

1. May 17, 2023 Human Resources Committee Agenda

Documents:

[MAY 17, 2023 HR COMMITTEE AGENDA.PDF](#)



Rick Stacey,  
County Board Chair

Ryan Simons,  
County Board Vice-Chair

**County Board Human Resources Committee  
MEETING NOTICE  
Wednesday, May 17, 2023  
3:30 PM  
County Board Room 114  
Walworth County Government Center  
100 W. Walworth St., Elkhorn, Wisconsin**

*Susan Pruessing, Chair      Ryan Simons, Vice-Chair*  
*Supervisor Kathy Ingersoll    Supervisor Joanne Laufenberg    Supervisor Ken Monroe*

**NOTICE: THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE  
ATTENDANCE BY COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance may be limited. **ALL THE PUBLIC CAN WATCH THE MEETING STREAMING LIVE AT**  
<https://bit.ly/2023May17HRC>

Individuals wanting to provide a Public Comment can do so in person or remotely by telephone. Those wishing to comment by telephone must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

*(Posted in compliance with Sec. 19.84, Wis. Stats.)*

*A quorum of the County Zoning Agency and Lakeland Health Care Center Board of Trustees will be in attendance. It is possible that a quorum of the county board or any of its other committees could be in attendance at this meeting.*

*Agenda enclosures are available upon request from the County Administrator's Office or on the County's web page ([www.co.walworth.wi.us](http://www.co.walworth.wi.us)). The agenda packet, including supporting documents, may be large, depending upon the number of enclosures. Downloading it will require ample computer memory and may take significant time.*

## **A G E N D A**

**Note: all agenda items are subject to action.**

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes
  - a) April 26, 2023 Human Resources Committee Meeting (encl. pp. 1-2)
6. Public comment period
7. Unfinished Business
  - a) Discussion on Amending Section 15-333(h) of the Walworth County Code of Ordinances Relating to Pay Plan Administration-Promotion (encl. pp. 3-9)

8. New Business

- a) Ord. No. \*\*\*\*-06/23 Amending Sections of Chapter 15 of the Walworth County Code of Ordinances Relating to the Civil Service Board (encl. p. 10)
- b) Ord. No. \*\*\*\*-06/23 Amending Sections 15-359 and 30-286 of the Walworth County Code of Ordinances Relating Lakeland School Lunch Duty Pay and Lunch Fees (encl. pp. 11-16)
- c) Res. No. \*\*-06/23 Approving an Affirmative Action Plan for Walworth County for Plan Year July 1, 2023 to June 30, 2025 (encl. pp. 17-54)

9. Reports/announcements by Chairperson

10. Set/confirm next meeting date and time

- a) Human Resources - Wednesday, June 21, 2023 at 3:30 p.m.

11. Adjournment

Submitted by: Susan Pruessing, Committee Chairperson of Human Resources  
Kate Bishop, Human Resources Director

Posted: May 11, 2023