Resources
Kate Bishop, Human Resources Director

Posted: February 16, 2023