

1. Agenda

Documents:

[7-17-2019 AGENDA.PDF](#)

2. Meeting Materials

Documents:

[PACKET 7-17-2019 MEETING.PDF](#)



Walworth County Children with Disabilities Education Board
Wednesday July 17, 2019
4:30 PM.

Walworth County Government Center, County Board Room 114
100 West Walworth St, Elkhorn, WI

Children with Disabilities
Education Board

Dave Weber – Chair, Charlene Staples – Secretary,
Kathy Ingersoll, Supervisor – William Norem, Supervisor – Ken Monroe, Supervisor
Sign language interpreters for the deaf are available if requested in advance

(Posted in compliance with Sec. 19.84, Wis Stats.)

Note: All agenda items are subject to action.

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes June 19, 2019 CDEB Meeting pp 1-2
6. Public Comment Period
7. New Business
 - a) Request from WI Center for the Blind & Visually Impaired to use Lakeland School for an educational workshop pp 3-7
 - b) Amending Sections 15-4, 15-6, 15-359 and 15-1000 of the Walworth County Code of Ordinances Relating to a Title update to Speech Correctionist Positions at Lakeland School pp 8-10
 - c) Ordinance **-09/19 Amending Section 30-286 of the Walworth County Code of Ordinances Relative to Children with Disabilities Education Board Lunch Fees pp 11-13
8. Reports and Correspondence
 - a) CDEB Chair

 - b) CDEB Director
 - Summer School
 - School Safety Grant Update
9. Set time and date of next meeting September 11, 2019 @ 4:30 PM
10. Adjourn

It is possible that a quorum of the County Board or a committee of the County Board could be in attendance.

Submitted By: Tracy Moate, Director WCCDEB
Dave Weber, CDEB Chair
Posted July 11, 2019



Memorandum

Children with Disabilities
Education Board

To: WCCDEB Supervisors

Cc: Dave Bretl, County Administrator

From: Tracy L. Moate, Director WCCDEB

Date: July 11, 2019

Re: WCCDEB Meeting Agenda Items

It's summer time so things are pretty quiet around the school. We just started summer school on Monday and will be in session for the next three weeks. We have 56 students signed up this year and they all appeared to be thrilled to be back on the first day! The summer school activities receive the support of the ARC (Association for Retarded Citizens). Each summer they donate dollars to support transportation and some of the expenses for the three weeks of fun. We are so fortunate to have the loyal commitment of this organization.

The July WCCDEB agenda is made up of three items:

We have received a request from the Wisconsin Center for the Blind and Visually Impaired to use our facility for an educational workshop/training. It is a small group event during the week of August 5th through August 9th. Our Teacher for the Visually Impaired, Holly Smith, will be the "host" of the event. This professional development workshop is intended to provide education and training to vision professionals about statewide initiatives from DPI, in addition to current important topics related to the field for visual impairments.

There are some sections of the County Code of Ordinances that need to be revised relating to a title update to Speech "Correctionist" positions at Lakeland School.

WALWORTH COUNTY



Est. 1839

W I S C O N S I N

Children with Disabilities
Education Board

Moving forward this position will be referred to as the "Speech/Language Therapist".

Finally, we were contacted by DPI regarding the consideration of raising our school lunch fees. We are currently putting both historical and financial data together to give you a perspective of the school lunch program. Because we only had one vendor respond to the RFP for the Food Service Contract, we may not have received the benefit of a potentially competitive bid. The difference between what the school is charged per pupil/per lunch versus the amount of revenue received to support the program has resulted in a larger difference between expenses and revenues. Clearly, most school districts are not in the business of trying to make a profit in the lunch program, but at the same time, there is the need to have a fiscal plan on how expenses can be covered. Our Food Service Program Manager, Deb Funderburk, will be attending the meeting to help provide input in your discussion of the possibility of raising lunch fees as one possible option in this fiscal plan. I am still researching with other school districts to determine if there are any other options.

To close out the night, I would like to update you on the School Safety Initiative that we participated in this past school year.

Have an enjoyable weekend!

DRAFT

**Walworth County Board of Supervisors
Children with Disabilities Education Board Meeting Minutes
Wednesday, June 19, 2019
Walworth County Government Center
County Board Room 114
100 West Walworth Street, Elkhorn, WI 53121**

The meeting was called to order at 4:30 p.m. by Chair David Weber.

Roll call was conducted. All members were present: Chair David Weber, Secretary Charlene Staples, and Supervisors Kathy Ingersoll, Ken Monroe and William Norem.

Others in Attendance:

County Staff: County Administrator David Bretl; Director of Special Education Tracy Moate; Human Resources Director Kate Bishop

On motion by Supervisor Ingersoll, seconded by Secretary Staples, the agenda was approved by voice vote.

On motion by Supervisor Norem, seconded by Supervisor Monroe, the May 22, 2019 Children with Disabilities Education Board (CDEB) meeting minutes were approved by voice vote.

Public Comment – There was none.

New Business

- Summary of Seclusion/Restraint Report per Senate Bill #353
Director of Special Education Tracy Moate said the State requires school districts to submit annual reports on student seclusions and restraints. She distributed Lakeland School's Incident Summary Report and commented that Lakeland's numbers might seem high, but many students come to the School because of their difficult behaviors when the districts are unable to handle them. She explained that when students are in imminent danger of harming themselves and/or others, seclusion and restraint methods are used to diffuse the situation. "Seclusion" means putting a student in an area separate from the rest of the student population and not allowing the student to leave the area until the behavioral incident abates. "Restraint" means that hands-on action is required during an incident. She explained some of the practices used to help students de-escalate, including agility and coordination exercises. The primary value of the seclusion/restraint report is the ability to track students individually in order to evaluate what precipitates the incidents, develop techniques to reduce the number of incidents, and to help students to learn to effectively manage their behaviors. **Secretary Staples moved to place the report on file, seconded by Supervisor Norem. Motion carried 5-0.**

- Resolution Authorizing the Creation of a Special Education Teacher Position for the 2019-2020 School Year for the Children with Disabilities Education Board
Moate reported the Human Resources Committee approved the resolution to create the position due to a Special Education teacher's military deployment. **Supervisor Ingersoll made a motion, seconded by Vice Chair Staples, to recommend approval of the resolution to create a special education teacher position for the 2019-2020 School Year. Motion carried 5-0.**

Reports and Correspondence

- CDEB Chair – There was none.

- CDEB Director
 - Special Olympics Summary

Moate said the Special Olympics athletes got a great sendoff to the State event by County staff and a Sheriff's Office escort. Nine swimmers went to the State meet, and they received four gold medals, four silver medals and one bronze medal. Awards to the 13 track and field participants included six gold medals, one silver medal, one bronze medal, two 4th place certificates and one 6th place recognition.

- Emergency Drill Report 5/30/2019

Moate included a copy of the emergency drill report in the agenda packet. The Vocera devices were used in the drill, to ensure that if the intercom system went down in an emergency, staff could use Vocera. Moate said staff did an excellent job in calling 911 during the simulated lockdown drill. As a result, the County's dispatch system was flooded, and overflow calls had to be rerouted to Delavan's dispatch! The drill was also good practice for the Sheriff's Office in reacting to a large influx of emergency calls coming in at the same time. **Secretary Staples made a motion, seconded by Supervisor Norem, to accept the report. The motion carried 5-0.**

Confirmation of next meeting – The next meeting was confirmed for Wednesday, July 17, 2019 at 4:30 p.m.

Adjournment

On motion by Supervisor Monroe and Secretary Staples, Chair Weber adjourned the meeting at 4:48 p.m.

Submitted by Becky Bechtel, Administrative Assistant. Meeting minutes are not considered final until approved by the Board at a regularly scheduled meeting.

APPLICATION FOR USE OF COUNTY OWNED PROPERTY OR FACILITY AND CONTRACT

PART 1 – APPLICATION

Part 1 of this form must be completed and signed by the Applicant, to enter your request for use of County owned property.

Please return the completed and signed Application (Part 1) to: WALWORTH COUNTY PUBLIC WORKS DEPARTMENT - FACILITIES MANAGEMENT DIVISION, W4097 COUNTY ROAD NN, COURTHOUSE ANNEX, ELKHORN, WI 53121.

This Application will be processed, and if approved, signed by Walworth County. A duplicate will be returned to you for your file, and will serve as your receipt for your deposit (if required).

If not approved, this form will be returned to you, along with an explanation for the refusal. Consent by Walworth County is required to use County owned grounds or facilities.

APPLICANT

Name: _____

Group or Organization: WI Center for the Blind and Visually Impaired

Address: 1700 West State Street Janesville WI 53546
Street City ZIP Code

Phone: Home: _____ Business: 608-758-6145

SITE REQUESTED:

Describe the property/room/ facility you wish to use: classroom in Lakeland School

EVENT:

Purpose of Event: Education - workshop
Number of Participants Expected (Maximum): 10

Approved AB
Revised 11/18/14

FACILITY DATES AND HOURS REQUESTED:

IMPORTANT: Dates and hours must include set-up, take-down, and clean-up times. The user is expected to clean up the area used to Walworth County's requirements before the closing time listed. Be certain that your specific hours include deliveries made by vendors, who may have to deliver supplies to the area prior to your arrival.

In no instance may goods or materials be stored at the Courthouse Square before or after the opening or closing times listed. When private property remains overnight during multi-day events, security is the responsibility of the user.

DATE Aug 5-9, 2019

TIME
FROM 800 Am TO 400 pm

UTILITIES, ETC.

Have you made provisions for the following:

- Electrical Power? _____ How? _____
- Garbage Waste Containers? _____ How Many? _____
- Garbage Waste Disposal? _____ How? _____
- Toilets? _____ How? _____
- Water? _____ How? _____
- Security? _____ How? _____
- Parking? _____ How? _____
- Emergency Medical Services? _____ How? _____

WILL THIS EVENT INVOLVE:

- Sales of any kind? Yes _____ No X
- Food lunch Rides NO Services NO
- Entrance Fee NO Beverages personal - water etc
- Produce NO Products NO
- Will there be dancing? NO Live Music? _____ Recorded Music? _____
- Will there be entertainment? _____ Describe: Holly Smith
- Will there be portable cooking devices? NO Describe: _____
- Will there be auxiliary shelters? (e.g., tent, canopy)? NO
- Describe: _____
- Will there be a play/game area? NO Describe: _____

Approved AS
Revised 11/18/14

NOTE THAT THE SALE, POSSESSION OR CONSUMPTION OF ALCOHOLIC BEVERAGES UPON COUNTY OWNED PROPERTY IS PROHIBITED.

PERMIT TERMS AND CONDITIONS

I, the undersigned, accept full responsibility for the terms and conditions of the application, and certify that it is accurate and complete. I understand that inaccurate information is grounds for cancellation of any reservation granted to me and may jeopardize any further reservations.

Signed: Carolyn N. Jarrett
Applicant
Carolyn Jarrett
Contracts Specialist
Business Services

Date: 06.20.2019

*See Attachment 1, dated 06.20.2019 d.

PART 2 – CONTRACT

(Sign under "Applicant", and leave the remainder blank.) If your application is accepted, Walworth County will complete Part 2, sign it, and mail you a copy. YOU DO NOT HAVE A RESERVATION UNTIL THE WALWORTH COUNTY FACILITIES MANAGEMENT DIRECTOR OR HIS AGENT SIGNS THIS FORM.

(Please read Part 2 carefully to determine if special conditions or requirements have been made a part of this contract.)

This contract, made this _____ day of _____, 200__, by and between WALWORTH COUNTY, and _____, APPLICANT,

WITNESSETH as follows:

WALWORTH COUNTY agrees to allow APPLICANT to use the above-described property at the times and hours listed on Part 1 of this application and contract under the rules and regulations laid down by WALWORTH COUNTY.

APPLICANT, individually, jointly, and severally, agrees to abide by all rules and regulations formulated by WALWORTH COUNTY for the use of County owned property; to adhere to all special conditions listed by WALWORTH COUNTY in this contract; to be responsible for the careful use of the facilities described herein; to make good all loss or damage sustained as a result of the activities held or promoted pursuant to this contract; to be responsible for all preparation and reasonable cleanup after use, and special conditions:

Approved BJB
Revised 11/18/14

Applicant shall hold harmless, defend and indemnify WALWORTH COUNTY and its employees and officers from and against any and all liability, loss, damage, expense, costs (including without limitation costs, attorney's fees and fees of litigation) or every nature arising out of, or in connection with, or relating to APPLICANT'S use of the Facility of any part thereof. Such liability, loss, damage, expense and costs shall include, but not be limited to death, personal injury, commercial and Constitutional causes of action. WALWORTH COUNTY shall notify APPLICANT of any claim.

 If this line is checked, APPLICANT is required to provide security guards acceptable to WALWORTH COUNTY for the duration of APPLICANT'S event, at APPLICANT'S own expense, and provide WALWORTH COUNTY with proof that such guards are secured not less than 48 hours prior to APPLICANT'S event.

 If this line is checked, APPLICANT is required to place a deposit of \$. This deposit shall be refunded to APPLICANT after the event provided the property used has been cleaned and secured.

Sales of food and other products may require licenses or permits from local government authorities. The sale, consumption or possession of alcoholic beverages is prohibited. APPLICANT must have the appropriate permits or licenses prior to the scheduled event. APPLICANT agrees that it will save and indemnify and hold harmless WALWORTH COUNTY and its Supervisors and employees and agents against all liabilities, judgment, costs and expenses, including the claims of any third party which may in any way come against WALWORTH COUNTY by reason of granting this application, or which may in any way result from the actions or inaction of the APPLICANT, or its members, guests, invitees, employees or other persons or entities under contract with, or acting on behalf of, the APPLICANT.

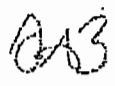
APPLICANT'S event is required to be insured for general liability in the amount of \$1,000,000.00 (One Million Dollars), and WALWORTH COUNTY must be named as co-insured. A Certificate of Insurance must be filed with WALWORTH COUNTY in preferably one week, but not less than 48 hours, prior to APPLICANT'S event. FAILURE TO PROVIDE SUCH CERTIFICATE WILL VOID THIS CONTRACT AND CANCEL THE USE OF ANY WALWORTH COUNTY FACILITIES.

Date

By: **WALWORTH COUNTY**
PUBLIC WORKS DIRECTOR OR AGENT

Date

APPLICANT

Approved 
Revised 11/18/14



Carolyn Stanford Taylor, State Superintendent

Attachment 1

Application for Use of

This Attachment 1, dated 06.20.2019 is incorporated into and made a part of the County Owned Property (the "Agreement") between Walworth County Public Works ("Supplier or Vendor") and the Wisconsin Department of Public Instruction ("DPI") for the WI Center for Blind and Visually Impaired - August 5-9, 2019

In the event of a conflict between the Agreement and this Attachment 1, the terms of this Attachment 1, to the extent of any conflict, are controlling. This Attachment 1 shall apply to any and all revised agreements, booking, banquet, reservation, use orders and agreements issued by Vendor for the Event.

The initial number of meeting rooms, quantity of equipment, food, beverage, and lodging rooms specified in the Agreement is for estimation purposes only and any unassigned portion shall be returned to Supplier or Vendor inventory for general sale prior to the Event. DPI shall confirm final quantities within 72 hours prior to commencement of the Event. DPI is not responsible for lodging no-shows.

DPI may reserve the Event with a state-issued purchase order or with a state purchasing card if the expected cost of the Event will not exceed \$5,000. Pursuant to DPI policy, DPI cannot pre-pay (including advance pay or deposits) for any charges related to the Event, which includes individual DPI employee lodging reservations. Therefore Supplier or Vendor, in no way, shall charge the state purchasing card until after the DPI Event. DPI shall pay for Event charges with a state purchasing card if the total charges of the Event do not exceed \$5,000. If the total charges for the Event exceed \$5,000, Supplier or Vendor shall direct-bill DPI for Event charges upon the conclusion of the Event and DPI shall issue payment within 30 days of DPI's receipt of Supplier or Vendor's invoice, as per Wis. Stats. §§ 16.528 and 16.53(2) - (11).

Per the Uniform Travel Schedule Amounts for the State of Wisconsin, meal and lodging charges for "state travelers" shall include gratuity and/or any service charges and shall not exceed the maximum allowable rates of \$7 per break, \$8 per breakfast, \$10 per lunch, \$20 per dinner per person and \$82 per night for a single standard room (\$90 per night in Milwaukee, Racine, and Waukesha counties). No alcohol service shall be permitted by DPI officers, employees, or agents at the Event.

The State of Wisconsin agrees to save the Supplier or Vendor harmless to the extent provided under Wis. Stats. for any and all damages, expenses, and third party claims where such damage or injury was a result of the negligent acts or omissions of the State of Wisconsin's officers, employees or agents. DPI is protected by the State of Wisconsin Self-Funded Liability and Property Programs. Wis. Stats. § 20.505(2)(k) provides funds to pay liability and property claims.

The Agreement and this Attachment 1 shall be governed by the laws of the State of Wisconsin. Supplier or Vendor shall at all times comply with and observe all federal and state laws, local laws, ordinances, and regulations, which are in effect during the term of the Agreement and which, in any manner, affect the work carried out by Supplier or Vendor or Supplier or Vendor's conduct. The State of Wisconsin reserves the right to cancel the Agreement if Supplier or Vendor fails to follow the requirements of Wis. Stats. § 77.66 and related statutes regarding certification for collection of sales and use tax. The State of Wisconsin also reserves the right to cancel the Agreement if Supplier or Vendor is a federally debarred contractor or a contractor that is presently identified on the list of parties excluded from federal procurement and non-procurement contracts. The State of Wisconsin reserves the right to cancel any contract or agreement in whole or in part without penalty due to non-appropriation of funds or for the failure of Supplier or Vendor to comply with any terms, conditions, or specifications in the Agreement or this Attachment 1.

Supplier or Vendor agrees to the changes, additions, stipulations, and deletions, including the corrective lining, made to the Agreement by DPI, as attached hereto. Supplier or Vendor and DPI, by their authorized representatives, agree to the terms and conditions set forth in this Attachment 1. This Attachment 1 is hereby incorporated into and made a part of the Agreement.

DPI: Carolyn M. Jarrett
Carolyn M. Jarrett, Contracts Specialist

Date: 06.20.2019

Supplier: _____
(Signature of authorized Supplier representative)

Date: _____

Printed Name & Title: _____

ORDINANCE NO. xxxx - 09/19

AMENDING SECTIONS 15-4, 15-6, 15-359 AND 15-1000 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO A TITLE UPDATE TO SPEECH CORRECTIONIST POSITIONS AT LAKELAND SCHOOL

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

1 PART I: That Section 15-4 of the Walworth County Code of Ordinances is hereby amended to
2 read as follows (additions are underlined; deletions are shown in strike-through text):
3

4 "Sec. 15-4. Definitions.

5
6 CDEB professional employee means an employee of the Children With Disabilities Education
7 Board who holds the position of teacher or ~~speech correctionist~~ speech/language therapist, which
8 positions were formerly represented by the Lakeland Education Association."
9

10 PART II: That Section 15-6 of the Walworth County Code of Ordinances is hereby amended
11 to read as follows (additions are underlined; deletions are shown in strike-through text):
12

13 "Sec. 15-6. At-will employment; employment contracts.

14
15 (g) The County Administrator shall ensure that employment contracts are prepared and
16 executed for certain authorized positions at Lakeland School identified below. These contracts shall
17 be in accordance with State Statutes and subject to section 15-1020. All employment contracts under
18 this section shall be signed by the employee and other county staff as indicated in sections 17-115
19 and 17-130.
20

Position	Contract Days
Director - Curriculum and Instruction	217
Director - Pupil Services/School Psychologist	217
Occupational Therapist	200
Physical Therapist	200
School Nurse	200
Speech Correctionist <u>Speech/Language Therapist</u>	190
Teacher	190

21
22 PART III: That Section 15-359 of the Walworth County Code of Ordinances is hereby
23 amended to read as follows (additions are underlined; deletions are shown in strike-through
24 text):
25

26 "Sec. 15-359. Special pay premiums.
27

1 (b) Any premium listed below is paid on productive hours only.
2

Type of Premium	How Much	Who	Special Notes
Lunchroom Pay	3.13% of step 1 of current teacher pay schedule	Teachers Physical Therapists Occupational Therapists Speech Correctionists <u>Speech/Language Therapist</u>	n/a

3
4 **PART IV: That Section 15-1000 of the Walworth County Code of Ordinances is hereby**
5 **amended to read as follows (additions are underlined; deletions are shown in strike-through**
6 **text):**

7
8 **“Sec. 15-1000. Purpose.**

9
10 The purpose of this article is to address specific employment policies for CDEB professional
11 employees. This includes employees who were members of the former Lakeland Education
12 Association and also includes teachers and ~~speech correctionists~~ speech/language therapists who were
13 hired after the June 30, 2014 decertification of the Lakeland Education Association. If an employment
14 policy is not addressed in this article, the previous articles of chapter 15 shall apply.”

15
16 **PART V: That this ordinance shall be effective upon passage and publication.**

17
18 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 3rd day of September
19 2019.

20
21
22
23 _____
Nancy Russell Kimberly S. Bushey
24 County Board Chair Attest: County Clerk

25
26 County Board Meeting Date: September 3, 2019

27
28 Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached. Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:			
_____	Date	_____	Date
David A. Bretl		Jessica Conley	
County Administrator/Corporation Counsel		Finance Director	
If unsigned, exceptions shall be so noted by the County Administrator.			

Ordinance No. xxxx - 09/19
Fiscal Note and Policy Impact Statement

I. Title: Amending Sections 15-4, 15-6, 15-359 and 15-1000 of the Walworth County Code of Ordinances Relating to a Title update to Speech Correctionist Positions at Lakeland School

II. Purpose and Policy Impact Statement: The purpose of this ordinance amendment is to update the references to Speech Correctionist in various sections of the Code to reflect a new position title of Speech/Language Therapist.

III. Is this a budgeted item and what is its fiscal impact: Passage of this ordinance will have no fiscal impact on the county budget.

IV. Referred to the following standing committee(s) for consideration and date of referral:

Committee: Human Resources

Date: July 17, 2019

Vote:

Committee: CDEB

Date: July 17, 2019

Vote:

County Board Meeting Date: September 3, 2019

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.			
_____ David A. Bretl County Administrator/Corporation Counsel		_____ Jessica Conley Finance Director	
Date		Date	

ORDINANCE NO. **-09/19

Amending Section 30-286 of the Walworth County Code of Ordinances Relative to Children with Disabilities Education Board Lunch Fees

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

1 PART I: That Section 30-286 of the Walworth County Code of Ordinances is hereby
2 amended to read as follows (additions shown by underline; deletions shown by strike-
3 through):
4

5 "Sec. 30-286. Consolidated fee schedule.
6

7 There is hereby imposed the fees set forth in the following county consolidated fee schedule.
8

9 Walworth County
10 Consolidated Fee Schedule

11 The fee schedule table is intended as guidance and does not replace the Wisconsin State Statutes,
12 where applicable, as the source of authority.
13
14

Description	Fee	Effective Date	Authority
Children with Disabilities Education Board			
Lunch fees	\$2.00 EC/K <u>\$3.00 early childhood/primary/elementary;</u> \$2.85 prim/elem/middle school <u>\$3.50 middle school/high school/LSYou; \$3.10 high school/adult program; \$3.75</u> \$4.00 staff/visitors; \$0.50 milk	Aug-17 Aug-19	USDA Regulations, 7 CFR 210.14(e)

15
16 PART II: BE IT FURTHER ORDAINED THAT this ordinance shall become effective upon
17 passage.
18
19

1 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 3rd day of
2 September, 2019.

3
4 County Board Meeting Date: September 3, 2019

5
6 Action Required: Majority Vote X Two-thirds Vote _____ Other _____

7
8
9
10 _____
11 Nancy Russell Kimberly S. Bushey
12 County Board Chair County Clerk

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

David A. Bretl Date Jessica Conley Date
County Administrator/Corporation Counsel Finance Director

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Ordinance No. **-09/19

I. **Title:** Amending Section 30-286 of the Walworth County Code of Ordinances Relative to Children with Disabilities Education Board Lunch Fees

II. **Purpose and Policy Impact Statement:** The USDA regulations, 7 CFR 210.14(e), require school food authorities participating in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for meals served to students not eligible for free or reduced price meals. It has been determined by Walworth County Children with Disabilities Education Board staff that in order to continue to meet the Paid Lunch Equity (PLE) requirement, the CDEB must modify lunch prices for the 2019-20 school year.

III. **Is this a budgeted item and what is its fiscal impact?** The Children with Disabilities Education Board 2020 budget includes a budget for lunch fees. Based on 2018-19 student counts, the resulting projected increase in revenue for the 2019-20 school year is estimated at \$2,300, with the 2019 calendar year seeing an estimated increase of \$850.

IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Children with Disabilities
Education Board (CDEB) Meeting Date: July 17, 2019

Vote:

Committee: Finance Meeting Date: July 18, 2019

Vote:

County Board Meeting Date: September 3, 2019

Policy and Fiscal Note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance			
<hr/>	<hr/>	<hr/>	<hr/>
David A. Bretl	Date	Jessica Conley	Date
County Administrator/Corporation Counsel		Finance Director	