

**DRAFT**

**Walworth County Board of Supervisors  
Executive Committee Meeting Minutes  
Monday, September 20, 2021  
Walworth County Government Center, County Board Room 114  
100 West Walworth Street, Elkhorn, Wisconsin**

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Chair David Weber called the meeting to order at 10:00 a.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair David Weber; Vice Chair Daniel Kilkenny; Supervisors Brian Holt, Susan Pruessing, and Nancy Russell. A quorum was declared.

**Others in Attendance**

County Board Supervisor: Jerry Grant.

County staff: Walworth County Administrator Mark W. Luberdia; Walworth County Clerk Kimberly Bushey; Corporation Counsel/Director-Land Use and Resource Management (LURM) Michael Cotter; Risk Manager Megan Rogers; and Director-Public Works Richard Hough.

Members of the Public: Cooper Johnson, Invenergy LLC and Brandon Davis, Invenergy LLC.

**On motion by Supervisor Holt, second by Supervisor Russell, the agenda was approved with no withdrawals.**

**On motion by Supervisor Russell, second by Supervisor Holt, the July 19, 2021 Executive Committee meeting minutes were approved.**

**Public Comment** – There was none.

**Consent Items – expense/mileage reimbursement claims submitted by:**

7a. Rick Stacey, County Board Supervisor, in the amount of \$46.37

7b. Rose Miller, citizen member on Board of Adjustment, in the amount of \$35.28

7c. Allan Polyock, citizen member of Wisconsin River Rail Transit Commission, in the amount of \$162.56

7d. Anna Seaver, citizen member on Board of Adjustment, in the amount of \$50.85

7e. Richard Kuhnke, citizen member of Wisconsin River Rail Transit Commission, in the amount of \$164.24

**Supervisor Holt offered a motion, second by Supervisor Pruessing, to approve the expense/mileage reimbursement claims submitted by Rick Stacey, Rose Miller, Allan Polyock, Anna Seaver, and Richard Kuhnke. Motion carried 5-0.**

**Appointments. Recommendations regarding County Administrator's nominations:**

8a. Community Action – appointment of Carlo Nevicosi

8b. Health and Human Services Board – appointment of William Wucherer

8c. Housing Authority Commission – appointment of Thomas Hartz

8d. Matheson Memorial Library Board – appointment of Catherine Marie James

8e. Veterans Service Commission – appointment of Thomas Pristow

**Supervisor Russell offered a motion, second by Supervisor Holt, to approve the appointments to Community Action, Health and Human Services Board, Housing Authority Commission, and Matheson Memorial Library Board. Motion carried 5-0.**

**New business**

9a. Res. No. \*\*-10/21 Approving a Local Operating Contract Between Darien Solar Energy Center LLC; Town of Bradford, WI; Walworth County, WI; and Town of Darien, WI

Corporation Counsel/Director-Land Use and Resource Management (LURM) Michael Cotter introduced Cooper Johnson of Invenergy to answer any questions the Committee may have regarding this resolution. Discussion focused on the efforts to protect the County's interests through this operating contract. **Supervisor Russell offered a motion, second by Supervisor Holt, to approve the resolution Approving a Local Operating Contract Between Darien Solar Energy Center LLC; Town of Bradford, WI; Walworth County, WI; and Town of Darien, WI. Motion carried 5-0.**

9b. Wisconsin Counties Association (WCA) Annual Business Meeting and Review of WCA Proposed Policy Resolutions

Supervisor Russell confirmed that this annual meeting will be held in-person in La Crosse and that Vice Chair to the County Board of Supervisors Jerry Grant will be attending in Supervisor Russell's absence. Discussion ensued relative to certain resolutions the Committee had not specifically voted upon. County Administrator Mark W. Lubberda noted that there were approximately 13 resolutions out of the 37 total that were filed and not brought in front of a Committee. Lubberda reasoned that the 13 resolutions were items needing to be addressed at the State level. **Vice Chair Kilkenny offered a motion, second by Supervisor Russell, to give County Board of Supervisor's Vice Chair Jerry Grant the authority to vote at his discretion while attending the Wisconsin Counties Association (WCA) Annual Business Meeting and Review of WCA Proposed Policy Resolutions. Motion carried 5-0.**

9c. Wisconsin Department of Administration Preliminary Estimate of January 1, 2021 Population for Walworth County

Discussion ensued relative to the Census anomaly found in the Village of Fontana. Cotter stated the estimate was more proof that the Census numbers for Village of Fontana were incorrect.

9d. Preliminary Discussion on Setting Compensation for the Walworth County Board of Supervisors for the 2022-2024 Term

Lubberda stated that this agenda item is due to the ordinance identifying that the Executive Committee would bring forward any recommendation for change in compensation. Any possible change would need to be placed on the County Board of Supervisors agenda in November. Discussion ensued. Lubberda noted the same title will appear on the Executive Committee October agenda with a recommendation not to adjust compensation and to leave the ordinance as it stands.

9e. Intent to Provide an Introductory Training Session for Potential Candidates for the Walworth County Board of Supervisors

Discussion ensued relative to the history behind this training session and details concerning how the session will be advertised to the public. Lubberda noted that absent any objections he would develop and schedule the training session.

**Reports/announcements by Chairperson** – Lubberda noted a number of the budgeted operational items that would typically come before the Executive Committee are more focused on Human Resources; therefore, if any Committee member was interested in a specific item, they should tune into the Human Resources meeting.

**Confirmation of next meeting date and time:** The next meeting was confirmed for Monday, October 18, 2021 at 10:00 a.m.

**Claims and Litigation**

13. The Committee may discuss the following topic(s) in open session. The Committee convened in closed session at approximately 10:28 a.m. on motion and second by Vice Chair Kilkenny and Supervisor Russell pursuant to the exemption contained in Section 19.85(1)(g) of the Wisconsin Statutes, "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved," relative to the items listed below. A roll call vote was conducted and all members present voted "aye." Director-Public Works Richard Hough; County Administrator Mark W. Lubberda; Corporation Counsel/Director-Land Use and Resource Management (LURM) Michael Cotter; and Risk Manager Megan Rogers remained in closed session. Supervisor Pruessing remained on the telephone.

- a) Claim – Richard Lodle – Vehicle Damage
- b) Claim – Estate of Peter J. Cook –Lavariaga, Jeffrey Cook, and Socorro Cook
- c) Notice of Circumstance of Claim – Wayne M. Blanchard

**The Committee reconvened in open session at 10:46 a.m. on motion and second by Vice Chair Kilkenny and Supervisor Holt.**

**Vice Chair Kilkenny offered a motion, second by Supervisor Holt, to proceed as discussed in closed session on items a) and c) and to deny the claim for item b). Motion carried 5-0.**

**Adjournment**

**On motion and second by Vice Chair Kilkenny and Supervisor Russell, Chair Weber adjourned the meeting at 10:47 a.m.**

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Submitted by Jennifer Stinnett, Administrative Assistant. Meeting minutes are not considered final until approved by the Executive Committee at the next regularly scheduled meeting.