



Nancy Russell  
County Board Chair

Jerry Grant  
County Board Vice-Chair

**Walworth County Finance Committee  
MEETING NOTICE  
Thursday, December 17, 2020  
9:30 a.m.  
County Board Room 114  
Walworth County Government Center  
100 W. Walworth St., Elkhorn, Wisconsin**

Nancy Russell, Chair; Dan Kilkenny, Vice Chair;  
Jerry Grant, Supervisor; Kathy Ingersoll, Supervisor; Joseph H. Schaefer, Supervisor

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*(Posted in compliance with Sec. 19.84, Wis. Stats.)*

*It is possible that a quorum of the County Board or any of  
its other committees could be in attendance at this meeting.*

*Agenda enclosures are available upon request from the Finance department or on the County's web page ([www.co.walworth.wi.us](http://www.co.walworth.wi.us)). The agenda packet, including supporting documents, may be large, depending on the number of enclosures. Downloading it will require ample computer memory and may take significant time.*

**NOTICE: DUE TO THE CONTINUING PUBLIC HEALTH EMERGENCY,  
THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE  
BY COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance may be limited to help ensure appropriate social distancing is observed. **ALL INDIVIDUALS ARE STRONGLY ENCOURAGED TO WATCH THE MEETING STREAMING LIVE AT** <https://mediasite.co.walworth.wi.us/Mediasite/Play/984689aaa10f441caeea7de2616eac551d>.

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

**AGENDA**

**Note: All agenda items are subject to action.**

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval

5. Approval of minutes — November 19, 2020 (Encl pgs 1-4)
6. Public comment period
7. Unfinished business
  - A. Lakeshore Library System Compliance Plan Regarding 2011-2020 Walworth County Library Payments (Encl pgs 5-8)
8. Consent items
  - A. Budget amendments
    1. Health and Human Services
      - a. HS019 – Reflect Department of Children & Families COVID-19 extraordinary payments to residential care providers (Encl pg 9)
    2. Public Works
      - a. PW008 – Increase budget for additional engineering work for CTH C Bridge project (Encl pg 10)
  - B. Bids/contracts
    1. Cooperative Purchasing Contract Transactions Greater Than \$100,000 — Sheriff's Office Squad Cars (Encl pgs 11-12)
    2. County owned tax properties (Encl pg 13)
  - C. Reports
    1. Quarterly sales report – 3<sup>rd</sup> quarter 2020 (Encl pgs 14-15)
    2. Update on tax incremental financing districts (TIDs) (Encl pg 16)
9. New business
  - A. New Beginnings APFV request to modify 2021 Memo of Understanding (Encl pgs 17-18)
  - B. Ordinance \*\*01/21 Amending Section 30-286 of the Walworth County Code of Ordinances Relative to District Attorney Fees (Encl pgs 19-21)
  - C. Resolution \*\*-01/21 Authorizing the Closure of Sheriff's Office Roof Replacement Project and Transferring Remaining Funds to General Fund Building and Equipment Committed Fund Balance for the Year Ended December 31, 2020 (Encl pgs 22-23)
  - D. Request to write off uncollectible debt
    1. Public Works (Encl pgs 24-25)
    2. Lakeland Health Care Center (Encl pgs 26-28)
    3. Medical Examiner (Encl pg 29)
  - E. COVID-19 recovery presentation regarding temporary staffing and County operational response (Encl pgs 30-45)
  - F. Resolution \*\*-01/21 Accepting Epidemiology and Laboratory Capacity Funding for Health and Human Services (Encl pgs 30 and 46-47)

- G. Ordinance \*\*-01/21 Amending Section 30-173 of the Walworth County Code of Ordinances Relating to Health and Human Services Fund Balance Commitments for the Addition of Pandemic Spending and Deletion of Seal A Smile Program (Encl pgs 30 and 48-50)
  - H. Update on COVID-19 Expense Summary Report/Routes to Recovery Funding (Encl pgs 30 and 51)
  - I. Ordinance \*\*-01/21 Amending Sections 17-3, 17-8, 17-10, 17-27, 17-116 and 17-131 of the Walworth County Code of Ordinances Relating to Purchasing and Contracts (Encl pgs 52-55)
10. Correspondence
11. Set/confirm next meeting date(s) and time(s)
- A. Thursday, January 21, 2021 at 9:30 a.m., County Board Room 114 at the Government Center
12. Adjournment

Submitted by: Jessica Conley, Finance Director  
Nancy Russell, Finance Committee Chair

**Posted: December 10, 2020**