



Nancy Russell
County Board Chair

Jerry Grant
County Board Vice-Chair

**Walworth County Finance Committee
MEETING NOTICE
Thursday, January 21, 2021
9:30 a.m.
County Board Room 114
Walworth County Government Center
100 W. Walworth St., Elkhorn, Wisconsin**

Nancy Russell, Chair; Dan Kilkenny, Vice Chair;
Jerry Grant, Supervisor; Kathy Ingersoll, Supervisor; Joseph H. Schaefer, Supervisor

(Posted in compliance with Sec. 19.84, Wis. Stats.)

It is possible that a quorum of the County Board or any of its other committees could be in attendance at this meeting.

Agenda enclosures are available upon request from the Finance department or on the County's web page (www.co.walworth.wi.us). The agenda packet, including supporting documents, may be large, depending on the number of enclosures. Downloading it will require ample computer memory and may take significant time.

**NOTICE: DUE TO THE CONTINUING PUBLIC HEALTH EMERGENCY,
THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE
BY COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance may be limited to help ensure appropriate social distancing is observed. **ALL INDIVIDUALS ARE STRONGLY ENCOURAGED TO WATCH THE MEETING STREAMING LIVE AT** <https://mediasite.co.walworth.wi.us/Mediasite/Play/984689aaa10f441caeea7de2616eac551d>.

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

AGENDA

Note: All agenda items are subject to action.

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval

5. Approval of minutes — December 17, 2020 (Encl pgs 1-4)
6. Public comment period
7. Unfinished business
8. Consent items

A. Budget amendments

2020

1. Finance
 - a. FN001 – Routes to Recovery (R2R) additional grant funds and unreimbursed R2R claims (Encl pgs 5-6)
 - b. FN002 – Use of payroll budget reimbursed by Routes to Recovery to fund County emergency expenditures (Encl pgs 7-8)
2. Human Resources
 - a. HR002 – Reallocate funds for prescription drug claims (Encl pg 9)
3. Health and Human Services
 - a. HS020 – Increase budget for substance abuse treatment (Encl pg 10)
4. Sheriff's Office
 - a. SH013 – Transfer funds to purchase a camera to create training videos (Encl pg 11)
 - b. SH014 – Transfer funds to replace a totaled squad (Encl pgs 12-13)
5. Treasurer
 - a. TR01 – Offset shortfall for interest and penalty revenue on delinquent real estate parcels (Encl pg 14)

2021

6. Finance
 - a. FN001 – Allocate General Fund COVID-19 pandemic funds for County continued emergency expenditures (Encl pgs 15-16)
7. Health and Human Services
 - a. HS001 – Reflect 2021 changes to Department of Children and Families (DCF) grant awards (Encl pg 17)
 - b. HS002 – Adjust Behavior Health division budget to reflect consumer needs for services (Encl pg 18)
 - c. HS003 – Update position allocation (Encl pg 19)
 - d. HS004 – Increase budget for inpatient services for youth in need of protection (Encl pg 20)
 - e. HS005 – Realign budget to reflect Children's Children's Community Options Program (CCOP) grant which is no longer available (Encl pg 21)

B. Waivers of Competition

1. Health & Human Services – Contact tracing - Covenant Harbor Bible Camp and Retreat Center (Encl pgs 22-25)
2. Health & Human Services – Contact tracing – Ajilon and Paladin Marketing Resources (Encl pgs 26-29)

3. Lakeland Health Care Center – Food products – Reinhart Foodservice (Encl pgs 30-33)
4. Public Works - Replace brine production machine – Casper’s Truck Equipment (Encl pgs 34-42 and pgs 43-44)
- C. One-time Cooperative Purchase \geq \$100,000
 1. Replace brine production machine – Public Works (Encl pgs 34-42 and 43-44)
- D. Bids/contracts
 1. Inmate video visitation, phone, commissary, communications and money management system – Sheriff’s Office (Encl pg 45)
 2. Investment Advisor for Other Post-employment Benefit (OPEB) Trust for the Finance department (Encl pgs 46-47)
 3. County owned tax properties (Encl pg 48)
- E. Reports
 1. Quarterly delinquent tax report – 4th quarter 2020 (Encl pg 49)
 2. Quarterly property loss report – 4th quarter 2020 (Encl pgs 50-59)
 3. Update on tax incremental financing districts (TIDs) (Encl pg 60)
9. New business
 - A. Resolution **-02/21 Authorizing the Closure of Highway Project CTH B Ladd Creek Bridge and Transferring Remaining Funds to the Road and Bridge Construction Committed Fund Balance (Encl pgs 61-62)
 - B. Resolution **-02/21 Authorizing the Use of Unrestricted Net Position for the Previously Created 2021 Temporary Pandemic Positions at Lakeland Health Care Center (Encl pgs 63-66)
 - C. Update on COVID-19 Report (Encl pgs 67-68)
10. Correspondence
11. Set/confirm next meeting date(s) and time(s)
 - A. Thursday, February 18, 2021 at 9:30 a.m., County Board Room 114 at the Government Center
12. Adjournment

Submitted by: Jessica Conley, Finance Director
Nancy Russell, Finance Committee Chair

Posted: January 14, 2021