



Nancy Russell
County Board Chair

Jerry Grant
County Board Vice-Chair

**Walworth County Finance Committee
MEETING NOTICE
Thursday, October 21, 2021
9:30 a.m.
County Board Room 114
Walworth County Government Center
100 W. Walworth St., Elkhorn, Wisconsin**

Nancy Russell, Chair; Dan Kilkenny, Vice Chair;
Jerry Grant, Supervisor; Kathy Ingersoll, Supervisor; Joseph H. Schaefer, Supervisor

(Posted in compliance with Sec. 19.84, Wis. Stats.)

*It is possible that a quorum of the County Board or any of
its other committees could be in attendance at this meeting.*

*Agenda enclosures are available upon request from the Finance department or on the County's web page
(www.co.walworth.wi.us). The agenda packet, including supporting documents, may be large,
depending on the number of enclosures. Downloading it will require ample computer memory and may
take significant time.*

**NOTICE: DUE TO THE CONTINUING PUBLIC HEALTH EMERGENCY,
THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE BY
COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance may be limited to help ensure appropriate social distancing is observed. **ALL INDIVIDUALS ARE STRONGLY ENCOURAGED TO WATCH THE MEETING STREAMING LIVE AT**
<https://mediasite.co.walworth.wi.us/Mediasite/Play/e3ef35d9bf884fe2b3571c4f45ac82ee1d>.

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

AGENDA

Note: All agenda items are subject to action.

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes
 - A. September 23, 2021 (Encl pgs 1-6)

6. Public comment period
7. Unfinished business
8. Consent items
 - A. Budget adjustments and transfers
 1. Children with Disabilities Education Board
 - a. LS002 – Adjust the use of ESSER II grant funds (Encl pgs 7-8)
 2. Health and Human Services
 - a. HS017 – Adjust funds for a home remodel project in the State’s Children’s Long Term Support (CLTS) program (Encl pg 9)
 3. Public Works
 - a. PW003 – Transfer budget for increase in Phase B design cost of the Sheriff’s Office parking lots (Encl pg 10)
 - b. PW004 – Reflect supplemental grant funding from the DNR for snowmobile trail maintenance expenses (Encl pg 11)
 4. Sheriff’s Office
 - a. SH005 – Offset shortfall in SWAT overtime (Encl pg 12)
 - B. Bids/Contracts
 1. Qualifications award recommendation for on-call architectural engineering services for small projects (Encl pgs 13-14)
 2. Contract award recommendation for the County’s Stop Loss Insurance for the Health Insurance Fund (Encl pgs 15-24)
 3. Contract award recommendation for the County’s Prescription Drug Plan (Encl pgs 25-33)
 4. County owned tax properties (Encl pgs 34-36)
 - C. Reports
 1. Quarterly delinquent tax report – 3rd quarter 2021 (Encl pg 37)
 2. Quarterly property loss report – 3rd quarter 2021 (Encl pgs 38-46)
 3. Update on tax incremental financing districts (TIDs) (Encl pgs 47-51)
 - D. Out-of-state Travel
 1. Health and Human Services
 - a. Deb McDaniel; Consumer Visit; 86314, AZ (Encl pg 52)
9. New business
 - A. Resolution **-11/21 Authorizing the Transfer of \$40,000 from the General Fund Contingency Account to Corporation Counsel for Legal Service Costs (Encl pgs 53-55)
 - B. Resolution **-11/21 Authorizing the Sheriff’s Office to Accept the Hazardous Materials Emergency Preparedness (HMEP) Core & Specialized HazMat Training Grant, Amending the Budget, and Authorizing Addition to Previously Established Pre-approved Recurring Grants List (Encl pgs 56-60)
 - C. Resolution **-11/21 Accepting CDC Workforce Development and Public Health ARPA Funding (Encl pgs 61-63)

- D. Resolution **-11/21 Accepting Public Health Consolidated Contract COVID-19 Vaccine Administration and Education Funding (Encl pgs 64-66)
 - E. Resolution **-11/21 Accepting a \$10,000 Donation from ABATE of Wisconsin to Support the Holiday Care Program (Encl pgs 67-68)
 - F. Ordinance **-11/21 Amending Section 30-286 of the Walworth County Code of Ordinances Relative to Fees (Encl pgs 69-135)
 - G. Resolution **-11/21 Adopting the 2022 Appropriation of the Walworth County Budget and CIP Plan (Encl pgs 136-143)
 - H. Resolution **-11/21 Establishing the County Tax Levy to Support the 2022 Budget Appropriation (Encl pgs 144-146)
 - I. Potential Budget Amendments for the 2022 Preliminary Budget (Encl pgs 147-152)
 - 1. Potential Federal requirements pertaining to vaccinations and COVID-19 testing funded with ARPA funds (Encl pgs 147)
 - 2. Cybersecurity Enhancements with ARPA funds (Encl pgs 147-150)
 - 3. Newly Awarded HHS Public Health Grants (Encl pg 147 & 151-152)
 - 4. Other budget amendments received prior to Committee meeting
 - J. Authorization to apply for the Neighborhood Investment Fund Grant Program (Encl pg 153)
 - K. COVID-19/American Rescue Plan Act Financial Summary Update (Encl pgs 154-156)
10. Correspondence
11. Set/confirm next meeting date(s) and time(s)
- A. Tuesday, November 2, 2021 at 6:00 p.m., County Board Room 114 at the Government Center – *County Board Committee of the Whole-Public Budget Hearing*
 - B. Thursday, November 18, 2021 at 9:30 a.m., County Board Room 114 at the Government Center – *Finance Committee Regular Business Meeting*
12. Adjournment

Submitted by: Jessica Conley, Finance Director
Nancy Russell, Finance Committee Chair

Posted: October 14, 2021