

1. Children With Disabilities Education Board November 18, 2020 Agenda

Documents:

[CDEB NOVEMBER 18, 2020 AGENDA.PDF](#)

1.I. Children With Disabilities Education Board November 18, 2020 Packet

Documents:

[CDEB NOVEMBER 18, 2020 PACKET.PDF](#)

2. Children With Disabilities Education Board November 18, 2020 Distributed At Meeting

Documents:

[CDEB NOVEMBER 18, 2020 HANDOUTS.PDF](#)



Walworth County Children with Disabilities Education Board
Wednesday November 18, 2020 4:30 p.m.
Walworth County Government Center, County Board Room 114
100 West Walworth St, Elkhorn, WI
Committee Members

Dave Weber – Chair, – Brian Holt Secretary,
Kathy Ingersoll, Supervisor – Joseph Schaefer, Supervisor – Ken Monroe, Supervisor

Sign language interpreters for the deaf are available if requested in advance

(Posted in compliance with Sec. 19.84, Wis Stats.)

Note: All agenda items are subject to action.

**NOTICE: DUE TO THE CONTINUING PUBLIC HEALTH EMERGENCY,
THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE
ATTENDANCE BY COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance will be severely limited due to State imposed restrictions on group meeting sizes. **ALL INDIVIDUALS ARE STRONGLY ENCOURAGED TO WATCH THE MEETING STREAMING LIVE AT <https://mediasite.co.walworth.wi.us/Mediasite/Play/4357e8ee66814aeda09f59c5924a87281d>** Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes CDEB Meeting September 16, 2020 pp 1 & 2
6. Public Comment Period
7. New Business
 - a) Modify Student Count Days in 2020-2021 Calendar p 3
8. Reports and Correspondence
 - a) CDEB Chair
 - b) CDEB Director
 - COVID Update
 - Virtual Learning Platform – Presented by Holly Smith, Director of Curriculum & Instruction. Pp 4-10
 - Emergency Drill Report p 11
 - Update on School Lunch pp12-14
 - Waffles with Santa & Lakeland School Holiday Program cancelled for December
 - Picture & Poem by a Former Student's Mother pp 15 & 16
9. Set time and date of next meeting –December 16, 2020
10. Adjournment

It is possible that a quorum of the County Board or a committee of the County Board could be in attendance.

Submitted By: Tracy Moate, Director WCCDEB
Dave Weber, CDEB Chair
Posted November 12, 2020



Children with Disabilities
Education Board

Memorandum

To: WCCDEB Supervisors
Cc: Mark Lubberda, County Administrator
From: Tracy L. Moate, Director WCCDEB
Date: November 12, 2020
Re: WCCDEB November Meeting

As I prepare this memo, I am amazed that it is already November! The weather, for the most part, has been beautiful and we have moved our clocks back for Daylight Saving Time. I really dislike ending my day of work with it so dark outside! I bring this to your attention because this means our CDEB meetings will also be starting when it is close to being dark. **Please be careful if you are traveling to and from our CDEB meeting next week!**

- Our business agenda is very light. I will be presenting a request to change the 2020-21 school calendar to reflect our recent switch to the virtual learning platform. This change in the calendar is meant to ensure that we are delivering the intended instructional minutes to our students and families that we offered in the original calendar that was approved last spring. (DPI has established numbers for instructional minutes that must be delivered to our students.)
- Reports and Correspondence include:
 1. COVID Update
 2. Presentation from Holly Smith, Lakeland School's new Director of Curriculum and Instruction on the Virtual Learning Platform
 3. Emergency Drill Report
 4. Update on the School Lunch State Inspection
 5. Cancellation of Waffles with Santa and the Lakeland School Holiday Program
 6. Sharing of a picture and poem by a former Lakeland School Student's mother

DRAFT

**Walworth County Board of Supervisors
Children with Disabilities Education Board Meeting Minutes
Wednesday, September 16, 2020 at 4:30 p.m.
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, WI 53121**

Chair David Weber called the meeting to order at 4:30 p.m.

Roll call was conducted and the following members were present either in person or remotely: Chair David Weber, Secretary Brian Holt, Supervisors Kenneth Monroe, Kathy Ingersoll, and Joseph H. Schaefer (arrived at 4:31 p.m.) A quorum was declared.

County Staff: County Administrator Mark W. Luberda; Director of Special Education Tracy Moate; Deputy Director of Health and Human Services (HHS) Carlo Nevicosi; and Corporation Counsel/Director of Land Use Resource Management (LURM) Michael Cotter.

On motion by Supervisor Ingersoll, second by Secretary Holt, the agenda was approved with no withdrawals.

On motion by Supervisor Monroe, second by Supervisor Ingersoll, the July 22, 2020 Children with Disabilities Education Board meeting minutes were approved.

Public Comment – There was none.

New Business

7a) Discussion of the 2021 Proposed Children with Disabilities Education Board (CDEB) Budget
Director of Special Education Tracy Moate distributed and gave a brief overview of the Walworth County Children with Disabilities Education Board 2021 Budget. There was some discussion as to whether or not action was required on this item. Corporation Counsel/Director of Land Use Resource Management (LURM) Michael Cotter stated this budget will be submitted and reviewed by the full County Board of Supervisors at their November meeting and no action is required at this time, unless the Board chooses to do so. **Supervisor Monroe offered a motion, second by Supervisor Ingersoll, to approve the Children with Disabilities Education Board 2021 Budget. Motion carried 5-0.**

7b) Establish the maximum number of non-resident students that may attend Lakeland School on tuition
Moate referred to Section 9-51 of the Walworth County Code of Ordinances relative to tuition agreements and stated she is required to annually provide the Board with numbers to help determine and establish the school's space availability relating to enrollment. Moate distributed and gave a brief overview of the Lakeland School Enrollment History - Space Availability Determination/Departments. She asked the Board to review her recommendation of a maximum school enrollment cap of 226 and to utilize this particular summary as a guide with future tuition requests. Discussion then focused on the recommended level of students with behavioral intervention plans and potentially taking on additional students. **Supervisor Ingersoll offered a motion, second by Secretary Holt, to establish the maximum school enrollment of 226. Motion carried 5-0.**

7c) School wide expectation of wearing face/mask covering
Moate spoke briefly regarding the Governor's state-wide mask mandate, which is to expire on September 28th. She explained the current practices Lakeland School has in place relative to the face mask mandate, as it relates to the population that is served, and recommended those practices be tied into the Lakeland School Return - Practices for Fall 2020 Plan through the end of the 2020-2021 school year. The plan would be considered updated on September 16, 2020, should the request be approved by the Board. Moate stated with further studies and review, the mask mandate may become part of the uniform code. Discussion followed. **Secretary Holt offered a motion, second by Supervisor Monroe, to accept the Lakeland School Return - Practices for Fall 2020 Plan with the inclusion of the expectation of wearing masks/face coverings the entire school year. Motion carried 5-0.**

7d) Quarterly reporting of donations to Lakeland School

Moate referred to Section 30-156 of the Walworth County Code of Ordinances relating to the acceptance and use of donations and expressed her concern of properly reporting donations to the Board. Moate said she would like to provide the Board with a report recognizing the donor and how the funds are being utilized, ultimately becoming a public record. Discussion then focused on the frequency of donations and whether or not to provide a quarterly or annual report. Secretary Holt, Supervisor Ingersoll and Chair Weber stated they would agree to an annual report unless there was something exceptional. **Secretary Holt offered a motion, second by Supervisor Ingersoll, to approve an annual reporting of donations to Lakeland School with the discretion to bring forward any exceptional and/or significant donations(s). Motion carried 5-0.**

7e) Kinsa for Schools Program (monitoring for outbreaks & preventing the spread of illness)

Moate gave a brief overview of the Kinsa for Schools Program that is being offered free to public elementary schools and requested the Board's permission to enter into the program. **Secretary Holt offered a motion, second by Supervisor Monroe, to make application for the Kinsa for Schools Program and enter participation. Motion carried 5-0.**

Reports and Correspondence

8a) CDEB Chair – There was none.

8b) CDEB Director

➤ Donations updates

Moate stated former Assistant Director Turk passed away suddenly. His family made a donation of \$2,460 in his memory. The money will be utilized to purchase an iPad, downloadable app, or device that will place technology into the hands of a student and help build communication for those without a voice.

➤ Start of 2020-21 School Year

Moate provided a brief update as to the start of the 2020-21 school year and highlighted the following:

- Current enrolment of 154 students
- The COVID-19 incident within the High School 2 Department and the way in which it was swiftly handled.
- Report of the newly employed, staff transfers, and individual who returned safely from the military.
- The lunch program is mobile and being delivered directly to each classroom. The meals are individually packaged.
- Seamless Summer Option (SSO) Program – County Administrator Mark W. Luberda approved application for the SSO Grant that will offer all students a free meal. Each meal will be reimbursed at the rate of \$3.51 and there are no match requirements. Moate reported at the end of the school year there was over \$2,000 in unpaid lunch fees, which has been reduced to approximately \$900. Lakeland School will continue to pursue collection on the remaining outstanding balance. The SSO Program expires December 31st or when the funds run out, whichever occurs first.

Confirmation of next meeting – The next meeting was confirmed for Wednesday, October 21, 2020 at 4:30 p.m.

Adjournment

On motion by Supervisor Monroe, second by Supervisor Schaefer, Chair Weber adjourned the meeting at 5:38 p.m.



Lakeland School/Walworth County CDEB

2020-2021

School Year Calendar

September 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Sept. 1 First Day of School
Sept. 7 NO SCHOOL Labor Day

October 2020						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Oct. 29 Early Dismissal at 1pm
Oct. 30 NO SCHOOL Fall Break

November 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Nov. 12 P/T Conferences-Evening
Nov. 13 P/T Conferences-Day
Nov. 13 NO SCHOOL P/T Conf
Nov. 25-27 NO SCHOOL Thanksgiving Break
Nov. 30 End of 1st Trimester
 60 days

December 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Dec. 23- Jan. 1 NO SCHOOL Winter Break

January 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Dec. 23- Jan. 1 NO SCHOOL Winter Break
Jan. 4 School Resumes
Jan. 29 NO SCHOOL Staff Inservice Day

February 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Mar. 5 End of 2nd Trimester
 60 Days
Mar. 26 Early Dismissal at 1pm
Mar. 29-April 2 NO SCHOOL Spring Break

April 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Mar. 29-April 2 NO SCHOOL Spring Break
April 5 School Resumes
April 22 P/T Conferences-Evening
April 23 P/T Conferences-Day
April 23 NO SCHOOL P/T Conf
April 26 Early Dismissal at 1pm

May 2021						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 31 NO SCHOOL Memorial Day

June 2021						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

June 7 Last Day of School
June 7 End of 3rd Trimester
 60 Days

- Early Dismissal at 1pm
- NO SCHOOL - Holiday / Break
- NO SCHOOL - Staff Inservice Day
- Parent/Teacher Conferences
- NO SCHOOL - Parent/Teacher Conferences

NOTE: In the event that school is cancelled due to inclement weather, the following dates have been reserved as make-up days:

June 8th, 9th & 10th.

Additional information will be sent home if such days occur.



LAKELAND SCHOOL
Distant Learning Plan

The Lakeland School of Walworth County Distant Learning Plan is intended to communicate our approach to providing ongoing high-quality academic, social-emotional, and wellness supports for students and families during the 2020-2021 school year. We acknowledge that distant learning cannot substitute for daily face to face instructional programs. Distant learning requires adjustments to the curriculum while ensuring our standards are not compromised. Staff who are not in the classroom providing face to face instruction, will be designated distant learning staff for specific departments. The Distant Learning staff will work to support both teachers, students, and families with the transition to distant learning and to provide a safe environment for them to experience learning in new ways.

Guiding Principles for Instruction and Health During Distant Learning

The following are guiding principles for each of our key stakeholders involved directly in our Distant Learning Plan.

- **Teachers** require time to develop lesson plans and collaborate with colleagues, time to provide direct and guided instruction for students, time to check in with students, and time for their own health and family needs during school closure.
- **Students** have differing developmental considerations regarding screen time, attention spans, and independent learning, which should be addressed in teachers' lessons; they likewise require time for their own health and family.
- **Families** and caregivers should provide guidance related to scheduling learning times for their children that help avoid conflict with use of home resources; and, certainly, they require time for their own health and family.

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Distant Learning Teacher Schedule

Time	Monday	Tuesday	Wednesday	Thursday	Friday
7:30-8:30	Daily Assignments for Content Area Published on Google Classroom (M:Reading, T:Math, W:ADL, Th:Social Studies, F: Science) Program Support Staff Daily Posting Published on Google Classroom Specials Area Weekly Posting Published on Google Classroom				
8:30-9:30	Department Meetings, Curriculum Meetings, Staff Meetings Grade Level and Content Area Collaboration Professional Development Opportunities				
9:30-10:30	Live Distant Learning ELA LSYou Student Learning	Live Distant Learning Math LSYou Student Learning	Live Distant Learning ADL LSYou Student Learning	Live Distant Learning Social Studies LSYou Student Learning	Live Distant Learning Science LSYou Student Learning
10:30-11:30	Planning/ Co-Planning Time	Planning/ Co-Planning Time	Planning/ Co-Planning Time	Planning/ Co-Planning Time	Planning/ Co-Planning Time
11:30-12:30	Department Meetings, Curriculum Meetings, Staff Meetings Grade Level and Content Area Collaboration Professional Development Opportunities				
12:30-1:30	Department Meetings, Curriculum Meetings, Staff Meetings Grade Level and Content Area Collaboration Professional Development Opportunities				
1:30-2:30	Live Distant Learning ELA LSYou Student Learning	Live Distant Learning Math LSYou Student Learning	Live Distant Learning ADL LSYou Student Learning	Live Distant Learning Social Studies LSYou Student Learning	Live Distant Learning Science LSYou Student Learning
2:30-3:30	Planning/ Co-Planning Time	Planning/ Co-Planning Time	Planning/ Co-Planning Time	Planning/ Co-Planning Time	Planning/ Co-Planning Time



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Lakeland School Distant Learning Expectations Guide

Technology Requirements

- **All** classwork, assignments, and correspondence between any Lakeland School staff member and student or family must be completed using **Google Classroom and Gmail**.
 - **Google Classroom and Gmail** will be used for private communication and school announcements, as well as academic communication, communication regarding whole group assignments and group discussions.
- Teachers and staff are expected to have **separate** Google Classrooms for each group to reflect face-to-face classes. For example, Mr. C.'s MS Orange Group, Mr. C.'s MS Red Group, etc. This will allow you to differentiate and post your lessons by academic group on your designated posting day. Students and Families will only see the academic classrooms that they are enrolled within, making Google Classroom user friendly for all.
- **Direct DHH and Vision, as well as Occupational, Physical, and Speech Therapy sessions** will also be held using Google Classroom.

Weekly Meeting Schedule

- **Department Meetings** will take place once per week on a staggered schedule. Administration will be available to participate, as needed.
 - **Monday:** Early Learning and Elementary Departments
 - **Tuesday:** Middle School Department
 - **Wednesday:** High School I Department
 - **Thursday:** High School II Department
 - **Friday:** LSYou Department

Meetings will take place via Google Meets. Please review our *Distant Learning Teacher Schedule* for department meeting times.

- **Curriculum Meetings and Professional Development** will be scheduled during open times in the following blocks: 8:30-9:30 AM, 11:30-12:30 PM, or 12:30-1:30 PM, and will be communicated during the prior week.
- **Planning/Co-Planning** is held Monday through Friday, 10:30-11:30 AM and 2:30-3:30 PM, for teacher and therapist collaboration, lesson preparation, and professional duties, which include daily attendance, developing and posting lesson plans, grading student work, medicaid billing, hard-copy material development, and communication with families.

Teacher Office Hours

Role of Student Monitoring and Support Checking for understanding, monitoring student progress, and providing feedback are important parts of face-to-face instruction and are equally important within distant learning. Teachers and Therapists across departments and content areas continue to check in and monitor student learning using the tools available to them.

- Staff will respond to all communication within 24-hours of receipt of the message during regular work hours. Regular work hours are from 7:30 AM to 3:30 PM, Monday through Friday.



LAKELAND SCHOOL

- **Parent Communication Log Form:** Documentation is a vital part of the distant learning process. Staff will diligently adhere to entering Communication Log expectations throughout the time we are in remote learning. Staff must log phone calls and email communication with families.

Curriculum Aligned Distant Learning

- ELA, Mathematics, and Science lessons during Distant Learning must be aligned to the **Wisconsin Common Core Essential Elements (CCEE)**.
 - [English Language Arts CCEE](#)
 - [Mathematics CCEE](#)
 - [Science CCEE](#)
- Social Studies CCEE will be published at a future date. Lakeland School will follow **Wisconsin Standards for Social Studies**, in addition to guidance from Ohio's Learning Standards-Extended.
 - [Wisconsin Standards for Social Studies](#)
 - Lakeland School Social Studies
- Adaptive Daily Living Skills
 - [F.I.S.H.](#)
- Specials classes, including Art, Music, and Physical Education, resources are below:
 - Art
 - Music
 - Physical Education
 - [Spark Curriculum](#)
 - [Open Phys Ed Website](#)

Google Classroom Assignments

- **Distant Learning Teacher:** Assignments must post on Google Classroom at 8:30 AM on the content specific day. Publish no more than current week's assignment. Please review Distant Learning Teacher Schedule for rotation. **Student Work** is due by Midnight of the assigned date.
- **Program Support Staff:** Morning Meeting, Daily Question, or a Social-Emotional Topic will be published on Google Classroom at 8:30 AM, Monday through Friday.
- **Specials Area Staff:** Weekly Learning Menu covering Art, Music, and Physical Education will be published on Google Classroom at 8:30 AM on Monday and will remain available until the end of day on Friday (Midnight).
- **LSYou:** Staff will submit a weekly schedule and activity plan for individual student meetings by Friday at 8:30 AM for the following instructional week.

Distant Learning Hard-Copied Materials

In recognition of the technology access challenges and/or preference for students and families, based on request, staff will develop and distribute hard-copied materials to ensure students have consistent access to appropriate, high-quality learning aligned to the Common Core Essential Elements and skills to meet their individual needs. The hard-copied materials will reflect a blend of review and reinforcement for previous learning, as well as introduction of new learning in all core subject areas. Hard-copied materials will focus on English Language Arts and Mathematics, with interdisciplinary connections in Science and Social Studies,



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extensions, and choices to develop and maintain key concepts and skills in Adaptive Daily Living, Music, Art, and Physical Education.

- **Families** will contact the Distant Learning Teacher via Class Dojo or Walworth County Email to request hard-copied materials.
- **Distant Learning Teacher** will develop a two-week learning plan and organize materials within three days to start the following Monday.
- Once materials are complete, **Lakeland school staff** will mail or deliver hard-copied materials to the student's home.
- **Families** will contact the Distant Learning Teacher via Class Dojo or Walworth County Email to schedule a pick-up of student work. Hard-copied materials will continue until notified of a change.

Live Distant Learning Expectations

- Lakeland School Live Distant Learning Expectations

Distant Learning Grading Policy

K-12: Lakeland School has moved toward Standards-Based Grading (SBG) to identify what a student knows or is able to do, in relation to our predetermined learning targets found in the Common Core Essential Elements. The benefits of SBG include monitoring student work and teacher instruction to ensure targeted, individualized activities and assessment driven student growth.

- **Student Work:** The Lakeland School Standards-Based Grading rubric will be used to measure mastery level of ELA, Mathematics, ADL, Social Studies, and Science learning targets..
- **Engagement:** The Lakeland School Engagement rubric points are earned by responding to the Program Support Teacher daily post and by completing activities from the Specials Area Learning Menu.
- **Distant Learning Teacher** will post student grades by 12:00 PM the following Monday for the prior week.

Distant Learning Attendance Policy

Accuracy of attendance continues to be a **mandatory** and **legal** document throughout Distant Learning. Please follow Attendance Policies as if students were in person. **Students/Caregivers are expected to login to Google Classroom using their student account and complete/participate in the daily activities assigned by Lakeland Staff.**

Social-Emotional Supports for Student Learning

Our School Counselor, School Psychologist, Program Support, and Administration are available to support students, families, and staff during distant learning. They are supporting students, families, and staff in many of the same ways as they did prior to distant learning but using different strategies to make connections and provide resources.

During the school closure, school teams will monitor and address needs of students with potential risk factors, such as:

- Students whom teachers are unable to connect with
- Students with inconsistent attendance or non-participation in distant learning sessions

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- Students who are not receiving delivery of distant learning materials
- Students or Families who request additional support

Lakeland School has worked to put together resources on our webpage for Students, Families, and Staff within our community. Please reference **this guide** for support and resources. Contact your Distant Learning Teacher or Administration for further support.

Parent/Caregiver and Student Expectations

1— Health and Safety: Be mindful of your child's stress level and any anxiety related to world events or their own change in routine. Also, keep in mind that your child is sensitive to the stress and anxiety they perceive in you. If illness in your family makes it difficult for your child to participate in distant learning, be sure to share your situation with your child's teachers. Teachers can help to work out a plan that is supportive of your immediate family needs while providing the level access to continued learning is reasonable for your child.

2—Set Aside Time and Space: We encourage families to establish a physical space, if possible, where your child can participate in distant learning during the day. Across grade levels, there are scheduled times when students are expected to join their teacher or class in a distant learning activity or a check-in. Your child may need your help to be available for participation during these times. Consider how you can help maintain a sense of routine for your child, including expectations for wake up times and bedtimes that work for your family. Your child should take periodic breaks as they learn.

3—Stay Connected to Your Child's Teachers: Students/Caregivers are expected to login to Google Classroom and complete/participate in the daily activities assigned by Lakeland Staff. Teachers will consistently communicate with caregivers on a periodic basis. These check-ins let caregivers know how students are progressing and give additional insights into their learning experiences. However, keep in mind that teachers are responsible for outreach and engagement with many students and their families. If you have a question or concern about your child's learning, don't hesitate to initiate contact with your child's teacher.

4—Stay Active: Set expectations that your child engages in some form of physical exercise each day. Exercise will help your child maintain their health and development. This is vitally important to their health, wellbeing, and learning. Teachers will recommend some physical activities and exercises for students as part of distant learning instruction, but it is also important for caregivers to model and encourage exercise. It may also be appropriate to think about how your child can help with additional chores or responsibilities at your home.

The Future of Distant Learning

As the COVID-19 global pandemic unfolds, Lakeland School of Walworth County joins educational leaders around the nation in recognizing that changes to instructional delivery formats impact our students and staff significantly. We are continuously working to develop and improve processes and practices that can continue providing effective academic, social-emotional, and comprehensive services for students and families. These plans account for the possibility that we will see ongoing interruptions to face-to-face schooling in the months ahead.



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Distant Learning Teacher Schedule

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2:30-3:30	Planning/ Co-Planning Time	Planning/ Co-Planning Time	Planning/ Co-Planning Time	Planning/ Co-Planning Time	Planning/ Co-Planning Time



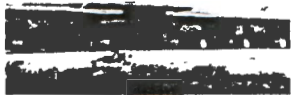
Emergency Drill Reporting Form

School: Lakeland School	Date: 10/21/20
Individual Completing Form: Matt Conrardy	Title: Principal
Time Alarm Sounded: 10:13am	Time Drill Concluded: Varied by Classroom Discussion

Type of Drill:	Notification/Alert Method:	Weather Conditions:	Participants:
<input checked="" type="checkbox"/> Fire/Evacuation <input type="checkbox"/> Lockdown <input type="checkbox"/> Soft Lockdown <input type="checkbox"/> Tornado <input type="checkbox"/> Other _____	<input type="checkbox"/> Bell/Alarm <input checked="" type="checkbox"/> Intercom <input type="checkbox"/> Vocera <input type="checkbox"/> Phone <input type="checkbox"/> Megaphone <input type="checkbox"/> Siren <input type="checkbox"/> Other _____	<input type="checkbox"/> Clear <input checked="" type="checkbox"/> Cloudy <input type="checkbox"/> Rain <input type="checkbox"/> Windy <input type="checkbox"/> Snow/Sleet <input type="checkbox"/> Hail	<input checked="" type="checkbox"/> School Admin. <input checked="" type="checkbox"/> Teachers/TAs <input checked="" type="checkbox"/> Custodial <input checked="" type="checkbox"/> Students <input type="checkbox"/> Police <input type="checkbox"/> Fire <input type="checkbox"/> Other
Timing of Drill:	Problems Found:	Check All That Apply:	Lockdown:
<input type="checkbox"/> Before School <input checked="" type="checkbox"/> During Classes <input type="checkbox"/> Passing Time <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Assembly <input type="checkbox"/> After School <input type="checkbox"/> Other _____	<input type="checkbox"/> Alarm not heard <input type="checkbox"/> Students Confused <input type="checkbox"/> Congestion in Hallways <input type="checkbox"/> Prolonged Evacuation <input type="checkbox"/> Other _____	<input type="checkbox"/> Staff unsure of responsibilities <input type="checkbox"/> Weather Issues <input type="checkbox"/> Students Unaccounted <input type="checkbox"/> Noise Issues <input type="checkbox"/> Vocera Communication <input type="checkbox"/> Other _____	<input type="checkbox"/> Unable to lock doors <input type="checkbox"/> Doors left open <input type="checkbox"/> Lights left on <input type="checkbox"/> Staff and students visible <input type="checkbox"/> Blinds left open <input type="checkbox"/> Other _____

Brief Summary of the Emergency/Drill:

We are continuing to implement the Stop & Think drills to begin the year in effort to maintain social distancing throughout the school. The particular discussion point was "Review with your class the procedures for exiting the building in in the event of a fire drill?" Even though we aren't able to physically practice the actual drill as an entire school, the Stop & Think drill allows for students and staff to be able to think and discuss how they would safely evacuate the school.



Tracy Moate <tmoate@lakelandschool-walco.org>

Fw: SchoolMealsNews Bulletin 2021-15

1 message

Funderburk, Deborah <dfunderburk@co.walworth.wi.us>
To: "Moate, Tracy" <tmoate@co.walworth.wi.us>

Wed, Oct 14, 2020 at 2:18 PM

Hi Tracy,

Check out the first paragraph under Updates from USDA, extending SSO through June 30, 2021!!!

Deb Funderburk | Business Office SupervisorLakeland School of Walworth County | CDEB
W3905 County Road NN | Elkhorn, WI | 53121
262 741 4111*This institution is an equal opportunity provider.*

From: Jackson, Lauren R. DPI <Lauren.Jackson@dpi.wi.gov>
Sent: Wednesday, October 14, 2020 1:45 PM
To: Funderburk, Deborah <dfunderburk@co.walworth.wi.us>
Subject: [schoolmealsnews] SchoolMealsNews Bulletin 2021-15

Announcements from the WI DPI School Nutrition Team (SNT)

- Updates from the U.S. Department of Agriculture (USDA)
- Updates from the Department of Public Instruction (DPI) School Nutrition Team

**Updates from the U.S. Department of Agriculture
(USDA)**

On October 9, 2020, the USDA Food and Nutrition Service (FNS) extended the nationwide waivers to continue the use of the National School Lunch Seamless Summer Option (SSO) and Summer Food Service Program (SFSP) through June 30, 2021. These waivers allow school food authorities (SFAs) to continue

to serve free meals to all students. It is not a requirement to use these programs to serve meals. SFAs can operate the National School Lunch and School Breakfast Programs if they choose to do so. See this decision-making flowchart for more information.

If your SFA is currently participating in the SSO, National School Lunch or School Breakfast Programs, you do not need to complete any additional forms other than the possibility of the Meal Pattern Flexibility waiver. The DPI SNT has automatically extended your form response for waivers you are utilizing on your behalf.

If your SFA is currently participating in the SFSP, the SFSP contract cannot be updated with 2021 dates until January 2021. You will be notified of the exact date the 2021 SFSP contract will open for updates and what will need to be updated later this fall.

If your SFA is not currently participating in one of these programs but would like to apply, complete this Seamless Summer Option Application or contact Amy Kolano (amy.kolano@dpi.wi.gov) regarding the Summer Food Service Program.

The following waivers have been extended and have been posted on the Department of Public Instruction's Emergency Summer Meals COVID-19 Information webpage.

- COVID-19: Child Nutrition Response #59: Nationwide Waiver to Allow Summer Food Service Program and Seamless Summer Option Operations through School Year 2020-2021 - EXTENSION
- COVID-19: Child Nutrition Response #60: Nationwide Waiver to Extend Area Eligibility Waivers - EXTENSION 3
- COVID-19: Child Nutrition Response #61: Nationwide Waiver to Allow Non-congregate Feeding in the Summer Food Service Program and the National School Lunch Program Seamless Summer Option - EXTENSION 5
- COVID-19: Child Nutrition Response #62: Nationwide Waiver to Allow Parents and Guardians to Pick Up Meals for Children - EXTENSION 5
- COVID-19: Child Nutrition Response #63: Nationwide Waiver to Allow Meal Pattern Flexibility in the Summer Food Service Program and the National School Lunch Program Seamless Summer Option - EXTENSION 8
- COVID-19: Child Nutrition Response #64: Nationwide Waiver to Allow Area Eligibility for Closed Enrolled Sites in the Summer Food Service

Program and the National School Lunch Program Seamless Summer Option - EXTENSION 2

- COVID-19: Child Nutrition Response #65: Nationwide Waiver to Waive First Week Site Visits in the Summer Food Service Program - EXTENSION 2
- COVID-19: Child Nutrition Response #66: Nationwide Waiver of Meal Service Time Restrictions in the Summer Food Service Program and the National School Lunch Program Seamless Summer Option - EXTENSION 2
- COVID-19: Child Nutrition Response #67: Nationwide Waiver to Allow Offer Versus Serve Flexibilities in the Summer Food Service Program - EXTENSION 2
- COVID-19: Child Nutrition Response #68: Nationwide Waiver of Area Eligibility in the Child and Adult Care Food Program At-Risk Afterschool Care Component - EXTENSION
- COVID-19: Child Nutrition Response #69: Nationwide Waiver to Allow Reimbursement for Meals Served Prior to Notification of Approval and Provide Flexibility for Pre-Approval Visits in the Summer Food Service Program - EXTENSION
- COVID-19: Child Nutrition Response #70: Nationwide Waiver to Allow Meal Pattern Flexibility in the Child Nutrition Programs - EXTENSION #5

Updates from the Department of Public Instruction (DPI) School Nutrition Team

Small Victories Fall Training

The Small Victories Fall Workshop 2020 is now available on our website. Training is on review of basic elements of the USDA Child Nutrition Programs. Please click on the Small Victories webpage link for more information on this training.

Public Instruction Supervisor Opening

The School Nutrition Team is actively recruiting a Public Instruction Supervisor. The Public Instruction Supervisor position is now posted on Wisc.Jobs and the deadline to apply is Tuesday, October 27: http://wisc.jobs/public/job_view.asp?annoid=103110&jobid=102624&org=255&class=59520&index=true_



PRICELESS TREASURE OF WALWORTH COUNTY

*From near and far those who are wise and know,
Come partake of this treasure with its inward glow.
The glow comes off halos atop most who are inside;
Patience, love, understanding, honor, grace and pride.*

*Lakeland School, the priceless treasure,
At the seat of Walworth County;
Behold within its walls,
Is the aura of God's bounty.*

*Through stormy times and rocky roads,
The needs of each student are attended,
Smiles and friendships everlasting
Without the hassles of being offended.*

*For each young person attending Lakeland,
Endless possibilities are sought;
Faculty working together to help
Them reach full potential...
The rewarding battle for each
Is happily fought.*

*May our Almighty Father bestow
Walworth County the fortitude
And wisdom to see,
The utmost priority that saving
This priceless treasure must be!!*

*Poem Submission written by Carolyn Heisey
{Carolyn is the mother of student, Jenna Heisey}.
May 31, 2003*



LAKELAND SCHOOL
Distant Learning Plan

Distant Learning Paraprofessional Schedule

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:10-8:30	Review Daily Assignments for Content Area Published on Google Classroom (M:Reading, T:Math, W:ADL, Th:Social Studies, F: Science) Program Support Staff Daily Posting Published on Google Classroom Specials Area Weekly Posting Published on Google Classroom				
8:30-9:30	Department Meetings, Staff Meetings Grade Level, Content Area, Peer Mentor Collaboration Professional Development Opportunities				
9:30-10:30	Live Distant Learning ELA LSYou Student Learning	Live Distant Learning Math LSYou Student Learning	Live Distant Learning ADL LSYou Student Learning	Live Distant Learning Social Studies LSYou Student Learning	Live Distant Learning Science LSYou Student Learning
10:30-11:30	Content Area Reteach Sessions	Content Area Reteach Sessions	Content Area Reteach Sessions	Content Area Reteach Sessions	Content Area Reteach Sessions
11:30-12:30	Department Meetings, Staff Meetings Grade Level, Content Area, Peer Mentor Collaboration Professional Development Opportunities Material and Equipment Delivery				
12:30-1:30	Department Meetings, Staff Meetings Grade Level, Content Area, Peer Mentor Collaboration Professional Development Opportunities Material and Equipment Delivery				
1:30-2:30	Live Distant Learning ELA LSYou Student Learning	Live Distant Learning Math LSYou Student Learning	Live Distant Learning ADL LSYou Student Learning	Live Distant Learning Social Studies LSYou Student Learning	Live Distant Learning Science LSYou Student Learning
2:30-3:10	Content Area Reteach Sessions	Content Area Reteach Sessions	Content Area Reteach Sessions	Content Area Reteach Sessions	Content Area Reteach Sessions



LAKELAND SCHOOL
Distant Learning Plan

Technology Requirements

- Paraprofessionals will review published posts on the Google Classroom stream to remain updated on class activity.
- Paraprofessionals will participate in Live Distant Learning sessions in order to provide support to supervising teachers and students.
- Paraprofessional will lead Content Area Reteach sessions as an additional resource to students and families after Live Distant Learning.
 - Content Area Reteach sessions will be scheduled during 10:30-11:30 AM and 2:30-3:30 PM.
 - Student attendance is not mandatory during Content Area Reteach sessions.

Weekly Meeting Schedule

- **Department Meetings** will take place once per week on a staggered schedule. Administration will be available to participate, as needed.
 - **Monday:** Early Learning and Elementary Departments
 - **Tuesday:** Middle School Department
 - **Wednesday:** High School I Department
 - **Thursday:** High School II Department
 - **Friday:** LSYou DepartmentMeetings will take place via Google Meets.
- **Professional Development** will be scheduled during open times in the following blocks: 8:30-9:30 AM, 11:30-12:30 PM, and 12:30-1:30 PM, and will be communicated during the prior week.
- **Peer Mentor Collaboration** will be carried out twice per week during open times in the following blocks: 8:30-9:30 AM, 11:30-12:30 PM, and 12:30-1:30 PM.
- **Material and Equipment Delivery** will occur during open times in the following blocks: 11:30-12:30 PM and 12:30-1:30 PM for designated area/district.

Peer Mentor Collaboration

- Each staff member will be assigned a peer mentor. Peer Mentor pairings will last for a two-week period. Peer Mentors are there to support one another.

Professional Development

- Paraprofessionals will rotate researching articles, webinars, or videos that are beneficial to our growth and development as a staff. A collaborative Google Doc will be sent out to record the Staff Member responsible for the weekly resource, title and the link. As well, all other paraprofessionals will provide comments and thoughts on the article by the end of the week.

Job Duties Comparison

Face-to-Face	Distant Learning
<ul style="list-style-type: none"> ● Attend Department Meetings <ul style="list-style-type: none"> ○ Team Problem-Solving ● Support Supervising Classroom Teacher <ul style="list-style-type: none"> ○ Create/Organize Materials ○ Support Content Lesson ○ Reinforce/Review Content ○ Lead Supplemental Instruction ● Support Students <ul style="list-style-type: none"> ○ Student Engagement ○ Student Data Collection ○ Student Observation ○ Self-Care ○ Recess Duty ○ Lunch Duty ● Support Colleagues <ul style="list-style-type: none"> ○ Collaborative Department Support 	<ul style="list-style-type: none"> ● Attend Department Meetings <ul style="list-style-type: none"> ○ Team Problem-Solving ○ Additional Training Opportunities ● Support Supervising Classroom Teacher <ul style="list-style-type: none"> ○ Create/Organize Materials ○ Support Content Lesson ○ Reinforce/Review Content ○ Lead Supplemental Instruction ● Support Students <ul style="list-style-type: none"> ○ Student Engagement ○ Student Data Collection ○ Student Observation ○ Self-Care ○ Recess Duty ○ Lunch Duty ○ Material Delivery ● Support Colleagues <ul style="list-style-type: none"> ○ Collaborative Department Support ○ Paraprofessional Led Professional Development ○ School-Wide Peer Mentoring