



Memorandum

Children with Disabilities
Education Board

To: Walworth County Children with Disabilities Education Board (WCCDEB)

Cc: Mark Lubberda, County Administrator

From: Tracy L. Moate, Director WCCDEB

Date: May 13, 2021

Re: WCCDEB May Agenda Items

Outlined below are the agenda items in the May CDEB meeting.

- In unfinished business, I would like to reopen the discussion on our 2021-22 school calendar. After discussion with our administrative team, we would like to request your permission to move to a uniform practice of having our staff development/in-service days occur on Wednesdays of each scheduled month. This allows for families to have a consistent day to plan and also allows for pre and post preparations to occur in the event's week. I have included the approved calendar in your packet for reference.
- Additionally, we are prepared to present the preliminary budget for the expenditure of the ESSER II funds which will support the Early Learning Department BootCamp to be held this summer. Please review the handouts related to ESSER II Grant.



Children with Disabilities
Education Board

- In new business, DPI has announced that the Seamless Summer Option (SSO) will be extended through the 2021-22 school year. This allows all of our Lakeland School families to participate in the school lunch program at the free rate. This waiver has been made available to all school food authorities and I am asking for your approval to proceed with completing the waiver request.
- Much like the process with the ESSER II funding, Lakeland School/Walworth County Children with Disabilities Education Board was notified that the school has been awarded ESSER III funding with an estimated amount of \$600,000. In working with Jessica Conley and other County staff, a resolution is being drafted similar to some of our other COVID-19 large federal grants in the last year. In order for staff to move forward with the application process and initial certification and acceptance, a resolution discussing the types of eligible uses along with the request to accept these funds will be brought to the CDEB and Finance Committee meetings this month to then move forward for the June County Board agenda. This will not yet include a budget plan, which is still in the early planning phase. ESSER III funding has an ending expenditure period of September 30, 2024.
- During the Correspondence and Reports, I would like to share recent or upcoming events that are related to Lakeland School. Events to be discussed include our emergency drill for the month of May, Graduation, and Summer School.
- At last month's CDEB meeting, I suggested that we consider holding our June meeting at the school to provide you the opportunity to tour the school and see the capital projects that were completed. I would like to learn if this intention can move forward in our planning of this next meeting.
- Have a great weekend and I hope that everyone enjoys the upcoming Memorial Day weekend and is reminded to celebrate those who served our country.



6Walworth County Children with Disabilities Education Board
Wednesday May 19, 2021 4:30 p.m.
Walworth County Government Center, County Board Room 114
100 West Walworth St, Elkhorn, WI
Committee Members

Dave Weber – Chair, – Brian Holt Secretary,
Kathy Ingersoll, Supervisor – Joseph Schaefer, Supervisor – Ken Monroe, Supervisor

Children with Disabilities
Education Board

Sign language interpreters for the deaf are available if requested in advance

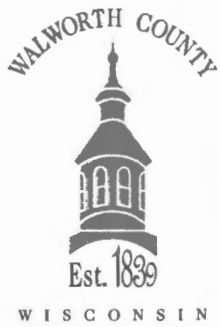
(Posted in compliance with Sec. 19.84, Wis Stats.)

Note: All agenda items are subject to action.

**NOTICE: DUE TO THE CONTINUING PUBLIC HEALTH EMERGENCY,
THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE
ATTENDANCE BY COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance will be severely limited due to State imposed restrictions on group meeting sizes. **ALL INDIVIDUALS ARE STRONGLY ENCOURAGED TO WATCH THE MEETING STREAMING LIVE AT <https://mediasite.co.walworth.wi.us/Mediasite/Play/4357e8ee66814aeda09f59c5924a87281d>** Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes CDEB Meeting April 28, 2021 pp 1&2
6. Public Comment Period
7. Unfinished Business
 - a) Lakeland School Calendar Revision, 2021-2022 School Year p 3
 - b) Elementary and Secondary School Emergency Relief (ESSER) II Grant Budget Recommendations pp 4&5
8. New Business
 - a) Seamless Summer Option (SSO) Waiver 2021-2022 School Year p 6
 - b) Application for Elementary and Secondary School Emergency Relief (ESSER) III Grant Dollars pp 7-11
9. Reports and Correspondence
 - a) CDEB Chair
 - b) CDEB Director
 - Hold (Hold in Place)Emergency Drill p 12
 - Lakeland School Graduation
 - Lakeland School Summer School
10. Set time and date of next meeting –June 16, 2021



11. Adjournment

It is possible that a quorum of the County Board or a committee of the County Board could be in attendance.

Submitted By: Tracy Moate, Director WCCDEB
Dave Weber, CDEB Chair
Posted May 13, 2021

Children with Disabilities
Education Board

DRAFT

**Walworth County Board of Supervisors
Children with Disabilities Education Board Meeting Minutes
Wednesday, April 28, 2021
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, WI 53121**

The meeting was called to order at 4:30 p.m. by Chair David Weber.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair David Weber; Secretary Brian Holt; Supervisors Kathy Ingersoll, Kenneth Monroe and Joseph H. Schaefer. A quorum was declared.

Others in Attendance:

County Board Supervisors: Nancy Russell.

County Staff: County Administrator Mark W. Luberdia; and Director of Special Education Tracy Moate

On motion by Secretary Holt, second by Supervisor Ingersoll, the agenda was approved with no withdrawals.

On motion by Supervisor Monroe, second by Supervisor Ingersoll, the March 17, 2021 Children with Disabilities Education Board meeting minutes were approved.

Public Comment – There was none.

New Business

7a. DPI School Inspection Report, Division of Food and Recreational Safety

Director of Special Education Tracy Moate gave a brief summary of the DPI School Inspection Report (Pages 3-4); which included inspection of the swimming pool and kitchen. Moate cited the inspector's comments relative to the walk-in cooler temperature "pushing the cold holding limits." The temperature has been adjusted and the inspector saw no reason to return to follow up on the issue. Moate stated the inspector was pleased with the safety of food pick-up and delivery within the school. **Secretary Holt offered a motion, second by Supervisor Ingersoll, to accept the DPI Inspection Report, Division of Food and Recreational Safety.** Discussion ensued relative to portion sizes and extra servings of food. **Motion carried 5-0.**

7b. ESSER II and ESSER III Grant Updates

Moate gave a brief update on both grants; highlighting that portal access for applying to the ESSER II grant opened last week and an initial entry has been made. The ESSER II grant dollar amount will be \$100,000. Moate stated ESSER III grant funds will also be available to Lakeland School in the amount of \$600k. The application process for ESSER III has not yet begun. Moate plans to: bring forward a budget amendment reflecting the dollars going into the budget from both grants; make a request to move forward on the ESSER III application; and present a resolution stating how grant dollars will be spent, at the May Children with Disabilities Education Board (CDEB) Meeting. Moate reiterated using a mindful and process driven plan as to how the dollars will be spent and that the budget will help guide decisions. Discussion ensued.

Reports and Correspondence

9a. CDEB Chair – There was none.

9b. CDEB Director

➤ COVID Update & Vaccine Update

Moate shared that many staff have completed the vaccination process and/or received the first dose. Lakeland School has had no outbreaks or close contact quarantines since Thanksgiving. Moate commended teachers, staff, students and families for participating in the safety measures set forth.

➤ Resignation of Lakeland School Principal

Moate shared a letter from Matt Conrardy received on March 17, resigning from his role as Lakeland School principal effective July 2021. Moate stated the position is advertised through the county venue and the State DPI WECAN site. At this time there are 17 candidates; of which Moate has reviewed 12 applications and resumes; she is awaiting the other five applicants to complete the County's application process. The position remains open; Moate stated finding the right candidate is of the utmost importance. Chair Weber stated he appreciates the time and effort Matt Conrardy has given throughout his tenure at Lakeland School.

➤ Emergency Tornado Drill and Fire Drill

Moate referenced Emergency Drill Reporting Forms (Pages 6-7.) The Fire drill on April 20 was a discussion drill, identifying a known room in the school as to where the fire originated; prompting the children to think about a possible evacuation plan. The tornado drill on April 15 was modified, due to social distancing requirements.

➤ 2nd Annual Golf Outing Benefitting Lakeland School, June 26, 2021

Moate stated this event is in substitution for SchoolFest; which was canceled last year and this year. Moate will share more details as they become available.

➤ STEAM Lab Showcase

Moate would like to extend an opportunity to hold a CDEB meeting at Lakeland School in June or July, giving the Board a chance to tour the STEAM Lab and ask the STEAM instructor questions. The intention of the STEAM Lab is to provide opportunity for students to explore vocational skills. Moate shared that a high school student had an opportunity to work with a 3D printer designing a storage box; and presented the student's creation to the Board. Chair Weber commended the young man on his box and stated it's not an easy component to make.

Confirmation of next meeting – The next meeting was confirmed for Wednesday, May 19, 2021 at 4:30 p.m.

Adjournment

On motion by Supervisor Monroe, second by Secretary Holt, Chair Weber adjourned the meeting at 5:02 p.m.

LAKELAND SCHOOL | WCCDEB 2021-22 CALENDAR

Student Teacher
(3.5)

August 2021				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

24th-26th Inservice | Work Days | 3
25th Meet the Teach Night | .5

Student Teacher
(20)

February 2022				
M	T	W	T	F
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

25th Early Dismissal

(21) September 2021 (22)

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

1st First Day for Students
6th Labor Day Holiday
30th Early Dismissal

(19) March 2022 (19)

M	T	W	T	F
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

4th End of 2nd Trimester | 60 days
25th Early Dismissal
28th-31st Vacation | No Count

(20) October 2021 (20)

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

28th Early Dismissal
29th Fall Break | No Count

(19) April 2022 (20)

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

1st Vacation | No Count
15th Good Friday Holiday
25th Early Dismissal
28th Parent | Tchr Conf pm | 1.5
29th Parent | Tchr Conf am | .5
29th No School

(19) November 2021 (20)

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

18th Parent | Tchr Conf pm | 1.5
19th Parent | Tchr Conf am | .5
19th No School
25th Thanksgiving Holiday
24th & 26th Vacation | No Count
30th End of 1st Trimester | 60 days

(21) May 2022 (22)

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

18th Early Dismissal
30th Memorial Day Holiday

(16) December 2021 (17)

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

23rd-31st Winter Break | No Count
24th Christmas Holiday

(5) June 2022 (5.5)

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

7th End of 3rd Trimester | 60 days
7th Last Student Day
8th-10th Snow Make Up Days as Needed
8th-10th Snow Make Up Days as Needed

(20) January 2022 (21)

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

31st Inservice | Work Day | 1

July 2022

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Total Inservice Days 5.0
Total Paid Holidays 5.0
Total Student Days 180.0
Total Contract Days 190.0
Check figure 190.0

Inservice | Work Day | Contract Days = 5
Holiday | Contract Days = 5
Parent | Teacher Conferences
Early Dismissal Day
Vacation | No Count
End of Trimester
Snow Make Up Days as Needed

rough timeline	Activity:	Staff	Estimated Plan:	Estimated length of activity:	Additional Expense:	Amount:	
week of June 28	Playtime: Playground social visit and snack	Sarah Singleton	2	2	Food	\$50	recess ball and core sequences for playing
		Lindsay Markworth	2	2	Take Home incentive	\$60	
		<i>Interpreter</i>	0	2			
week of July 26	Courtyard social visit, water fun and snack	Sarah Singleton	2	2	Food	\$50	adapted book and bubbles, core sequences
		Lindsay Markworth	2	2	Take home incentive	\$100	
		<i>Interpreter</i>	0	2			
week of August 9	Pool party: Swimming and AAC	Sarah Singleton	2	2			kickboard with core board
		Lindsay Markworth	2	2	Take home incentive	\$200	
		<i>Interpreter</i>	0	2	Lifeguard		
week of: July 5	Parent Training: Aided Language Input	Sarah Singleton	2	2	Food	\$50	participate in three trainings: back-up AAC system made for you
		Lindsay Markworth	2	2	Childcare?		
		<i>Interpreter</i>	0	2			
week of: July 5	Parent Training: How to build functional Communication with AAC	Sarah Singleton	2	1	Food	\$50	
		Lindsay Markworth	2	1	Childcare?		
		<i>Interpreter</i>	0	1	Incentive for 3:	\$100	
Week of: July 19	Parent Training: All about LAMP WFL: Programming, tools, features	Sarah Singleton	2	1	Food	\$50	
		Lindsay Markworth	2	1	Childcare?		
		<i>Interpreter</i>	0	1			
Week of: July 19	Parent Training: All about TouchChat: Programming, tools, features	Sarah Singleton	2	1	Food	\$50	
		Lindsay Markworth	2	1	Childcare?		
		<i>Interpreter</i>	0	1			
Week of: July 19	Parent Training: All about Proloquo: Programming, tools, features	Sarah Singleton	2	1	Food	\$50	
		Lindsay Markworth	2	1	Childcare?		
		<i>Interpreter</i>	0	1			

\$810

Sarah Singleton	Planning Hours	16
	Event Hours	12
Lindsay Markworth (Step 1)	Planning Hours	16
	Event Hours	12
<i>Interpreter (Step 1 TA)</i>	<i>(Event Hours)</i>	12
<i>Lifeguard (Step 1 T)</i>	<i>(Event Hours)</i>	2
<i>Childcare (x2) (Step 1 TA)</i>	<i>(Event Hours)</i>	10

ESSERII EARLY LEARNERS BOOTCAMP SUMMER 2021

Item	ESSER II SMALL ITEMS OF EQUIPMENT	Number needed:	est. cost each:		Options/choices colored yellow
iPad mini	64 GB	2	399		
	256 GB		549		
case for iPad mini:	SEYMACK handle/stand	2	20		
	otterbox		60		
iPad	Lindsay #2	1			
	2 testing only	2			
	trial devices	17			
case for iPad	*chat wrap w/strap	5	420		
	Braean (no screen protector)		23		
	TimeCity stand/strap (no screen protector)		25		
	otterbox defender w/stand	15	80		
Bundle of 20 LAMP licenses	apple bulk pricing	20	150		
portable chargers	INIU	4	18		
	Anker		15		



Moate, Tracy <tmoate@lakelandschool-walco.org>

SSO Waiver Extended Through 2021-22 SY

3 messages

Funderburk, Deb <dfunderburk@lakelandschool-walco.org>
To: Jodi Bronson <jbronson@lakelandschool-walco.org>
Cc: Tracy Moate <tmoate@lakelandschool-walco.org>

Thu, Apr 22, 2021 at 9:40 AM

Hi Jodi,

You recently asked about any updates regarding free meal offerings for next school year. Great news!! I just learned that the USDA approved the free lunch offering extension through the 2021-22 SY! Although I'm certain that Tracy will opt for us to participate again in the SSO, I plan to meet with her upon her return to definitively confirm prior to making any type of formal announcement. Will keep you posted...

COVID-19: Child Nutrition Response #85-Nationwide Waiver to Allow the Seamless Summer Option through School Year 2021-2022

FNS is allowing Seamless Summer Option (SSO) operations to continue when school is open during the regular school year, effective July 1, 2021 through June 30, 2022. This waiver is available to all school food authorities and may be used **at any school, regardless of its location or the type of SSO site it is operating**. This waiver gives school foodservice professionals greater flexibility to distribute meals at a variety of safe meal sites that serve a smaller number of children, including serving meals outdoors or in classrooms. All meals under SSO will continue to be reimbursed at the free rate. **SFAs may choose to serve meals through SSO or may participate in the National School Lunch and School Breakfast Programs instead. SFAs are not required to participate in SSO.**

Deb Funderburk | Business Office Supervisor
Lakeland School of Walworth County | CDEB
W3905 County Road NN | Elkhorn, WI | 53121
262 741 4111

This institution is an equal opportunity provider.

Bronson, Jodi <jbronson@lakelandschool-walco.org>
To: "Funderburk, Deb" <dfunderburk@lakelandschool-walco.org>
Cc: Tracy Moate <tmoate@lakelandschool-walco.org>

Thu, Apr 22, 2021 at 9:46 AM

Deb this is amazing news!!! Thank you for sharing.
Happy Thursday..

Jodi

[Quoted text hidden]

—
Jodi Bronson
Director of Pupil Services and School Psychologist



Carolyn Stanford Taylor, State Superintendent

Between March of 2020 and 2021, Congress passed three stimulus bills that provided over \$2.3 billion under the Elementary and Secondary Emergency Education Relief Fund (ESSER or ESSERF) to local educational agencies (LEAs) in Wisconsin. These funds provide emergency financial assistance to address the impact that COVID-19 has had, and continues to have, on elementary and secondary schools. The table below provides a summary of the funding for ESSER under each of the stimulus bills, including fiscal information, allowable activities, and specific programs outlined under each Act. [The ESSERF Guidance Document for Public Allowed Costs](#) provides detailed information on allowed costs including "Program Type" and WUFAR codes for budgeting in WISEgrants.

	ESSER I	ESSER II	ESSER III
Stimulus Bill	Coronavirus Aid, Relief, and Economic Security Act (CARES Act)	Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA)	American Rescue Plan Act (ARPA)
Performance Period <i>Funds must be expended by this date.</i>	3/13/2020 - 9/30/2022	3/13/2020 - 9/30/2023	3/13/2020 - 9/30/2024
Total Amount in Grants to LEAs in Wisconsin	\$174M	\$686M	\$1.5B - LEAs must reserve 20% to mitigate learning loss
LEAs provide Equitable Services	Yes	N/A	N/A
Emergency Assistance to Non-Public Schools (EANS) provided by DPI	N/A	\$77.1 M	\$73M
Maintenance of Effort Requirement	State level only	State level only	State level AND LEAs - Maintenance of Equity

Allowed Activities			
Legal Citation	ESSER I CARES Act Sec. 18003(d)	ESSER II CRRSAA Sec. 313(d)	ESSER III ARPA Sec. 2001(e)
Any activity authorized by the ESEA	X	X	X
Any activity authorized by the IDEA	X	X	X
Any Activity authorized by the Adult Education and Family Literacy Act	X	X	X
Any Activity authorized by the Perkins Act	X	X	X
Any Activity authorized by McKinney-Vento.	X	X	<i>ARPA provides a separate appropriation to states to specifically support activities authorized by McKinney-Vento</i>
Coordination of preparedness and Response to COVID-19	X	X	X
Providing principals and other school leaders with the resources necessary to address the needs of their individual schools.	X	X	



Carolyn Stanford Taylor, State Superintendent

Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.	X	X	X
Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies	X	X	X
Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases.	X	X	X
Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by such agency	X	X	X
Planning for, coordinating, and implementing activities during long-term closures	X	X	X



Carolyn Stanford Taylor, State Superintendent

Purchasing educational technology	X	X	X
Providing mental health services and supports.	X	X	X including through the implementation of evidence-based full-service community schools.
Planning and implementing activities related to summer learning and supplemental afterschool programs,	X	X	X
Addressing learning loss among students, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care, of the local educational agency, including by— A. Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiating instruction.		X	X Must reserve 20%



Carolyn Stanford Taylor, State Superintendent

<p>B. Implementing evidence-based activities to meet the comprehensive needs of students.</p> <p>C. Providing information and assistance to parents and families on how they can effectively support students, including in a distance learning environment.</p> <p>D. Tracking student attendance and improving student engagement in distance education.</p>			
<p>School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.</p>		X	X
<p>Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and nonmechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door repair and replacement.</p>		X	X
<p>Developing strategies and implementing public health protocols including, to the</p>			X

<p>greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff.</p>			
<p>Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.</p>	<p>X</p>	<p>X</p>	<p>X</p>

Lakeland School Safety Drill

12

Type of Drill: "Hold" (Hold In Place)
Date of Drill: May 6th, 2021
Time Started: 10:30am
Time Ended: 10:41am
Conducted By: Deputy Dan Nelson (Lakeland School Resource Officer)

Scenario For This "Hold" Drill:

This drill was to replicate having to close all the hallways of the school. An example of having to close all the hallways would be if emergency medical personal had to enter the school and go to a particular area to assist with an injured or sick student or staff member.

Goals For This "Hold" Drill:

- 1) All hallways to be cleared as soon as possible.
- 2) Students and staff who are inside a room to stay in that room and continue with normal activities.
- 3) Doors to *occupied* classrooms are closed and locked.
- 4) No one allowed to enter the hallways during the drill.

How The "Hold" Drill Was Conducted:

This drill was *not* made known to staff or students prior to the start of the drill. At 10:30am, School Resource Officer Deputy Dan Nelson, who was conducting this drill, made the following announcement over the schools intercom: *"May I have your attention please... At this time we will be having a "HOLD" Drill. All hallways are closed. If you are in a room, stay in that room, if you are in a hallway, get into the closest room available to you immediately. Again, if you are in a room, stay in that room, if you are in a hallway, get into the closest room available to you immediately. This is only a drill but please stay in your room until further instructed"*.

After the announcement was made, three teams, made up of one law enforcement officer and one school staff member, systematically checked every room and area inside the school, as well as the outside area of the School. The drill was completed at 10:41am.

Results Of This "Hold" Drill:

The overall results from this drill were very positive. Hallways cleared quickly, classroom with students were continuing with normal activities, all doors to occupied rooms with students in them were closed and locked, and a parent who arrived to drop off a child observed the "DRILL IN PROGRESS" sign that was posted on the door so they waited in the car till instructed to come in. Due to rainy weather conditions, no students were outside at the time of this drill. Minor issues observed during this drill were doors to *unoccupied* rooms were in the unlocked position that would require staff to physically lock the door with a key from outside the classroom before closing it. Staff members to those rooms were reminded of the importance of always having your door in the locked position so that it can just be pulled shut.

Additional Information:

This drill was conducted using the "Standardized Response Protocol" (SRM) that Lakeland School follows under their "Emergency Operation Plan" (EOP). SRM provides five action plans for school to use based on situation they are most likely encounter. The five action plans are: HOLD - SECURE - LOCKDOWN - EVACUATE - SHELTER. Staff members are presented these five action plans throughout the year along with instructions for both students and staff on what they should do for each of these plans.