



Rick Stacey  
County Board Chairperson

Ryan Simons  
County Board Vice-Chairperson

**Transportation Coordinating Committee  
MEETING NOTICE**

**January 9, 2023**

**1:30 p.m.**

**County Board Room 114  
Walworth County Government Center  
100 W. Walworth St., Elkhorn, Wisconsin**

***Al Stanek, Chair***                      ***Andrew Kerwin, Vice-Chair***  
***Ken Monroe, HHS Board Chair***    ***Lisa Kadlec, HHS Representative***  
***Citizen Member Shawn Davenport***   ***Citizen Member Eric Russow***   ***Citizen Member Vacant***

**NOTICE: THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE BY COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance may be limited.

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

***(Posted in compliance with Sec. 19.84, Wis. Stats.)***

*It is possible that a quorum of the County Board or any of its committees could be in attendance at this meeting.*

*Agenda enclosures are available upon request from the County Administrator's Office or on the County's web page ([www.co.walworth.wi.us](http://www.co.walworth.wi.us)). The agenda packet, including supporting documents, may be large, depending upon the number of enclosures. Downloading it will require ample computer memory and may take significant time.*

***A G E N D A***

***Note: all agenda items are subject to discussion and/or action***

1. Call to order
2. Roll call
3. Withdrawals from the agenda, if any
4. Agenda Approval
5. Approval of Minutes
  - a) December 5, 2022 TCC Meeting (encl. pp. 1-3)
6. Public Comment
  
7. Unfinished Business
  - a) Status of 2023 Specialized Transportation and PTAP/Shared-Ride Taxi grant applications
  - b) Status of Vehicle Purchase – Second purchase round
  - c) Status of WisDOT 2021 and 2022 5311 Capital Award / Status WisDOT Human Service Vehicle (HSV) Bid – Third purchase round
  - d) Status of Shared-Ride Taxi Service Provider RFP procurement process
  - e) 2023 Work Plan

8. New Business
  - a) Report on 4<sup>th</sup> quarter Contractor Quarterly Compliance Review at VIP Services (encl. pp. 4-9)
  
9. Reports
  - a) Monthly Ridership (encl. pp. 10-14)
  - b) Transportation Financial Summary (encl. p. 15)
  - c) Municipality Transport Report (encl. p. 16)
  - d) Turndown/Denial Report (encl. pp. 17-21)
  - e) No Show Report (encl. p. 22)
  - f) VIP Services Report
    - i. Staffing & Recruitment of Drivers
    - ii. Report on tracking of new riders to SRT/Wal-to-Wal program
  
10. Announcements
  
11. Future Agenda Items
  
12. Set/confirm next meeting date and time
  - a) Monday, February 6, 2023 at 1:30 p.m.
  
13. Adjournment

Submitted by: Al Stanek, Transportation Coordinating Committee Chairperson  
Gene Bobier, Program Manager – Mobility

Posted: January 4, 2023