

**AMENDED**  
**Resolution No. 36 - 07/21**

**Appropriating \$120,000 of ARPA SLCFR Funding from the Recovery Grants Fund for the Purpose of Supporting Intergovernmental Cooperation with Municipalities in Walworth County Related to Technical Support on the Administration of Municipal ARPA Grants**

1 Moved/Sponsored by: See Policy and Fiscal Note, section IV

2  
3 **WHEREAS**, On April 20, 2021, County Board Resolution No. 03-04/21 Accepting U.S.  
4 Department of Treasury (Treasury) American Rescue Plan Act (ARPA) State and Local  
5 Coronavirus Fiscal Recovery (SLCFR) funds allocation provided the County framework to allow  
6 the County to accept and begin to plan for the receipt of over \$20 million in federal funding to  
7 assist the County and local economy with recovering from the pandemic; and,  
8

9 **WHEREAS**, On May 11, 2021, County Ordinance No. 1240-05/21 Amending Section 30-173 of  
10 the Walworth County Code of Ordinances Relating to Establishment of a Recovery Grants Fund  
11 provides a new separate special revenue fund to account for the financial resources surrounding  
12 the American Rescue Plan (ARP); and,  
13

14 **WHEREAS**, the Treasury provided guidance on the eligible use of funds, which includes, but is  
15 not limited to, the following:

- 16 a) Certain administrative costs related administration of ARPA SLCFR funding and
- 17 b) provision of governmental services through reallocation of funding identified as replacing
- 18 a reduction in county revenue; and,
- 19

20 **WHEREAS**, the provision and coordination of intergovernmental services is an essential  
21 governmental service of the County as exhibited by Walworth County Ordinances and by the  
22 agreement establishing the Intergovernmental Cooperation Council; and,  
23

24 **WHEREAS**, municipalities in Walworth County need timely assistance if they are to be  
25 responsive in their use of ARPA funds.  
26

27 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors  
28 does hereby appropriate within the Recovery Grant Department \$120,000 of ARPA SLCFR  
29 funding from the County's allocation for the purpose of supporting intergovernmental  
30 cooperation with municipalities in Walworth County related to technical support on the  
31 Administration of Municipal ARPA Grants by entering into an agreement with the accounting  
32 and consulting firm Baker Tilly who will consult directly with municipal staff to ensure  
33 consistent and professional support.  
34

35 **BE IT FURTHER RESOLVED** that the Finance Director is authorized to execute a vendor  
36 contract or agreement or to amend an existing agreement with the Baker Tilly, subject to the  
37 following:

- 38 a) the form of the document has been approved by the County Administrator and
- 39 Corporation Counsel;

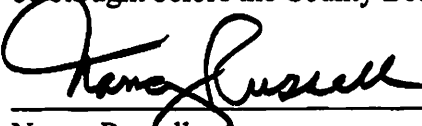
- 1 b) the document provides for adequate documentation and record keeping associated with
- 2 the use of the funds;
- 3 c) the document limits each municipality to \$4,000 in total service townships to \$3,500
- 4 each (16 hours of total service) and (Villages and Cities with at least 80% of their total
- 5 equalized value located within Walworth County) to \$4,950 each (23 hours of total
- 6 service) and limits an additional, direct administrative fee, charged to Walworth County,
- 7 to \$4,000; and,
- 8 d) the document identifies that the willingness of municipalities to participate virtually may
- 9 extend the value to municipalities by eliminating vendor travel time and the willingness
- 10 to participate in group meetings may extend the value to municipalities by cost sharing
- 11 billable hours.

12 **BE IT FURTHER RESOLVED** that the Walworth County Board of Supervisors authorizes

13 staff to utilize the County's budget amendment process to transfer line items within this

14 established budget appropriation for purposes listed in this resolution, but all new purposes will

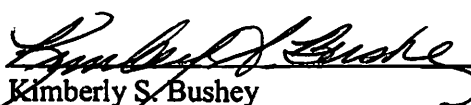
15 be brought before the County Board for further action prior to allocation of funding.

17 

18 \_\_\_\_\_

19 Nancy Russell

20 County Board Chair

17 

18 \_\_\_\_\_

19 Kimberly S. Bushey

20 County Clerk

21 County Board Meeting Date: July 13, 2021

22 Action Required: Majority Vote \_\_\_\_\_ Two-thirds Vote  X  Other \_\_\_\_\_

Policy and Fiscal Note is attached.	
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:	
DocuSigned by: <u>Michael Cotter</u> 7/19/2021	DocuSigned by: <u>Jessica Conley</u> 7/19/2021
Michael P. Cotter Corporation Counsel	Jessica Conley Finance Director
DocuSigned by: <u>Mark W. Lubarda</u> 7/19/2021	
Mark W. Lubarda County Administrator	
If unsigned, exceptions shall be so noted by the County Administrator.	

This Resolution/Ordinance was:

Adopted: Roll Call/U.C./Voice

As Amended

Rejected/Referred/Laid Over

Ayes: 10 Noes: 1 Absent: 0

Date July 13, 2021

Schaefer Requested his vote  
be recorded as NO.

**Policy and Fiscal Note**  
**Resolution No. 36 - 07/21**

- I. **Title:** Appropriating \$120,000 of ARPA SLCFR Funding from the Recovery Grants Fund for the Purpose of Supporting Intergovernmental Cooperation with Municipalities in Walworth County Related to Technical Support on the Administration of Municipal ARPA Grants
- II. **Purpose and Policy Impact Statement:** Consistent with the County’s position on intergovernmental cooperation, this policy approach recognizes that the American Rescue Plan Act funding is very complex and may create a burden on smaller municipal units of government. This approach attempts to bring a higher level of professional expertise to towns, villages, and cities than they might be able to do on their own. Importantly, it provides consistent advice and treatment between communities. If fully utilized, it would be accessible to 16 townships, 8 villages, and 4 cities.

**\*\*\*** The services would provide initial information gathering, lost revenue calculation, general coordination, and initial base information distribution at a blended rate of \$170 per hour. Higher level consulting on strategies and options for use of the money would be at a reduced rate of \$300 per hour. Based largely on the typical complexities of operations and bookkeeping systems, Towns would be eligible for 10 hours at \$170 and 6 hours at \$300, or approximately 16 hours of support. Villages and Cities would be eligible for 15 hours at \$170 and 8 hours at \$300, or approximately 23 hours of support.

- III. **Budget and Fiscal Impact:** This proposal would use \$119,400 of the County’s ARPA allocation if all eligible municipalities fully participate. That includes a direct \$4,000 charge that covers program set up and the complexities of coordinating 28 different organizations. No General Fund or property tax dollars are use.

- IV. **Referred to the following standing committees for consideration and date of referral:**

The Finance Committee recommended a Committee of the Whole meeting be held to discuss certain potential ARPA funded projects that generally had time constraints involved. The Committee of the Whole met on June 29, 2021, and recommended that this item be drafted and placed on the County Board Agenda. The Committee of the Whole did not provide a recommendation related to approval consideration.

County Board Meeting Date: July 13, 2021

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

<p>DocuSigned by: <u>Michael Cotter</u>      7/13/2021 Michael P. Cotter      Date Corporation Counsel</p>	<p>DocuSigned by: <u>Jessica Conley</u>      7/13/2021 Jessica Conley      Date Finance Director</p>
<p>DocuSigned by: <u>Mark W. Luberda</u>      7/13/2021 Mark W. Luberda      Date County Administrator</p>	

**\*\*\* NOTE: The body of the resolution was amended at the County Board Meeting. No amendment was made to the Policy and Fiscal Note to reflect the fiscal change.**