



Rick Stacey
County Board Chairperson

Ryan Simons
County Board Vice-Chairperson

**Transportation Coordinating Committee
MEETING NOTICE**

June 6, 2022

1:30 p.m.

**County Board Room 114
Walworth County Government Center
100 W. Walworth St., Elkhorn, Wisconsin**

***Chair - Vacant Andrew Kerwin, Vice-Chair
Rick Stacey, County Board Chair Ken Monroe, HHS Board Chair
Lisa Kadlec, HHS Representative Citizen Member Shawn Davenport
Citizen Member Eric Russow Citizen Member Vacant***

**NOTICE: THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE
ATTENDANCE BY COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance may be limited.

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

(Posted in compliance with Sec. 19.84, Wis. Stats.)

It is possible that a quorum of the County Board or any of its committees could be in attendance at this meeting.

Agenda enclosures are available upon request from the County Administrator's Office or on the County's web page (www.co.walworth.wi.us). The agenda packet, including supporting documents, may be large, depending upon the number of enclosures. Downloading it will require ample computer memory and may take significant time.

A G E N D A

Note: all agenda items are subject to discussion and/or action

1. Call to order
2. Roll call
3. Withdrawals from the agenda, if any
4. Agenda Approval
5. Approval of Minutes
 - a) March 7, 2022 TCC Meeting (encl. pp. 1-2)
6. Public Comment

7. Unfinished Business
 - a) Status of Vehicle Purchase Plan
 - i. Memo - Proposed Waiver of Competition for Transportation Program Vehicles (encl. pp. 3-4)
 - ii. Memo - Transportation Services Vehicle Purchase Plan – May 2022 (encl. pp. 5-8)
 - iii. Waiver of Competition form (encl. pp. 9-11)
 - b) Status of WisDOT 2021 and 2022 5311 Capital Award

- c) Status 2022 Public Transit Assistance Program (PTAP) Grant Application (aka Shared-Ride Taxi)
 - d) Status of contract with VIP Services, Inc. for a Shared-Ride Taxi Service, contract continuation (third optional year) beginning May 1, 2022
 - e) Status 5311 Compliance Site Review (CSR) – Corrective Action Plan
8. New Business
- a) Vehicle Resolution - Resolution No. ** - 07/22 Amending the 2022 Transportation Vehicle Capital Project to Purchase up to Four Vehicles for the Transportation Programs (encl. pp. 12-14)
 - b) Preliminary work on the Request For Proposal (RFP) for the SRT program
 - c) Discussion on TCC member representation (encl. pp. 15-18)
 - d) COVID-19 mask guidelines with mask mandate ending
 - e) 2022 WAMM Spring Conference in Sturgeon Bay, April 25th to 27th
9. Reports
- a) Monthly Ridership (encl. pp. 19-22)
 - i. New Report – Trip purpose (encl. p. 23)
 - b) Transportation Financial Summary (encl. p. 24)
 - c) Municipality Transport Report (encl. p. 25)
 - d) Turndown/Denial Report (encl. pp. 26-33)
 - e) No Show Report (encl. p. 34)
 - f) Quarterly Reports – 2021 YTD and 1st Quarter 2022 (encl. pp. 35-46)
 - i. Reducing Routine/Subscription trips
 - g) VIP Services Report
 - i. Staffing & Recruitment of Drivers
10. Set/confirm next meeting date and time
- a) Tuesday, July 5, 2022 at 1:30 p.m.
11. Adjournment

Submitted by: Gene Bobier, Program Manager – Mobility

Posted: June 2, 2022