1. November 16, 2020 LCC Meeting Agenda
   Documents:
   LCC NOV 20 - AGENDA.PDF
2. November 16, 2020 LCC Meeting Packet
   Documents:
   LCC NOV 20 - LCC PACKET.PDF
Walworth County
Land Conservation Committee Meeting
Monday, November 16, 2020 at 1:00 p.m.

Walworth County Government Center
County Board Room 114
Elkhorn, WI 53121

Brian Holt – Chair    Daniel Kilkenny - Vice Chair    Nancy Russell - Supervisor
Sharon Travis – USDA/FSA Representative    Rosemary Badame – Citizen Member

NOTICE: DUE TO THE CONTINUING PUBLIC HEALTH EMERGENCY, THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE BY COMMITTEE MEMBERS.

The Walworth County Government Center remains open, but in-person attendance may be limited to help ensure appropriate social distancing is observed.

ALL INDIVIDUALS ARE STRONGLY ENCOURAGED TO WATCH THE MEETING STREAMING LIVE AT https://tinyurl.com/Nov16LCC

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator’s Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

(Posted in Compliance with Sec. 19.84 Wis. Stats.)

A quorum of the Executive, Agriculture and Extension Education and Park Committees will be in attendance. It is possible that a quorum of the County Board or any of its other committees could be in attendance at this meeting.

AGENDA

1. Call to order
2. Roll Call
3. Approval of the Agenda
4. Approval of Minutes from September 14, 2020 LCC Meeting
5. Public Comment
6. Lake District Representative Approval – Michael Cotter
   - Beulah Lake – Supervisor Rick Stacey
   - Booth Lake – Stanley Muzatko, citizen representative
   - Comus Lake – VACANT until a replacement can be appointed
   - Honey Lake – Sharon Travis – LCC Committee FSA Representative
   - Lauderdale Lakes – Supervisor Susan Pruessing
   - Pabst Lake – Laura Braund, citizen representative
   - Pleasant Lake – Jan Baker, citizen representative
   - Potters Lake – Rosemary Badame – LCC Committee Member
   - Whitewater-Rice Lakes – Supervisor Jerry Grant
7. 2021 Walworth County Crop Damage Program Budget & Crop Prices – Shannon Haydin

8. Enabling Resolution for Wisconsin DNR Surface Water Grant Application – Shannon Haydin


10. Girl Scouts of WI – Pottawatomie Hills – East Troy camp – Correspondence from CPA/Chief Financial Officer and Executive Officer – Shannon Haydin


12. Next meeting date: Monday, December 14, 2020, 1:00 p.m.

13. Adjournment

Submitted by: Shannon K. Haydin, Deputy Director, Land Use and Resource Management Department / County Conservationist

Posted: November 11, 2020
Walworth County
Land Conservation Committee Meeting
Monday, November 16, 2020 at 1:00 p.m.

Walworth County Government Center
County Board Room 114
Elkhorn, WI 53121

Brian Holt – Chair   Daniel Kilkenny - Vice Chair   Nancy Russell - Supervisor
Sharon Travis – USDA/FSA Representative   Rosemary Badame – Citizen Member

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7. **2021 Walworth County Crop Damage Program Budget & Crop Prices** – Shannon Haydin  

8. **Enabling Resolution for Wisconsin DNR Surface Water Grant Application** – Shannon Haydin  


10. **Girl Scouts of WI – Pottawatomie Hills – East Troy camp** – Correspondence from CPA/Chief Financial Officer and Executive Officer – Shannon Haydin  

11. **Producer Led Watershed Protection Group Program & Limited Term Employee** – Brian Holt & Shannon Haydin  

12. Next meeting date: Monday, December 14, 2020, 1:00 p.m.  

13. Adjournment  

Submitted by: Shannon K. Haydin, Deputy Director, Land Use and Resource Management Department / County Conservationist  

Posted: November 11, 2020
The meeting was called to order by Chair Brian Holt at 1:02 p.m.

Roll call was conducted. Members present either in person or remotely included: Chair Brian Holt; Vice Chair Daniel Kilkenny; Supervisor Nancy Russell; and Citizen Member Rosemary Badame. FSA Representative Sharon Travis was absent. A quorum was declared.

Others in Attendance either in person or by remotely:
County Staff: County Administrator Mark W. Luberda; Corporation Counsel/Director of Land Use and Resource Management (LURM) Michael Cotter; and Deputy Director of Land Use and Resource Management (LURM)/County Conservationist Shannon Haydin.

On motion by Supervisor Russell, second by Citizen Member Badame, the agenda was approved with no withdrawals.

On motion by Supervisor Russell, second by Citizen Member Badame, the minutes of the July 20, 2020 Land Conservation Committee Meeting were approved. Motion carried 4-0.

Public Comment – There was none.

Public Hearing: Walworth County Land and Water Conservation Plan 2021-2030

Deputy Director of Land Use and Resource Management (LURM)/County Conservationist Shannon Haydin informed the Committee that a public hearing is required for the update of the County’s Land and Water Resources Management Plan. Haydin summarized the process required to update the plan and proceeded to give a brief presentation entitled Walworth County Land and Water Resource Management Plan. The last time the plan was updated was in 2010.

- Supervisor Russell stated the photo presented in the plan of Geneva Lake is misleading as to the amount of boat traffic that can occur and asked if a photo taken from the Williams Bay pier area could be used reflecting the concentration of piers.
- Supervisor Russell commented on the Wisconsin Department of Transportation’s (DOT) decision to only mow along state highways once a year. Russell asked if this concept could be included in the plan presented.
- Supervisor Russell asked if LURM could team up with UW-Extension relative to training. It appears training is duplicated in a few areas.

Chair Holt opened the Public Hearing at 1:27 p.m. Those present were the same as listed above. Chair Holt inquired if there were any testimonies by individuals attending remotely. Hearing none, Chair Holt proceeded to inquire about the following:
- Trajectory of goal setting as it relates to the past 10 years and moving forward. Haydin spoke in favor of the progress that has been made over the last 10 years, given the resources available. Haydin referred to the supplemental packet that was distributed at the meeting entitled Land and Water Conservation Board Package, which summarizes LURM’s accomplishments. Corporation Counsel/Director of Land Use and Resource Management (LURM) Michael Cotter spoke briefly on non-metallic mining, which bares notice due to the changes that have taken place over the years. Cotter reported a series of articles were submitted to the Lake Geneva Regional News sharing the expertise of Shannon Haydin, LURM Urban Conservation Specialist Fay Amerson, and LURM Sr. Rural Technician Brian Smetana.
- Public relations within the community. Haydin said she would like to distribute more information to the community whether it be via the County website or other social media. She briefly explained the working relationships between the strong leaders within the community and LURM staff to help promote water quality.

- Holt referred to the partnership of Lake Geneva and Delavan Lake and inquired as to what LURM is doing to encourage partnerships to form. Haydin explained how Conservation Technician Josie Hanrahan is working to generate more interest in the Healthy Lake Initiative Program; and how the Surface Water Grant will bring $16,000 into Walworth County, which will be utilized to help foster more relationships.

- Holt agreed with Supervisor Russell relative to strengthening a partnership with UW-Agriculture & Extension.

Holt asked if there were any other public comments. There being no further public comment, Supervisor Russell offered a motion, second by Citizen Member Badame, to close the public hearing. At 1:36 p.m. Cotter informed the committee the audible connection with Vice Chair Kilkenny has been lost. Audible connection with Vice Chair Kilkenny was reestablished at 1:38 p.m. Motion carried 4-0.

Chair Holt closed the public hearing at 1:38 p.m.

New Business

- Wisconsin DNR Surface Water Grant Application
Haydin gave a brief overview of her Memo found on Page 6 of the packet and stated in order to secure any potential funding, she put together a pre-application that was submitted to the DNR prior to the September 2nd deadline. Haydin referred to and briefly explained the initial application found on Pages 7-10. Discussion then focused on how collaboration with other counties could not come to fruition due to the constraints of neighboring counties with hiring and staffing priorities in their departments; and Item #5, which refers to a previous “meander” survey on County lakes. Chair Holt and Supervisor Russell acknowledged they were in support of accepting the grant. Supervisor Russell offered a motion, second by Citizen Member Badame, to move forward with the Wisconsin Department of Natural Resources (DNR) Surface Water Grant Application. Motion carried 4-0.

- Resolution authorizing the Land Use and Resource Management Department to Apply for a Surface Water Grant through the Wisconsin Department of Natural Resources
Supervisor Russell offered a motion, second by Citizen Member Badame, to approve the resolution authorizing LURM to apply for a Surface Water Grant through the Wisconsin DNR. Motion carried 4-0.

- Geneva Lake Water Alliance (fka Geneva Lake Task Force)
Haydin gave a brief overview of the Geneva Lake Water Alliance and the efforts they have been putting forth relative to the number of pressing water quality issues.

Confirmation of next meeting – The next meeting was confirmed for Monday, October 19, 2020, 1:00 p.m.

Adjournment

On motion by Citizen Member Badame, second by Supervisor Russell, the meeting adjourned at 1:50 p.m. Motion carried 4-0.

Submitted by Patricia Sommers, Administrative Assistant. Meeting minutes are not considered final until approved by the committee at the next regularly scheduled meeting.
MEMO

To: Walworth County Land Conservation Committee

From: Shannon Haydin, Deputy Director/County Conservationist

Date: November 9, 2020

Re: Crop Payment Rates for Wildlife Damage Abatement Program

Each year the Land Conservation Committee is asked to review and approve crop prices for the USDA Wildlife Damages Abatement Program as well as the program budget for the next year. I have attached this year’s proposal for your review and approval.
### 2020 CROP PRICE PROPOSAL

______________ COUNTY

<table>
<thead>
<tr>
<th>CROP</th>
<th>PRICE PROPOSED</th>
<th>If different than price proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>HAY:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alfalfa</td>
<td>$233.87 / Ton</td>
<td>$________________</td>
</tr>
<tr>
<td>Alfalfa/Grass- mix</td>
<td>$142.79 / Ton</td>
<td>$________________</td>
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<tr>
<td>Grass</td>
<td>$134.66 / Ton</td>
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</tr>
<tr>
<td>Straw</td>
<td>$ 37.50 /bale</td>
<td>$________________</td>
</tr>
<tr>
<td><strong>GRAINS:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corn, Field</td>
<td>$ 3.33 / Bushel</td>
<td>$________________</td>
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<tr>
<td>Oats</td>
<td>$ 2.64 / Bushel</td>
<td>$________________</td>
</tr>
<tr>
<td>Soybeans</td>
<td>$ 8.55 / Bushel</td>
<td>$________________</td>
</tr>
<tr>
<td>Wheat</td>
<td>$ 4.85 / Bushel</td>
<td>$________________</td>
</tr>
</tbody>
</table>

Approved By ______________ County: Date: __________________________

Signature: ___________________________ Title: ___________________________

90% of the crops have been harvested in ______________ County – as of: __________________
### SECTION IV: COUNTY BUDGET/ FINANCIAL PLAN - REQUIRED BY ALL PARTIES

**WALWORTH COUNTY (COOPERATOR)**

**2021**

<table>
<thead>
<tr>
<th>COST ELEMENT</th>
<th>Price charged to Cooperator (Payable to APHIS WS)</th>
<th>Additional WDNR Funding Requested by Cooperator (county Reimbursed Directly from WDNR)</th>
<th>COST SHARED BY WS</th>
<th>FULL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries (includes venison donation admin)</td>
<td>$6,034.59</td>
<td>$1,324.67</td>
<td>$7,359.26</td>
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<tr>
<td>Abatement Materials</td>
<td>$359.63</td>
<td></td>
<td>$359.63</td>
<td></td>
</tr>
<tr>
<td>Mileage/Travel</td>
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<td>$328.97</td>
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<tr>
<td><strong>Subtotal Direct Costs</strong></td>
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<td>Pooled Job Costs</td>
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<td>$739.55</td>
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<tr>
<td>Deer Donation Processing</td>
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<td></td>
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</tr>
<tr>
<td>County Administration</td>
<td></td>
<td></td>
<td>$250.00</td>
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<tr>
<td>Indirect Costs (Administrative Overhead)</td>
<td>$1,085.79</td>
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<td>$1,085.79</td>
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<tr>
<td>Permanent Fence</td>
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<td></td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td><strong>Agreement Total</strong></td>
<td><strong>$8,548.53</strong></td>
<td><strong>$250.00</strong></td>
<td><strong>$10,123.20</strong></td>
<td></td>
</tr>
</tbody>
</table>

The distribution of the budget (with the exception of the mandatory percentage line items) from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed:

- **$8,798.53**
- **$10,123.20**

We expect to assist 5-10 growers with damage that may result in wildlife damage requests equaling or exceeding $5,000 worth of claims.

**Signatures of Intention:**

**COUNTY:** ___________________________  **Date:** ___________________________

**WDNR:** ___________________________  **Date:** ___________________________

**USDA-APHIS-WS:** ___________________________  **Date:** ___________________________
## WALWORTH COUNTY (COOPERATOR) 2021

<table>
<thead>
<tr>
<th>COST ELEMENT</th>
<th>County Request</th>
<th>USDA-WS FUNDING APPROVED</th>
<th>TOTAL FUNDING APPROVED</th>
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<tbody>
<tr>
<td>Salaries (includes County Admin.)</td>
<td>$6,284.59</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Office Overhead</td>
<td>$1,085.79</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Venison Admin</td>
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<tr>
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<td></td>
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**WDNR FUNDING APPROVED:**

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Signatures of Intention:

**COUNTY:** ________________________________  Date: ______________

**WDNR:** ________________________________  Date: ______________

**USDA-APHIS-WS:** ____________________________  Date: ______________
MEMO

To: Walworth County Land Conservation Committee

From: Shannon Haydin, Deputy Director/County Conservationist

Date: November 9, 2020

Re: Wisconsin DNR Surface Water Grant Resolution

In October, the County Board passed a resolution introduced by the Land Conservation Committee supporting this grant application. The grant was submitted by the deadline of November 2, 2020, however, the DNR has requested a resolution that includes very specific language before they can initiate their final agreement with the County. This resolution incorporates this language verbatim.
Resolution No. xx-12/20
Supporting an application for a Department of Natural Resources Surface Water Grant for the Lake Monitoring and Protection Network Program

Moved/Sponsored by: Land Conservation Committee

WHEREAS, the Walworth County Land Use and Resource Management Department is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of developing a Lake Monitoring and Protection Network Program; and,

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application; and,

WHEREAS, a grant agreement is requested to carry out the project; and

NOW, THEREFORE, BE IT RESOLVED that the Land Use and Resources Management Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the following officials or employees to submit the following documents to the Wisconsin Department of Natural Resources for financial assistance that may be available:

<table>
<thead>
<tr>
<th>Task</th>
<th>Title of Authorized</th>
<th>Representative Email address and Phone Number if alternative is used</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sign and submit a grant application</td>
<td>Shannon Haydin, Deputy Director/County Conservationist</td>
<td><a href="mailto:shaydin@co.walworth.wi.us">shaydin@co.walworth.wi.us</a> 262-742-4872</td>
</tr>
<tr>
<td>Enter into a grant agreement with the DNR</td>
<td>Shannon Haydin, Deputy Director/County Conservationist</td>
<td><a href="mailto:shaydin@co.walworth.wi.us">shaydin@co.walworth.wi.us</a> 262-742-4872</td>
</tr>
<tr>
<td>Submit quarterly and/or final reports to the DNR to satisfy the grant agreement, as appropriate</td>
<td>Shannon Haydin, Deputy Director/County Conservationist</td>
<td><a href="mailto:shaydin@co.walworth.wi.us">shaydin@co.walworth.wi.us</a> 262-742-4872</td>
</tr>
<tr>
<td>Submit reimbursement request(s) to the DNR no later than the date specified in the grant agreement</td>
<td>Shannon Haydin, Deputy Director/County Conservationist</td>
<td><a href="mailto:shaydin@co.walworth.wi.us">shaydin@co.walworth.wi.us</a> 262-742-4872</td>
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__________________________  ________________________
Nancy Russell  Kimberly S. Bushey
County Board Chair  County Clerk

Action Required: Majority ____ Two-thirds ___x___ Other ______

County Board Meeting Date: December 8, 2020
Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

Michael P. Cotter  
Corporation Counsel

Mark W. Luberda  
County Administrator

Jessica Conley  
Finance Director
Policy and Fiscal Note
Resolution No. xx- 12/20

I. **Title:** Supporting an application for a Department of Natural Resources Surface Water Grant for the Lake Monitoring and Protection Network Program

II. **Purpose and Policy Impact Statement:** In October, the County Board passed a resolution supporting a Surface Water Grant application made to the Wisconsin Department of Natural Resources (DNR) to develop a water quality monitoring and protection program. The grant has been submitted, but DNR has requested a resolution that includes very specific language. They are willing to accept the previous resolution as a placeholder to certify that the application is complete, but we need to pass a different resolution. This resolution reflects the exact language the DNR needs to develop the grant agreement with them.

III. **Budget and Fiscal Impact:** The State of Wisconsin allocated $16,100 to Walworth County to implement this program. There are no costs to the County to implement this program. The grant provides up to 10% reimbursement of the County’s administration costs.

IV. **Referred to the following standing committees for consideration and date of referral:**

   Committee: Land Conservation Committee  Meeting Date: November 16, 2020

   Vote:

   County Board Meeting Date: December 8, 2020

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Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

<table>
<thead>
<tr>
<th>Michael P. Cotter</th>
<th>Date</th>
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<tbody>
<tr>
<td>Corporation Counsel</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Mark W. Luberda</th>
<th>Date</th>
<th>Jessica Conley</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Administrator</td>
<td></td>
<td>Finance Director</td>
<td></td>
</tr>
</tbody>
</table>
MEMO

To: Walworth County Land Conservation Committee

From: Shannon Haydin, Deputy Director/County Conservationist

Date: November 9, 2020

Re: Lauderdale Lakes Lake Improvement District Grant Letter of Support Request

The Lauderdale Lakes Lake Improvement District has submitted a grant application to the Wisconsin Department of Natural Resources (DNR) for funding to support a shoreline restoration project they intend to undertake. The District requested a letter of support from the County. Though the grant application was due on November 2nd, the Lakes Specialist for our region who guides the application process, Heidi Bunk, suggested the District still reach out to the County for support. I have attached a copy of the request and the proposed plans for your review.
Thanks for that feedback Faye. Unless you need anything else from me I would say we’d still appreciate a letter of support even though it would miss the grant deadline. I had a nice conversation with Heidi Bunk and we both agreed it is important to reconnect with the partnerships within the Town, County, and State, knowing that the county can support the project as it goes through permitting and possible design modifications under County review.

Best Regards,

Brian Valleskey, CFM, CLP  
Senior Professional  
Geosyntec Consultants, Inc.  
10600 N Port Washington Rd #100  
Mequon, WI 53092  
Phone: 630.203.3362  Mobile: 224.634.0562

Hello Brian,

I reviewed your request with Shannon Haydin, Deputy Director, Walworth County Land Use and Resource Management Department. A Letter of Support from Walworth County for these types of grant applications and project plans requires a review and concurrence by the Walworth County Land Conservation Committee. The next LCC committee meeting is scheduled for November 16, 2020.

I have included Shannon in this email. Please let us know, if you want this request placed on the LCC meeting agenda in November. We need to know this quickly to meet agenda posting deadlines.

Best regards.

Fay
From: Brian Valleskey <BValleskey@Geosyntec.com>
Sent: Tuesday, October 27, 2020 11:59 AM
To: Amerson, Fay <famerson@co.walworth.wi.us>
Subject: Lauderdale Lakes Don Jean Bay Restoration

Hi Faye, it’s me again, sorry. I think we chatted briefly about this project several weeks back after we talked about Delavan as well. The Lauderdale Lakes Lake Management District has asked me to put together plans and a SWG application to repair the shoreline on Don Jean Bay. It is my understanding that a restoration was coordinated back in 1998 though KMLT at the time? The Trust has approached the District about handling the repair and upkeep. I am not recreating the wheel, only reinstituting what the original design looks like.

I know it’s a short window but is there any chance the county would be willing to support the project via a letter of support to go with our application? It is my impression that the District has always maintained a good relationship with the county. I have meeting throughout the day but will try to call in later this afternoon.

Best Regards,

Brian Valleskey, CFM, CLP
Senior Professional
Geosyntec Consultants, Inc.
10600 N Port Washington Rd #100
Mequon, WI 53092
Phone: 630.203.3362 Mobile: 224.634.0562
From: Marcia Sahag <rickmar@elknet.net>
Sent: Thursday, October 22, 2020 9:15 AM
To: Frank Taylor; Crystal Hoffmann; Heidi J Bunk - DNR; Oldenburg, Sheril; Greg Rajsky; Jack Sorenson; Jack Sorenson
Subject: Fwd: Camp Pottawatomie Hills - East Troy
Attachments: GSWISE Camp Reimagined Partner and Neighbor Communication_FINAL.pdf

The attached information is to keep you informed of recent developments on Pleasant Lake.

Marcia

From: "Michelle Goetsch" <MGoetsch@gswise.org>
To: sgsschuler@yahoo.com, rickmar@elknet.net
Sent: Wednesday, October 21, 2020 11:12:12 AM
Subject: Camp Pottawatomie Hills - East Troy

Good morning Peter and Marcia,

As key contacts of the Pleasant Lake Property Owners Association, I am reaching out to you directly to let you know of a difficult decision that Girl Scouts of Wisconsin Southeast has recently made. The Council will divest of Camp Pottawatomie Hills on Pleasant Lake. Please see further information in the attached letter from our CEO, Christy Brown.

I know that this is significant news for our neighbors that we have been fortunate to share the lake with, and I assure you that this decision was not taken lightly by our Council Board of Directors or staff.

Marcia, my understanding is that you have a distribution list for the Pleasant Lake Association members. Would you be willing to share out the attached letter?

For your awareness, we are in the process of selecting a broker through a request for proposal process (RFP), and hope to have a decision approved by our Board by mid-November. The consultants that we worked with as part of our Camp Reimagined process envisioned that the property would sell as a residential development. That being said, we are asking potential brokers to describe any experience with conservation related sales. And the RFP noted that GSWISE will take special consideration for any potential buyers who share the Council’s interest in conservation and the environment. I also contacted The Nature Conservancy and Kettle Moraine Land Trust to inform them of the upcoming property divestiture and asked them to reach out if they had any interest in the property.

Thank you,

Michelle Goetsch, CPA
Chief Financial Officer
Girl Scouts of Wisconsin Southeast
131 S. 69th St.
Milwaukee, WI 53214
414-443-3976
mgoetsch@gswise.org

GIRL SCOUT TODAY,
change-maker TOMORROW

Become a Girl Scout! Join Today!
Renew your membership for another year! Renew Now!
Dear Valued Camp Partner or Neighbor,

For more than 100 years, Girl Scouts has been committed to providing every girl with outdoor experiences filled with learning, adventure, and leadership-building opportunities. To continue these meaningful camp experiences for future generations of girls, Girl Scouts of Wisconsin Southeast (GSWISE) has partnered with leading camp consultants in an ongoing project called “Camp Reimagined,” to review our current camp program and properties.

Many Girl Scouts and Girl Scout families, as well as volunteers, community members, and council leadership and staff participated in a series of surveys, focus groups, and virtual community sessions. The goal was to discover what girls want as we seek to create the next generation of camp and outdoor experiences. In addition, our consultants delivered a thorough evaluation of our six camp properties in southeast Wisconsin. This feedback was key to identifying how our camp operations can best exceed the expectations of girls and families in the future.

As we look ahead to delivering outstanding camp and outdoor experiences, this assessment also highlighted ongoing realities facing our camp program and properties. It included a recommendation to divest in a portion of the overall GSWISE property portfolio to best focus and invest in future opportunities for girls. With this work now complete, and in the spirit of transparency and openness, we share this update with you directly.

The GSWISE Board, tasked with positioning the Council for future success as a provider of premier camp and outdoor experiences, agreed with the consultant’s recommendation and have decided to divest two of our six camp properties: **Camp Winding River** (Neosho, WI) and **Camp Pottawatomie Hills** (East Troy, WI).

While sunsetting these two beautiful and well-loved camp properties is difficult, the decision has been made with the Girl Scout mission in our hearts and desire to serve girls for the next 100 years.

In the coming weeks, we will begin working with a real estate broker to sell Camp Winding River and Camp Pottawatomie Hills, so that proceeds can be reinvested back into the Girl Scout mission. If you have any interest in purchasing the property or know of another organization that does, please contact Michelle Goetsch, GSWISE Chief Financial Officer, at mgoetsch@gswise.org. You can also email Ms. Goetsch with any general questions, and either she or a member of our GSWISE team will respond.

Yours in Girl Scouting,

Christy L. Brown
Chief Executive Officer
Girl Scouts of Wisconsin Southeast
MEMO

To: Walworth County Land Conservation Committee

From: Shannon Haydin, Deputy Director/County Conservationist

Date: November 10, 2020

Re: Producer Led Program Support Staff

Supervisor and LCC Chairperson Brian Holt was successful in introducing an amendment to the 2021 budget to hire an individual to help further develop a producer-led watershed protection group in Walworth County. Over the past few years Senior Conservation Technician Brian Smetana has been working closely with a group of producers in the county to promote soil health, hosting a number of field days and workshops.

In July the Land Conservation Committee prepared a letter supporting a grant application for groups that were forming in the County. However, Covid-19 halted much of the progress that was gained. The desire is for the person working in this new position to build capacity and help these groups leverage additional funding. I have attached a draft copy of the job description. Chairperson Holt will also explain the vision for this position.
WALWORTH COUNTY
Job Description

Official Job Title: Producer-Led Watershed Group Coordinator
Position Number: 
Working Job Title: Producer-Led Watershed Group Coordinator - LTE
Department: Land Use & Resource Management
Program Area: 
Reports To: Deputy Director - LURM
Pay Plan/Range: $26.65/hr
FLSA Status: Non-Exempt

POSITION SUMMARY
This limited term position is responsible for developing and implement a producer-led watershed protection group in Walworth County. This is a new program with funding for 1 year up to 1,040 hours per year. This position is responsible for developing relationships with and between producers in Walworth County to create cooperative conservation programs that are intended to improve water quality. The individual in this position will host training events such as soil health field days with producers and other stakeholders. The individual in this position will work closely with other County Conservation staff to develop online tools to help communicate funding opportunities available to producers. The intent of this position is to develop a network of producers willing to participate in a cooperative program to help leverage additional funding from grants and donations to implement water quality improvement projects.

SUPERVISION
This position has no supervisory responsibilities.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned. This job description reflects management’s assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.

Collaborate with producers and stakeholders to disseminate information on available resources to help implement conservation practices intended to improve water quality.

Update County website to reflect new information. Communicate to interested parties/stakeholders via email.

Work closely with County staff and NRCS to determine educational needs and priorities. Determine educational programs, field days and conferences as needed. Provide organizational support and evaluation for these events.

Coordinate, develop, and deliver educational programming to specific audiences in cooperation with the County Conservation office, UW Extension, Wisconsin Discovery Farms, local facilities subject to phosphorous limits through their Wisconsin Pollutant Elimination Discharge Permit System (WPDES) and other key partners.

Provide research based information that supports conservation practices and develop educational programs aimed at the implementation of conservation practices. Educational programs may involve the use of research, on-farm demonstration plots, field days and tours.

Provide monthly updates and feedback to the Land Conservation Committee.

Prepare educational and promotional materials using appropriate technology.
QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience
High school diploma required with at least 4 years of education at an accredited college in the areas of agronomy, environmental science, natural resources management, geography or other related field. Bachelor's degree preferred. Previous outreach experience highly desired.

Interactions and Communications
Provides specialized information and/or recommendations to others regarding an area of expertise.

Decision Making
This position has authority to make decisions that are within general procedures and protocols; supervision is available as required or requested. These decisions directly impact performance in the job and/or work unit within the department and information is provided with additional research and observations which contributes to the decision making process.

Thinking and Problem Solving
In relation to established procedures, protocols and policies of the County, challenges in this position tend to be diverse, but are typically covered by precedent or established practice.

Tools & Equipment Used
Telephone
Copy Machine
Online Mapping Software/GIS
Microsoft Office Suite (Word, Excel)
Aerial Photographs
Topographic Maps
Personal Computer/Printer

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is sometimes exposed to wet and/or humid conditions, outside weather conditions, extreme cold, and extreme heat.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; talk or hear; and taste or smell. The employee frequently is required to stand; walk; sit; and stoop, kneel, crouch, or crawl. The employee is occasionally required to climb or balance. The employee must regularly lift and/or move up to 10 pounds and rarely lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

NEPOTISM OR CONFLICT OF INTEREST COMPLIANCE A person may not be offered or hold this position if the employment would result in that person being a supervisor or subordinate to an immediate family member. "Immediate family" includes the employee's spouse, brother, sister, parents, children, stepchildren, father-in-law, mother-in-law, sister-in-law, brother-in-law, daughter-in-law, son-in-law, and Producer-Led Watershed Protection LTE Producer Led
any other member of the employee's household.

A person may not be offered this position if employment would create either an actual conflict of interest or the appearance of a conflict of interest.

**SELECTION GUIDELINES:** Formal electronic application; rating of education and experience; oral department interview; reference check; background check; and post-offer medical examination including drug screen. Other job related tests may be required.

**Please Note:** The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is substantially related to the position. The job description does not constitute an employment agreement between the County and employee and is subject to change by the County as the needs of the County and requirements for the job change.

I have received a copy of the job description and understand that any questions I have on my job duties shall be directed to my immediate supervisor.

**Employee:** ___________________________  **Date:** __________________________

**Management Approval:**

**Reviewed by Supervisor:**  _Michael Cotter, Director - LURM_
**Date Reviewed:** __________________________

**Approved by Human Resources:**  _Kate Bishop, Human Resources Director_
**Date Approved:** __________________________