

1. January 21, 2021 Finance Committee Agenda (PDF)

Documents:

[JANUARY 21, 2020 FINANCE COMMITTEE AGENDA.PDF](#)



Nancy Russell  
County Board Chair

Jerry Grant  
County Board Vice-Chair

**Walworth County Finance Committee  
MEETING NOTICE  
Thursday, January 21, 2021  
9:30 a.m.  
County Board Room 114  
Walworth County Government Center  
100 W. Walworth St., Elkhorn, Wisconsin**

Nancy Russell, Chair; Dan Kilkenny, Vice Chair;  
Jerry Grant, Supervisor; Kathy Ingersoll, Supervisor; Joseph H. Schaefer, Supervisor

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*(Posted in compliance with Sec. 19.84, Wis. Stats.)*

*It is possible that a quorum of the County Board or any of  
its other committees could be in attendance at this meeting.*

*Agenda enclosures are available upon request from the Finance department or on the County's web page ([www.co.walworth.wi.us](http://www.co.walworth.wi.us)). The agenda packet, including supporting documents, may be large, depending on the number of enclosures. Downloading it will require ample computer memory and may take significant time.*

**NOTICE: DUE TO THE CONTINUING PUBLIC HEALTH EMERGENCY,  
THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE  
BY COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance may be limited to help ensure appropriate social distancing is observed. **ALL INDIVIDUALS ARE STRONGLY ENCOURAGED TO WATCH THE MEETING STREAMING LIVE AT** <https://mediasite.co.walworth.wi.us/Mediasite/Play/984689aaa10f441caeea7de2616eac551d>.

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

**AGENDA**

***Note: All agenda items are subject to action.***

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval

5. Approval of minutes — December 17, 2020 (Encl pgs 1-4)
6. Public comment period
7. Unfinished business
8. Consent items

A. Budget amendments

**2020**

1. Finance
  - a. FN001 – Routes to Recovery (R2R) additional grant funds and unreimbursed R2R claims (Encl pgs 5-6)
  - b. FN002 – Use of payroll budget reimbursed by Routes to Recovery to fund County emergency expenditures (Encl pgs 7-8)
2. Human Resources
  - a. HR002 – Reallocate funds for prescription drug claims (Encl pg 9)
3. Health and Human Services
  - a. HS020 – Increase budget for substance abuse treatment (Encl pg 10)
4. Sheriff's Office
  - a. SH013 – Transfer funds to purchase a camera to create training videos (Encl pg 11)
  - b. SH014 – Transfer funds to replace a totaled squad (Encl pgs 12-13)
5. Treasurer
  - a. TR01 – Offset shortfall for interest and penalty revenue on delinquent real estate parcels (Encl pg 14)

**2021**

6. Finance
  - a. FN001 – Allocate General Fund COVID-19 pandemic funds for County continued emergency expenditures (Encl pgs 15-16)
7. Health and Human Services
  - a. HS001 – Reflect 2021 changes to Department of Children and Families (DCF) grant awards (Encl pg 17)
  - b. HS002 – Adjust Behavior Health division budget to reflect consumer needs for services (Encl pg 18)
  - c. HS003 – Update position allocation (Encl pg 19)
  - d. HS004 – Increase budget for inpatient services for youth in need of protection (Encl pg 20)
  - e. HS005 – Realign budget to reflect Children's Children's Community Options Program (CCOP) grant which is no longer available (Encl pg 21)

B. Waivers of Competition

1. Health & Human Services – Contact tracing - Covenant Harbor Bible Camp and Retreat Center (Encl pgs 22-25)
2. Health & Human Services – Contact tracing – Ajilon and Paladin Marketing Resources (Encl pgs 26-29)

3. Lakeland Health Care Center – Food products – Reinhart Foodservice (Encl pgs 30-33)
4. Public Works - Replace brine production machine – Casper’s Truck Equipment (Encl pgs 34-42 and pgs 43-44)
- C. One-time Cooperative Purchase  $\geq$ \$100,000
  1. Replace brine production machine – Public Works (Encl pgs 34-42 and 43-44)
- D. Bids/contracts
  1. Inmate video visitation, phone, commissary, communications and money management system – Sheriff’s Office (Encl pg 45)
  2. Investment Advisor for Other Post-employment Benefit (OPEB) Trust for the Finance department (Encl pgs 46-47)
  3. County owned tax properties (Encl pg 48)
- E. Reports
  1. Quarterly delinquent tax report – 4<sup>th</sup> quarter 2020 (Encl pg 49)
  2. Quarterly property loss report – 4<sup>th</sup> quarter 2020 (Encl pgs 50-59)
  3. Update on tax incremental financing districts (TIDs) (Encl pg 60)
9. New business
  - A. Resolution \*\*-02/21 Authorizing the Closure of Highway Project CTH B Ladd Creek Bridge and Transferring Remaining Funds to the Road and Bridge Construction Committed Fund Balance (Encl pgs 61-62)
  - B. Resolution \*\*-02/21 Authorizing the Use of Unrestricted Net Position for the Previously Created 2021 Temporary Pandemic Positions at Lakeland Health Care Center (Encl pgs 63-66)
  - C. Update on COVID-19 Report (Encl pgs 67-68)
10. Correspondence
11. Set/confirm next meeting date(s) and time(s)
  - A. Thursday, February 18, 2021 at 9:30 a.m., County Board Room 114 at the Government Center
12. Adjournment

Submitted by: Jessica Conley, Finance Director  
Nancy Russell, Finance Committee Chair

**Posted: January 14, 2021**