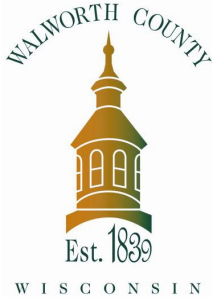


1. March 17, 2022 Finance Committee Agenda

Documents:

[MARCH 17, 2022 FINANCE COMMITTEE AGENDA.PDF](#)



Nancy Russell  
County Board Chair

Jerry Grant  
County Board Vice-Chair

**Walworth County Finance Committee  
MEETING NOTICE  
Thursday, March 17, 2022  
9:30 AM  
County Board Room 114  
Walworth County Government Center  
100 W. Walworth St., Elkhorn, Wisconsin**

*Nancy Russell, Chair      Dan Kilkenny, Vice-Chair*  
*Supervisor Jerry Grant      Supervisor Kathy Ingersoll      Supervisor Joseph H. Schaefer*

**NOTICE: DUE TO THE CONTINUING PUBLIC HEALTH EMERGENCY,  
THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE BY  
COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance may be limited to help ensure appropriate social distancing is observed. **ALL INDIVIDUALS ARE STRONGLY ENCOURAGED TO WATCH THE MEETING STREAMING LIVE AT**  
<https://bit.ly/2022MarFN>

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

*(Posted in compliance with Sec. 19.84, Wis. Stats.)*

*It is possible that a quorum of the County Board or any of its other committees could be in attendance at this meeting.*

*Agenda enclosures are available upon request from the Finance department or on the County's web page ([www.co.walworth.wi.us](http://www.co.walworth.wi.us)). The agenda packet, including supporting documents, may be large, depending on the number of enclosures. Downloading it will require ample computer memory and may take significant time.*

## **AGENDA**

**Note: All agenda items are subject to action.**

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes
  - A. February 17, 2022 Finance Committee Meeting (encl. pp. 1-4)
6. Public comment period

7. Consent items

A. Budget Adjustments/Transfers

1. Clerk of Courts
  - a. CT002 – Reallocate funds to Interpreter Services (encl. p. 5)
2. Health and Human Services
  - a. HS002 – Adjustment for anticipated decrease in grant revenue (encl. p. 6)
3. Information Technology
  - a. IT001 – Transfer funds to cover the development costs for the final phase of the electronic grant form routing solution (encl. p. 7)
4. Sheriff's Office
  - a. SH001 – Reallocate funds for the remaining build out of additional squad equipment (encl. p. 8)
5. Public Works
  - a. PW001 – Allocate Highway Equipment Reserves to Capital Project – Brine Tank Inserts (4) (encl. p. 9)

B. Waiver of Competition

1. Electronic Monitoring (EM) tracking devices and services (encl. pp. 10-13)

C. Bids/Contracts

1. Public Electronic Health Records Management System (encl. p. 14)

D. Reports

1. Update on tax incremental financing districts (TIDs) (encl. p. 15)
2. Quarterly Sales Tax Report-Yearend 2021 (encl. pp. 16-17)
3. OPEB Semi-Annual Report (encl. pp. 18-84)
4. Out-of-State Travel
  - a. Health & Human Services
    1. Deb McDaniel, Transport a consumer, 84779, UT (encl. p. 85)

8. New Business

A. Resolution No. \*\*-04/22 Creating a New Capital Project and Establishing 2022 Design Budget for County Highway O (CTH O) with Capital Projects Fund Road and Bridge Construction Committed Fund Balance (encl. pp. 86-87)

B. Resolution No. \*\*-04/22 Accepting Aging and Disability Resource Center No Wrong Door COVID-19 Vaccine Supplemental Funding Grant and Establishing a Budget (encl. pp. 88-91)

C. Sheriff's Office request to apply for Coronavirus Emergency Supplemental Funds (CESF) (encl. pp. 92-93)

D. Reclassification of Communications Officers and Corrections Officers Requiring Drafting of a Resolution(s), Ordinance(s), and Budget Modification (encl. pp. 94-95)

E. Resolution No. \*\*-04/22 Appropriating \$17,908 of ARPA SLCFR Funding from the Recovery Grants Fund for the Purpose of Increasing the Program Manager – Mobility

Position to a 1.0 FTE with Additional Responsibility as Management Analyst of 0.25 FTE  
(encl. pp. 96-104)

F. Vilas County Resolution 2022-15 – Request State to Revise the Current Real Estate  
Transfer Revenue Sharing Formula (Referred by the County Board) (encl. p. 105)

G. COVID-19/American Rescue Plan Act Financial Summary Update (encl. pp. 106-109)

9. Announcements and correspondences

10. Set/confirm next meeting date and time

A. Thursday, April 28, 2022 at 9:30 a.m., County Board Room 114 at the Government Center

11. Adjournment

Submitted by: Nancy Russell, Committee Chairperson of Finance  
Jessica Conley, Finance Director

Posted: March 10, 2022