



Rick Stacey,
County Board Chair

Ryan Simons,
County Board Vice-Chair

**Walworth County Finance Committee
MEETING NOTICE
Thursday, July 21, 2022
10:00 AM
County Board Room 114
Walworth County Government Center
100 W. Walworth St., Elkhorn, Wisconsin**

***Sheila Reiff, Chair Joseph Schaefer, Vice-Chair
Supervisor Kathy Ingersoll Supervisor Dennis Karbowski Supervisor Rick Stacey***

**NOTICE: THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE
ATTENDANCE BY COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance may be limited. **THE PUBLIC CAN WATCH THE MEETING STREAMING LIVE AT**
<https://bit.ly/2022July21FN>

Individuals wanting to provide a Public Comment can do so in person or remotely by telephone. Those wishing to comment by telephone must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

(Posted in compliance with Sec. 19.84, Wis. Stats.)

It is possible that a quorum of the County Board or any of its other committees could be in attendance at this meeting.

Agenda enclosures are available upon request from the Finance department or on the County's web page (www.co.walworth.wi.us). The agenda packet, including supporting documents, may be large, depending on the number of enclosures. Downloading it will require ample computer memory and may take significant time.

AGENDA

Note: All agenda items are subject to action.

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes
 - A. June 23, 2022 Finance Committee Meeting (encl. pp. 1-3)
6. Public comment period
7. Consent items
 - A. Budget Adjustments/Transfers
 1. Clerk of Courts

- a. CT003 – Increasing court interpreter services with vacancy savings (encl. p. 4)
 2. Health & Human Services
 - a. HS007 – Reducing Targeted Safety Support Funds (TSSF) grant program (encl. p. 5)
 - b. HS009 – Adjust for contracted providers for consumer care (encl. p. 6)
 - c. HS010 – Transition Seal-A-Smile program to Open Arms Free Clinic (encl. pp. 7-8)
 3. Public Works
 - a. PW003 – Increase replacement sign truck capital project with available equipment reserves (encl. p. 9)
 - B. Purchasing Reports to Committee
 1. Waivers of competition
 - a. Human Resources/Sheriff’s Office
 1. Psychological Services – employment (encl. pp. 10-16)
 2. Annual review of standardized equipment and materials (encl. pp. 17-18)
 - C. Reports
 1. Update on tax incremental financing districts (TIDs) (encl. p. 19)
 2. Quarterly property loss report – 2nd quarter 2022 (encl. pp. 20-26)
 3. Quarterly delinquent tax report – 2nd quarter 2022 (encl. p. 27)
 4. County owned tax properties (encl. pp. 28-29)
 5. Out-of-state travel
 - a. Health and Human Services
 1. H. Wilke, Hope Squad Master Trainer Conference, Provo, UT (encl. p. 30)
 - b. Human Resources
 1. K. Bishop, National PELRA 2022 Conference, Austin, TX (encl. p. 31)
 2. “Revised” J. Pollock, Tyler Connect, Indianapolis, IN (encl. p. 32)
 - c. Sheriff’s Office
 1. T. Neumann, Pro Phoenix Advanced Users Conference, Moorestown, NJ (encl. p. 33)
8. New Business
 - A. Presentation by Baker Tilly US, LLC related to financial audit for fiscal year ended December 31, 2021 (encl. 34-41)
 - B. Res. No. **-08/22 Releasing the Administrative Hold on the Affordable Housing Capital Project with the Walworth County Housing Authority and Increasing the 2022 Budget of American Rescue Plan Act Recovery Grants Funding from \$370,000 to \$1 Million (encl. pp. 42-46)
 - C. Res. No. **-08/22 Accepting the State of Wisconsin Department of Agriculture, Trade and Consumer Protection Innovation Harvestable Buffer Grant and Establishing a Budget (encl. pp. 47-50)

- D. Res. No. **-08/22 Accepting the Donation of \$10,000 from Delavan Friends 4 Community Giving (DF4CG) and Hunter’s Automotive Third Annual Golf Outing for Use at Lakeland School (encl. pp. 51-52)
 - E. Res. No. **-08/22 Creating a New Capital Improvement Project to Purchase/Replace Ten (10) Sheriff’s Office Squad Cars by Accelerating the 2023 Capital Request and Authorizing Budget of \$476,227 Transferred from General Fund Building/Equipment Committed Fund Balance and \$50,000 from the Sale of Surplus Vehicles (encl. pp. 53-57)
 - F. Res. No. **-08/22 Appropriating and Reallocating ARPA SLFRF Funding from the Recovery Grants Fund to Support Sheriff’s Office Personnel Needs for Ease of Administering Federal Requirements (encl. pp. 58-61)
 - G. Ord. No. ****-08/22 Amending Section 30-32(e) of the Walworth County Code of Ordinances Relating to Budget Development and Incorporating General Payroll Savings in the Administrator’s Proposed Budget (encl. pp. 62-63)
 - H. Budget amendment, not to exceed \$22,000, utilizing ARPA funds to obtain recommendations from a professional analysis firm relative to improving EMS services countywide (Referred from the Committee of the Whole) (encl. p. 64)
 - I. COVID-19/American Rescue Plan Act Financial Summary Update (encl. pp. 65-69)
9. Set/confirm next meeting date and time
- A. Thursday, September 22, 2022 at 10:00 a.m., County Board Room 114 at the Government Center
10. Adjournment

Submitted by: Sheila Reiff, Committee Chairperson of Finance
Jessica Conley, Finance Director

Posted: July 14, 2022