Chair Kilkenny called the meeting to order at 1:00 p.m.

Roll call was conducted and the following members were present: Chair Dan Kilkenny, Vice Chair Charlene Staples, Supervisor Nancy Russell, School Administrator Russ Tronsen, Citizen Member Kathleen Papcke and FSA Representative Sharon Travis. A quorum was declared.

Others in Attendance
County Staff: Area Extension Director Christine Wen; County Administrator David Bretl; 4-H Family Living Educator Amanda Kostman; Horticulture Outreach Specialist Julie Hill

On motion by Vice Chair Staples, seconded by Citizen Member Papcke, the agenda was approved by voice vote with no withdrawals.

Supervisor Russell made a motion, seconded by Citizen Member Papcke, to approve the April 22, 2019 meeting minutes. Motion carried by voice vote.

Public Comment – There was none.

New Business
• Dissolution of WACEC and the creation of a new entity – WEXA
Area Extension Director Christine Wen included a memo from Wisconsin Counties Association (WCA) in the agenda packet. Apparently the Wisconsin Associated County Extension Committees (WACEC) will be dissolved, and a new organization, the Wisconsin Extension Association (WEXA), will be created as a tax exempt entity. The memo from WCA indicates that WCA would assume the administrative responsibilities that were formerly performed by UW-Extension. Wen said her directive was to solicit signatures on a Consent Resolution from this Committee. She said 80% of the individual members of county extension committees need to sign the document to dissolve the WACEC. Chair Kilkenny asked what services WACEC performed in the past; whether WEXA would do the same, and if there are dues associated with the service. Wen said WEXA will include county memberships, not individuals serving on Extension committees. Discussion ensued regarding questions about the former agency and WEXA, and consequences of not participating in WEXA. County Administrator David Bretl informed the Committee if they felt uncomfortable signing the document, they could ask WCA to make a presentation and/or answer questions concerning WEXA, regardless of the June 30, 2019 deadline. Supervisor Russell suggested that Wen compile a list of questions from Committee members for submission to WCA. Questions to be addressed by WCA include: What was the purpose of WACEC and what services did it provide to counties; what similar or different services will WEXA provide, and is there an economic impact associated with it; do counties have a choice not to participate with WEXA; what district is Walworth County in, who are the other members of the district, and what relationship will district members have; when and where will WEXA board meetings take place, and how do the two district members from each county get elected to the board. Wen will provide feedback and/or arrange for a presentation from WCA at the next committee meeting.

• Proposed Extension positions and funding
Wen reported that as a result of the significant budget reductions, restoration of funding for Extension was included in the Governor’s proposed budget. Much of the funding request has been removed from the budget, which has gone to the Joint Finance Committee for review. It is hoped that some legislators have developed a momentum of support to restore some of the funding. Extension is proposing a reduced fee of
$10,000 for the first educator position in each county to reduce the burden directly imposed on counties. In addition, new regional positions funded through Extension have been developed, which include a regional Water Quality Specialist and a Farm Management position for southeast Wisconsin. Statewide Extension programs are being developed with professors at the University of Wisconsin, who will provide consulting and expertise as requested by counties. Wen will apprise the Committee of developments concerning the budget.

- Amending the 2019 Extension contract
  Wen reported that two amendments will be made to the 2019 Extension contract: the adjustment/increase in cost for the 4-H Program Coordinator to achieve equity with other positions; and the Horticulture Outreach Specialist, which was not originally included because of the unknown hire date. The first installment of the 2019 contract has been paid, and the second will be paid once the amendment is complete. The contract will go through the County’s routing process with Purchasing, and does not require Committee approval.

- Horticulture Outreach Specialist position announcement
  Wen introduced Horticulture Outreach Specialist Julie Hill. Today is her first day of work. Ms. Hill will be responsible for the Master Gardener program and horticulture duties. Hill said she is a native of East Troy, has spent some time around other parts of the world, and has moved back to Walworth County. She has her Master’s Degree from Southern Oregon University in environmental education. Before this position, Hill worked in administration at UW-Whitewater. While in Oregon, she did youth outreach and worked for the US GS Department of Fisheries as a Biologist on the Columbia River. Her goals here are to first learn about current operations and determine if additional school and community programming is needed. She will focus on Master Gardener activities, using available resources from by the 130 volunteers from Walworth and Rock Counties. Hill’s time will be dedicated 60% to Walworth County. Wen said Horticulture used to be included under Agriculture, and it is now its own area, allowing for better access to horticulture resources and regional opportunities.

Reports/announcements
School Administrator Russ Tronsen said that Badger High School held a poverty simulation, overseen by 4-H Family Living Educator Amanda Kostman. Wen also volunteered at the event, along with school teaching staff. Tronsen said the event was phenomenal and generated a lot of discourse and positive feedback. Citizen Member Papcke added she previously attended a simulation, and stated non-profit agencies should take advantage of the opportunity to motivate them in their fundraising efforts.

Confirmation of Next Meeting: Monday, September 9, 2019 at 1:00 p.m.

On motion and second by FSA Representative Travis and Vice Chair Staples, Chair Kilkenny adjourned the meeting at 1:36 p.m.
Wisconsin Extension Association (WEXA) Districts

Updated: May 2019
North UWEX Region

WEXA Districts: 1-3

District 1
Areas: 1, 2, 4
President
VP

District 2
Areas: 5, 6, 9
President
VP

District 3
Areas: 3, 7, 8
President
VP

South UWEX Region

WEXA Districts: 4-7

District 4
Areas: 10, 12, 15
President
VP

District 5
Areas: 13, 14, 16
President
VP

District 6
Areas: 17, 19, 22
President
VP

District 7
Areas: 11, 18, 20, 21
President
VP

WEXA District

WEXA Board of Directors (14)

President
VP

Counties within each District

- Douglas, Bayfield, Ashland, Iron, Burnett, Washburn, Sawyer, Barron, Rusk, Florence, Forest, Oneida, Vilas
- Polk, St. Croix, Pierce, Dunn, Chippewa, Eau Claire, Pepin, Buffalo, Trempealeau, Jackson
- Taylor, Price, Lincoln, Langlade, Marathon, Clark, Wood, Portage, Marinette, Oconto, Shawano, Menominee
- Waupaca, Outagamie, Winnebago, Calumet, Manitowoc, Kewaunee, Door, Fond du Lac, Sheboygan, Washington, Ozaukee
- La Crosse, Monroe, Vernon, Richland, Crawford, Juneau, Adams, Marquette, Waushara, Green Lake, Sauk, Columbia, Dodge
- Grant, Iowa, Lafayette, Green, Rock, Jefferson, Walworth, Racine, Kenosha
- Brown, Dane, Waukesha, Milwaukee

WEXA Districts:
- 1-3
- 4-7

Areas:
- District 1: 1, 2, 4
- District 2: 5, 6, 9
- District 3: 3, 7, 8
- District 4: 10, 12, 15
- District 5: 13, 14, 16
- District 6: 17, 19, 22
- District 7: 11, 18, 20, 21
BYLAWS

WISCONSIN EXTENSION ASSOCIATION

ARTICLE I
NAME

The name of the association shall be the WISCONSIN EXTENSION ASSOCIATION, an unincorporated nonprofit association pursuant to Chapter 184 of the Wisconsin Statutes (the “Association”).

ARTICLE II
PURPOSE

The Association is organized as an unincorporated nonprofit association pursuant to Chapter 184 of the Wisconsin Statutes. The primary nonprofit purpose of the Association is to provide a forum for the consideration of issues affecting the committee of each Wisconsin County Board responsible for oversight and policy related to UW-Extension (commonly referred to as extension committees), including those programs carried out under Section 59.87 (section 59.56, under revised statutes) and Chapter 92 of the Wisconsin Statutes, and other general assistance to such extension committees. Without limiting the foregoing, this purpose includes, but is not limited to:

- Providing a forum for discussion on issues relating to the relationship between counties and UW-Extension;
- Providing leadership and extension programming;
- Serving as a liaison between the counties and the UW system;
- Providing advice to the state of Wisconsin relevant to UW-Extension programming; and
- Elevating and educating an understanding of extension.
ARTICLE III
MEMBERS

A. Eligibility. The members of the Association shall be all counties in the state of Wisconsin that are considered to be current on annual dues as established herein. All annual dues are due on or before January 31 of each calendar year. The rights of the members shall be only as explicitly granted in these Bylaws.

B. Restrictions. The members shall have no rights to hold or direct funds, amend these Bylaws, or make any determination regarding the dissolution of the Association.

C. Districts. The members shall be divided into the following zones and districts, as identified on the map retained in the Association’s record book:

Extension Northern Zone

District 1     Extension Multi County Areas 1, 2, 4
District 2     Extension Multi County Areas 5, 6, 9
District 3     Extension Multi County Areas 3, 7, 8

Extension Southern Zone

District 4     Extension Multi County Areas 10, 12, 15
District 5     Extension Multi County Areas 13, 14, 16
District 6     Extension Multi County Areas 17, 19, 22
District 7     Extension Single County Areas 11, 18, 20, 21

D. Biennial Meeting. Each district shall hold a biennial meeting before June 30 of each even-numbered year. Such meetings shall include the county board supervisors or county executives duly designated by member counties within each district. In compliance with the foregoing, the meetings shall be held at such time and such place as shall be agreed upon by the member counties in each district. The purpose of the biennial meeting in each of the districts shall be to discuss matters of mutual interest and to elect Directors of the Association. Each district is
entitled to elect two (2) Directors of the Association. Each county member shall be entitled to one (1) vote on all matters coming before a district meeting. The districts shall hold an organizational meeting in July of 2019 and elect Directors to serve until the July of 2020 biennial meeting.

E. **Special Meetings.** Districts may choose to hold special meetings from time to time. The Directors from a district may call a special meeting of a district at any time and elect a chairperson to preside over the special meeting, to discuss any issues related to the district and its participation in the Association.

**ARTICLE IV**
**BOARD OF DIRECTORS**

A. **Number.** The operations and activities of the Association shall be under the care and management of a Board of Directors consisting of fifteen (15) persons, consisting of two (2) Directors from each of the seven (7) districts (as identified in Article III), and the immediate past President of the Association as an ex-officio Director (but only if qualified under Article IV.B).

B. **Qualifications.** All Directors must be a current county board supervisor or county executive in the state of Wisconsin.

C. **Powers of Directors.** The Board of Directors shall have complete discretion, responsibility, and power to manage the affairs of the Association. The Board of Directors shall also have specific responsibilities as defined from time to time by the Board of Directors, in addition to the authority granted to manage the Association by these Bylaws and to the extent provided by Wisconsin law.

D. **Removal.** A Director may be removed from office by an affirmative vote of two-thirds (2/3) of all Directors; said vote taken at a special meeting of the Directors called for that purpose. A Director may resign at any time. A Director is automatically and immediately removed if the Director at any time does not fulfill the qualifications required in Article IV.B. In the event of
a vacancy on the Board of Directors, for any reason, the successor Director shall be elected in a
manner consistent with Article III.

E. Annual Meeting. The Board of Directors shall meet at least annually, at such time
and place as may be fixed by the Board of Directors, for the purpose of setting dues, adopting a
budget, and conducting such other business as may come before the Board of Directors.

F. Biennial Meeting. The Board of Directors shall hold a biennial meeting between
July 1 and July 31 of each even-numbered year, for the purpose of electing officers of the
Association, setting dues, adopting a budget and conducting such other business as may come
before the Board of Directors. A biennial meeting occurring in each even-numbered year satisfies
the requirement of an annual meeting set forth in subsection E. above. For the first year of the
Association’s existence, the Association’s Board of Directors shall hold an organizational meeting
in July of 2019.

G. Special Meetings. Special meetings may be called by or at the request of the
President or any three (3) Directors. Notice of the time and place of all special meetings of the
Board of Directors shall be given to each Director as far in advance as practical, by letter,
telephone, or email. Email and telephone ballots may be used when no Director objects and special
meetings may be held by telephone conference call if circumstances warrant.

H. Quorum and Manner of Acting. Except as otherwise provided, a majority of the
Directors of the Association shall constitute a quorum for the transaction of business at any meeting
of the Board of Directors, but a majority of the Directors present, though less than such quorum,
may adjourn the meeting to another time without further notice. The act of the majority of
Directors present at a meeting at which a quorum is present shall be the act of the Board of
Directors, unless the act of greater number is required by law or these Bylaws.
I. **Compensation.** Compensation for Directors and Officers of the Association shall be established through a policy of the Board of Directors adopted at a meeting.

J. **Indemnification.** Directors shall be entitled to indemnification for actions as Directors to the extent permitted by Wisconsin law.

ARTICLE V
OFFICERS

A. **Generally.** The officers of the Association shall be a President, Vice President, and Secretary. The initial officers shall be established by resolution of the Board of Directors. The Association will contract with the Wisconsin Counties Association to be the Association’s fiscal agent in lieu of naming a Treasurer. The duties of the officers shall include, but not be limited to, the following:

1. **President.** The President shall generally manage the day-to-day operations of the Association subject to the direction of the Board of Directors. The President is the chief executive officer of the Association, charged with its general supervision and management. The President shall preside at all meetings of the Board of Directors and shall act in a capacity typically provided for a President. The President is authorized, to the extent of the authority granted by the Board of Directors, to requisition funds from the Association’s fiscal agent for use by the Association.

2. **Vice President.** The Vice President shall exercise the duties of the President in the absence or incapacity of the President. If the President should die, resign, or be removed from office, the Vice President shall succeed to the office of the President.

3. **Secretary.** The Secretary shall maintain all records of the Association and shall prepare minutes of all meetings of the Board of Directors. The Secretary may delegate these responsibilities.
B. **Election and Term.** The officers shall be elected by the Board of Directors at its biennial meeting. Each officer shall serve until a successor is qualified and seated. An officer may be removed by a two-thirds (2/3) vote of all Directors. Any vacancy in an office shall be filled by affirmative vote of a quorum of the Board of Directors.

C. **Qualification.** Officers are required to be members of the Board of Directors.

D. **Multiple Offices.** One person may hold not more than one (1) of the above offices.

E. **Compensation.** Except to the extent expressly permitted under a compensation policy adopted by the Board of Directors, all officers shall serve without compensation.

**ARTICLE VI**

**MISCELLANEOUS**

A. **Fiscal Year.** The fiscal year of the Association shall end on December 31.

B. **Amendment.** These Bylaws may be amended by an affirmative two-thirds (2/3) vote of all Directors.

C. **Parliamentary Authority.** The rules contained in the current edition of Robert’s Rules of Order – Newly Revised shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

These Bylaws have been adopted and approved as of this _____ day of _________, 2019.

______________________, Secretary
What was the purpose of WACEC and what services did it provide to counties?
This association is a chance to dive deeper and discuss and educate county officials on Extension related programming that the county extension committees discuss but at a statewide level and in greater detail. They encourage county participation in UW Extension, provide leadership and counsel regarding extension and facilitate communication between boards and extension programming. Hopefully in the near future we will put on a conference where there is good education and county/extension relationships and speakers.

What similar or different services will WEXA provide?
WEXA will be the exact same thing, except it won’t be a corporation, it will just be an association. It’s strictly a change that needs to be made legally in order for WCA to help run the administrative role of taking minutes, scheduling meetings, etc. They also send someone from the organization to the Public Issues Leadership Development Conference in Washington DC every year.

Do counties have a choice not to participate with WEXA?
Unfortunately not in the sense that every county is a part of this group in statute. We cannot change that. However the level of involvement is totally up to the individuals. If someone wants to be more involved they absolutely can, and if they do not they can go about doing whatever they did before. The signature in no way indicates an agreement to participate, it’s strictly a formality that we need in order to legally dissolve WACEC and create WEXA.

What district is Walworth County in and who are the other members of the district?
Walworth is in District 6 with Grant, Iowa, Lafayette, Green, Rock, Jefferson, Racine and Kenosha. These districts were formed based on the regions of UW Extension. However, they can be altered or adjusted once we have all of this stuff ironed out. The board of directors can choose to go back and look at the districts and see if they think there is a problem.

What relationship will district members have?
Each district will hold a biennial meeting before June 30 each even numbered year. We are attempting to keep on track and do a special odd year in the meantime. Then another election will be held next year.

This can all be read about in the Bylaws that are attached as well (Article 3 Section D)
Districts can choose to hold more meetings if they want to but only one every two years is necessary. This will just ensure that there is someone representing each area of the state on the board of directors. When and where will WEXA board meetings take place, and how do the two district members from each county get elected to the board.

The election process is also in the bylaws attached and above. The meetings will move around wherever the board of directors wants it to, but more than likely Stevens Point.
Get Coached!
Become a Coach!

How to take advantage of this program!

- Go directly to the online form at http://bit.ly/WalCoCoach
- Fill out and return the form on the reverse side of this panel.
- Go to our website at https://walworth.extension.wisc.edu/ and then click on the “Health, Families and Finances” tab to find the Financial Coaching page.

If you have any questions, please contact Amanda Kostman, UW-Extension Human Development and Relationships Extension Educator

100 W Walworth St
PO Box 1001
Elkhorn, WI 53121

Phone: 262-741-4961
Fax: 262-741-4955
amanda.kostman@wisc.edu
https://walworth.extension.wisc.edu/
What is Financial Coaching?

Financial coaching means providing regular one-on-one sessions in order to ‘coach’ to meet goals mutually set by the coach and client. Coaching is differentiated from counseling in that coaches are not “experts,” but instead they provide encouragement and monitoring over advice, and do so in a process largely driven by the client.

A coach can provide a much-needed boost to self-control along with the flexibility to change strategies as the client’s financial situation changes.

Coaching is different from counseling or mentoring and focuses more on ongoing behavior change, executive attention and goal setting, and goal monitoring.

Financial Coaching
Interest Form

Name:

Phone Number:

Email Address:

Mailing Address:

□ I would like to be a COACH
   You will be contacted via email
   with training options.
□ I would like to be COACHED
   What financial goal(s) would you like you and your coach to focus on?

___________________________

___________________________

___________________________

___________________________

___________________________

Please return this form:

100 W Walworth St
PO Box 1001
Elkhorn, WI 53121

An EEO/AA employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title VI, Title IX, and the Americans with Disabilities Act (ADA) requirements.

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of the program or activity for which it is needed. Please do so as early as possible prior to the program or activity so that proper arrangements can be made. Requests are kept confidential.
For More Information & to Pre-register, Contact:

262-741-4951
deborah.burkman@wisc.edu

UW-Madison Division of Extension
100 W. Walworth St., #201
PO Box 1001
Elkhorn, WI 53121-1001
https://walworth.extension.wisc.edu/

The first 15 families to pre-register will receive a 4-H PRIZE at the door!

(Pre-registration NOT required)

Join Us!
This is a FUN and FREE event!

Back to 4-H Night

Find out if Walworth County 4-H is a good fit for your family.

Tuesday Oct. 1, 2019 6pm - 8pm

Walworth County Fairgrounds Activity Center
(Southeast corner of fairgrounds)

The first 15 families to pre-register will receive a 4-H PRIZE at the door!

If you need reasonable accommodations to attend this program, please contact us by Tuesday, September 24.

A Spanish interpreter will be present throughout the entire event. An ASL interpreter can be present if requested in advance.

Enjoy a variety of fun hands-on activities such as:

- Meeting some ANIMAL friends.
- Learning about leadership and travel opportunities through 4-H.
- Talking to current members and volunteers.
- Testing your aim with 4-H SHOOTING SPORTS.
- Making souvenirs to take home.

An EEO/AA employer, University of Wisconsin Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX and the Americans with Disabilities Act (ADA) requirements.

Extension UNIVERSITY OF WISCONSIN-MADISON WALWORTH COUNTY
¡Únase con nosotros!

¡Este evento es gratuito!

Para más información y para registrarse, comuníquese:

262-741-4951
deborah.burkman@wisc.edu

UW-Madison Division of Extension
100 W. Walworth St., #201
PO Box 1001
Elkhorn, WI 53121-1001
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¡Las primeras quince familias en registrarse recibirán un premio al entrar!

¡Este evento es gratuito!

Descubra si es una buena oportunidad para su familia.

martes
octubre 1, 2019
6pm a 8pm

Terreno de la Feria del condado de Walworth
(Esquina sureste del terreno)

Si necesita adaptaciones razonables para atender a este programa, contáctenos antes del 24 de septiembre.

Un intérprete de español estará disponible Durante todo el evento. Un intérprete de ASL puede estar disponible si se solicita con anticipación.

Disfruta de una variedad de actividades divertidas como:

• Hacer amigos con animales
• ¡Aprender a ser líder y de oportunidades de viaje con 4-H!
• Hable con miembros y voluntarios
• Prueba tu puntería con 4-H Deportes de Tiro.
• ¡Crear arte o artesanía para llevar a casa!

La Universidad de Wisconsin-Extensión, un empleador con igualdad de oportunidades y acción afirmativa (EEO/AA), proporciona igualdad de oportunidades en empleo y programas, incluyendo los requisitos del Título VI, Título IX, y de la Ley Federal para Personas con Discapacidades en los Estados Unidos (ADA).

¡Las primeras quince familias en registrarse recibirán un premio al entrar!

¡Las primeras quince familias en registrarse recibirán un premio al entrar!

Para más información y para registrarse, comuníquese:

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¿La Universidad de Wisconsin-Extensión, un empleador con igualdad de oportunidades y acción afirmativa (EEO/AA), proporciona igualdad de oportunidades en empleo y programas, incluyendo los requisitos del Título VI, Título IX, y de la Ley Federal para Personas con Discapacidades en los Estados Unidos (ADA).