1. June 9, 2020 Special Joint LHCC Board Of Trustees And Finance Committee Meeting Agenda
   Documents:
   
   JUNE 9, 2020 SPECIAL JOINT LHCC AND FINANCE MEETING AGENDA.PDF

2. June 9, 2020 Special Joint Lakeland Health Care Center Board Of Trustees And Finance Committee Meeting Packet
   Documents:
   
   JUNE 9, 2020 SPECIAL JOINT LHCC AND FINANCE MEETING PACKET.PDF

3. June 9, 2020 Special Joint Lakeland Health Care Center Board Of Trustees And Finance Committee Meeting Distributed At Meeting
   Documents:
   
   JUNE 9, 2020 SPECIAL JOINT LHCC AND FINANCE MEETING - DISTRIBUTED AT MEETING.PDF
Lakeland Health Care Center Board of Trustees
and Finance Committee
SPECIAL JOINT MEETING NOTICE
Tuesday, June 9, 2020
3:15 PM
County Board Room 114
Walworth County Government Center
100 W. Walworth St., Elkhorn, Wisconsin

LHCC Board of Trustees: Ken Monroe, Chair
Supervisor Joseph Schaefer

Kathy Ingersoll, Vice-Chair
Supervisor Ryan Simons

Supervisor Brian Holt

Finance Committee: Nancy Russell, Chair
Supervisor Jerry Grant

Dan Kilkenny, Vice-Chair
Supervisor Kathy Ingersoll

Supervisor Joseph Schaefer

NOTICE: DUE TO THE CONTINUING PUBLIC HEALTH EMERGENCY,
THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE
BY COMMITTEE MEMBERS.

The Walworth County Government Center remains open, but in-person attendance may be limited to
help ensure appropriate social distancing is observed. ALL INDIVIDUALS ARE STRONGLY
ENCOURAGED TO WATCH THE MEETING STREAMING LIVE AT
https://mediasite.co.walworth.wi.us/Mediasite/Play/b59fc791d0ac414c92b437dbb05c75b31d.

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the
County Administrator’s Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior
to the start of the meeting to obtain instructions.

(Posted in compliance with Sec. 19.84 Wis. Stats.)

A quorum of the Health and Human Services Board will be in attendance.
It is possible that a quorum of the County Board or any of its other committees could be in attendance at this meeting.

Agenda items are available on the county’s web page (co.walworth.wi.us). The agenda packet, including supporting
documents, may be large depending upon the number of enclosures. Downloading it may take significant time.

A G E N D A

Note: all agenda items are subject to action.

1. Call to order
2. Roll call of committee members
   a) Lakeland Health Care Center
   b) Finance Committee
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of Minutes
   a) May 20, 2020 Lakeland Health Care Center Board of Trustees Meeting (pp. 1-2)
   b) May 21, 2020 Finance Committee Meeting (pp. 3-6)

6. Public Comment Period

7. New business
   a) Resolution 21-06/20 Accepting CARES Federal Grant Funding for Lakeland Health Care Center (pp. 7-9)

8. Set/confirm next meeting date and time –
   a) Lakeland Health Care Center Board of Trustees – Wednesday, June 17, 2020 at 1:00 p.m.
   b) Finance Committee – Thursday, June 18, 2020 at 9:30 a.m.

9. Adjournment of Lakeland Health Care Center Board of Trustees

10. New Business
    a) Resolution 22-06/20 Accepting CARES Funding for Public Health Planning/Testing, Senior Public Assistance Programs, and “Routes to Recovery” Aid for COVID-19 Affected County Programs (pp. 10-13)

11. Adjournment

Submitted by: Ken Monroe, LHCC Board of Trustees Committee Chairperson
             Elizabeth Aldred, Superintendent of County Institutions
             Nancy Russell, Finance Committee Chairperson
             Jessica Conley, Finance Director

                Posted: June 3, 2020
Chair Ken Monroe called the meeting to order at 1:00 p.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Ken Monroe, Vice Chair Kathy Ingersoll, and Supervisors Joseph Schaefer, Brian Holt, and Ryan Simons. A quorum was declared.

Others present, either in person or by remote attendance:
County Board Supervisors: Chair Nancy Russell
County Staff: County Administrator Mark Luberda; Superintendent of County Institutions Elizabeth Aldred; Nursing Home Administrator Denise Johnson; HR Director Kate Bishop
Member of the Public: Michael Peer, CliftonLarsonAllen Wealth Advisors, LLC (CLA)

Supervisor Brian Holt made a motion, second by Vice Chair Kathy Ingersoll, to amend the agenda by moving Item 8.b. after Item 6, and to approve the agenda as amended. Motion carried 5-0.

On motion by Vice Chair Ingersoll, second by Supervisor Holt, the April 29, 2020 Lakeland Health Care Center Board of Trustees meeting minutes were approved.

Public Comment – There was none.

- Market Study related to the future of the Vacant C-Wing
  Superintendent of County Institutions Elizabeth Aldred introduced Michael Peer, CLA, who attended the meeting remotely. She explained this market study looked into what the best option was to utilize the vacant wing left by the downsizing to 90 beds. Peer presented the report from the market study and said they wanted to meet the needs of Walworth County residents in a fiscally responsible fashion. He noted the region is a large area and includes 9 zip codes and much time was spent understanding the market. He said the demographic analysis of population showed that seniors aged 75+ are projected to increase by 616 persons or 8.3% from 2020 to 2025. He said the largest projected growth is in the 65-74 cohort which is projected to increase by 2311 people from 2020 to 2025, and noted this shows the potential for future demand. He provided an overview of the competitors LHCC has in the market area, including Residential Care Apartment Complex (RCAC) and Community-Based Residential Facility (CBRF) options. He said the unmet demand for an RCAC facility is much higher than a CBRF facility and noted adult day care is something to be looked into in the future. He added the demand for skilled nursing facilities is estimated to decrease by around 4.6% by 2025, and as such, did not recommend increasing skilled nursing facilities, but instead recommended remaining at the level of beds we currently have. Aldred said we are currently planning 90 beds to be our steady state, even though we hold a license for 120 beds. Peer said Wisconsin skilled nursing facilities are in a dire situation and some current organizations may not survive the COVID-19 environment, and if any were to close, that could impact LHCC. He recommended keeping the 120 bed license and looking at the possibility of changing to fewer beds after seeing how COVID-19 affects the market. Aldred noted the cost of keeping the licenses for the additional 30 beds is $61,200 for a calendar year. Discussion ensued regarding making a change with the 30 beds or keeping them as they are for the time being. Supervisor Schaefer asked if the issue of nurse shortages is still as big of a deal and Aldred said staffing levels are limited due to COVID-19. Chair Monroe suggested not making any changes for 6 months and Supervisor Holt agreed. Administrator Mark Luberda noted the budget process is coming up and this item could come back sooner than 6 months.
Unfinished Business

- Update on 2020-2021 Use of Fund Balance
  Aldred spoke to the memo included in the meeting packet, which detailed changes that have been made. She noted that when the number of beds was reduced to 90, staff was conservative and she is bringing an update to the Board. She noted COVID-19 has affected the number of residents so they are not as they were budgeted, however the CARES Act funds should offset some of those losses. She said she believes some of the identified cost savings will be able to be used to cover a portion of the depreciation costs.

New Business

- Market Study related to the future of the Vacant C-Wing
  This item was discussed earlier in the meeting per the agenda amendment.

- Authorization to Alter FTE for Certain Lakeland Health Care Center Positions
  Supervisor Holt made a motion, second by Vice Chair Ingersoll, to approve the authorization to alter FTE for certain Lakeland Health Care Center positions. Motion carried 5-0.

- Establish 2021 Private Pay Fees
  Aldred reminded the Committee this is part of the budget process and spoke to the costs of other facilities in the area listed in the meeting memo. She noted we are at a lower fee level than many of the facilities in our community and recommended increasing the private pay rate starting January 1, 2021 to $330 from $320. Vice Chair Ingersoll made a motion, second by Supervisor Holt, to approve the increase in private pay fees to $330 beginning January 1, 2021. Motion carried 5-0.

- Discuss Licenses for the Vacant C-Wing
  Aldred confirmed the Board would like to continue paying for licenses for 120 beds at this time.

Reports

- Business Activities Report
  Aldred presented the report that was included in the meeting packet. There was an updated report distributed at the meeting, as well. She noted the report includes March 2020 so the write-off approved at the April meeting is not reflected. Chair Monroe asked if COVID-19 is impacting overtime and Nursing Home Administrator Denise Johnson said overtime has increased due to the current situation. She noted referrals have decreased, as well. She said the staff is doing a phenomenal job and morale is high, and they are working hard to keep residents safe. She added that resident’s families have been very supportive, as well. Aldred noted they tested all residents and staff last week and had a great response to that.

Correspondence – There was none.

Announcements – There were none.

Confirmation of next meeting: The next meeting was confirmed for Wednesday, June 17, 2020 at 1:00 p.m.

On motion and second by Supervisor Holt and Vice Chair Ingersoll, Chair Monroe adjourned the meeting at 1:58 p.m.
Chair Nancy Russell called the meeting to order at 9:30 a.m.

Roll call was conducted and the following members were present either in person or by remote attendance: Chair Nancy Russell, Vice Chair Dan Kilkenny, and Supervisors Jerry Grant, Kathy Ingersoll, and Joseph Schaefer. A quorum was declared.

Others present, either in person or by remote attendance:
County Staff: County Administrator Mark Luberda; Finance Director Jessica Conley; Superintendent of County Institutions Elizabeth Aldred; Corporation Counsel/Director of Land Use Resource Management (LURM) Michael Cotter; Comptroller Todd Paprocki; Director-Public Works Richard Hough; HR Director Kate Bishop; Undersheriff Dave Gerber; Office Manager/Mobility Manager Nicole Hill
Members of the Public: Jeff Schroeder, Floyd Simpson, and Kathleen Walters, PFM Asset Management

On motion by Supervisor Jerry Grant, second by Supervisor Joseph Schaefer, the agenda was approved with no withdrawals.

On motion by Supervisor Kathy Ingersoll, second by Supervisor Grant, the May 12, 2020 Special Finance Committee meeting minutes were approved.

Public Comment – There was none.

Unfinished Business – There was none.

Consent Items
Chair Russell requested that item 8E.1 be considered separately. Supervisor Grant made a motion, second by Supervisor Schaefer, to approve the remainder of the consent items. Motion carried 5-0.

8A, Budget Amendments
1) Clerk of Courts
   a) CT001 – Establish budget to upgrade courtroom audio/video conferencing equipment
2) Corporation Counsel
   a) CC002 – Reflect 2020 Children’s First program grant award

8B, Bids/contracts
1) Voluntary vision insurance contract for policy years 2021-2024

8C, Request to Standardize Equipment or Materials
1) Sheriff’s Office request to standardize tasers

8D, Declaration of Surplus
1) Public Works request to declare Public Works vehicles and equipment as surplus and for said items to be sold at auction

8E, Reports
1) Quarterly investment report – 1st quarter 2020
Chair Russel congratulated the Finance Department staff and thanked them for their hard work. Supervisor Ingersoll made a motion, second by Supervisor Schaefer, to approve the quarterly investment report – 1st quarter 2020. Motion carried 5-0.

2) Update on tax incremental financing districts (TIDs)

New Business
• Other Postemployment Benefits (OPEB) actuarial study
  Finance Director Jessica Conley gave a brief overview of pages 18-20 in the meeting packet, and explained the study is done every 2 years. She noted there are representatives from PFM Asset Management present who will be discussing specifics related to the County’s investments. She said the largest factors which affected our liability were taking out the Cadillac tax and the fact that we had more people retire than expected. She clarified this is a closed OPEB so there are no new employees that can become eligible for this; only those who were hired prior to 2005 qualify for this benefit. She explained OPEB is the health insurance payments made on behalf of those who have retired, including special benefits for sworn employees and teachers, and also includes sick credits for those hired prior to 2005, which can be used towards health insurance. She noted the OPEB fund is doing well and the total plan assets as of December 31, 2019 were $26,905,148.

• Other Postemployment Benefits (OPEB) investment strategy and target allocations
  Conley spoke to the memo from Comptroller Todd Paprocki in the meeting packet and noted this Committee will need to make a decision related to the target allocation moving forward.

• Presentation by PFM Asset Management, regarding Other Postemployment Benefits (OPEB) investment reports and County investment strategy/target allocations
  Jeff Schroeder, Kathleen Walters, and Floyd Simpson, PFM Asset Management, thanked the Committee for allowing their presentation and said the portfolio has held up well even with the current economic situation. Walters said this year has been a tough time for the market, but even with a poor start, the stock market is relatively stable and the County’s portfolio has performed well. She said much has changed since the end of the first quarter, and markets have recovered somewhat. Simpson presented PFM’s investment commitment decision timeline, including key decision dates, located on page 24 of the meeting packet. Walters presented the OPEB Trust performance as of March 31, 2020. She said the portfolio is up about 5.5% for the quarter we are currently in, which means some of the losses are returning. She said our trust has performed very well and it is time to decide if the Committee would like to change the strategy. She presented the two options included on pages 26 and 27 in the meeting packet. Chair Russell asked if we will still have employees in 30 years who are a part of this fund and Conley said she believes we will. She said she likes the 50/50 strategy as it allows for some stability without having to guess what the market is going to do. She added that she understands why the Committee may want to be more conservative and go 40/60 instead. She noted this may change our discount rate which could affect the liability, though. Chair Russell expressed concern over the Federal Reserve going below zero. She said the idea of immunizing the estimated liabilities for a period of two years to get past this volatile period would be her preference. Conley noted if we choose this, we will lock into the 0.58% rate.
  Discussion ensued. Vice Chair Kilkenny made a motion, second by Supervisor Schaefer, to continue the allocation at 50/50 for OPEB investment strategy. Motion carried 5-0.

[Due to technical difficulties, Supervisor Ingersoll left the meeting at 10:38 a.m.]
Resolution **-06/20 Authorizing the Closure of Sheriff’s Office Dispatch/Communications Center Upgrade Project and Transferring Remaining Funds to General Fund Building and Equipment Committee Fund Balance.

Supervisor Grant made a motion, second by Chair Russell, to approve the resolution authorizing the closure of Sheriff’s Office Dispatch/Communications Center Upgrade Project and transferring remaining funds to General Fund Building and Equipment Committee Fund Balance. Motion carried 4-0.

Update on Lakeland Health Care Center (LHCC) 2020 Budget
Superintendent of County Institutions Elizabeth Aldred provided an overview of the memo included in the meeting packet. She said the Human Resources Committee approved a request for additional changes in staffing yesterday and noted the 2020 budget did not include depreciation, so that will need to be funded. She clarified this is the information known today and there are many things that could change between now and when the 2021 budget is finalized.

Ordinance 1210-04/20 Amending Section 30-286 of the Walworth County Code of Ordinances Relative to the Fares for Shared-Ride Transit Service
County Administrator Mark Luberda said this ordinance is coming back because prior to approval by the County Board, staff learned the County had received additional funding from the CARES Act which allows for 100% funding of net operating costs. This funding makes the cost increase unnecessary and the Transportation Coordinating Committee (TCC) made a recommendation at their May meeting not to adjust the fees at this time. Supervisor Schafer made a motion, second by Supervisor Grant, to recommend the County Board not move this ordinance forward and to keep the rates as they currently are. Luberda noted this will go back to the County Board to report both the TCC and Finance Committees recommend no action. Motion carried 4-0.

Update on COVID-19 Effects on County revenues and expenses
Conley distributed and presented information related to the County’s COVID-19 revenues and expenses. She noted the payroll that was posted overnight is not reflected, but said this summary will be updated and sent out every Friday moving forward. She said possible Federal Emergency Management Agency (FEMA) funding eligibility is complicated and these numbers are estimates only. She noted payroll costs should be available in the report sent out tomorrow, and purchases which are under consideration are also noted for informational purposes. Conley added that staff has also looked into the possibility of buying desktop shields for customer service areas. Luberda noted AVI will be coming in next week to install equipment in the board room which should improve the quality of telecommunication for meetings, and this will also be an expenditure. He also said he anticipates the necessity of improving the process of telecommunication and remote access moving forward, including a video component. Luberda added he will attempt to enhance communication and this document will be included in his weekly Report and Update. Conley said we have not used any of our contingency fund at this point and asked Supervisors to be aware that revenues may be lower than expected and it is too early to give exact numbers, but staff is monitoring them closely at this time. Luberda said he believes staff will report back to this Committee in July related to where the County is at that time, as more effects of COVID-19 have been observed.

Ordinance **-06/20 Confirming Special Authority for 2020 to Enable Continued Response to and Management of Operations During the COVID-19 Pandemic by Extending Certain Authorizations as Approved Within the Resolution for a Declaration of Emergency as Approved March 19, 2020
Conley noted parts of this ordinance have been discussed at the Executive and HR Committee meetings this week. She spoke to Part III as it is related to financial aspects, specifically the budget process. She said part of an emergency declaration allows certain liberties related to purchasing and she noted normal purchasing procedures will continue the rest of the year. She said another part of the ordinance is that as grants are received, it may be difficult to present the information as clearly as we generally do. This would allow budget amendments to be made for items up to $250,000 by the County Administrator and Finance Director. Vice Chair Kilkenny asked to remove the word “Chair” from line 22 to allow for the possibility of holding a County Board meeting to discuss possible changes. Luberda said this could be changed. Vice Chair Kilkenny made a motion, second by Chair Russell, to approve the ordinance, after the removal of the word “Chair” on line 22, confirming special authority for 2020 to enable continued response to and management of operations during the COVID-19 Pandemic by extending certain authorizations as approved within the resolution for a declaration of emergency as approved March 19, 2020. Motion carried 4-0.

Correspondence – There was none.

Confirmation of next meeting: The next regular meeting was confirmed for Thursday, June 18, 2020 at 9:30 a.m.

Adjournment
On motion and second by Supervisors Grant and Schaefer, Chair Russell adjourned the meeting at 11:41 a.m.

Submitted by Betsy Stanek, Administrative Assistant. Meeting minutes are not considered final until approved at the next regularly scheduled Committee meeting.
Memorandum

To: Lakeland Health Care Center Board of Trustees

Cc: Mark W. Luberda, County Administrator

From: Elizabeth Aldred, Superintendent of County Institutions
Health & Human Services Director

Date: May 29, 2020

RE: Resolution 21 – 06/20 Accepting CARES Federal Grant Funding for Lakeland Health Care Center

Lakeland Health Care Center has received three separate grant allocations from the Coronavirus Aid, Relief and Economic Security (CARES) Act. The LHCC Trustees approved the first two allocation and any subsequent allocations that would arise at their last meeting. Since our last Lakeland Health Care Center Trustees meeting we have been informed of an additional payment of $350,000. This brings the currently allocated total to $524,741.27. These funds will be able to be used to support the facility for costs for COVID preparedness and treatment as well as replace lost revenues. The $350,000 allocation was based on our current occupancy of 120 beds.

At this time we are seeking joint committee approval to accept these funds. County Board approval is required and we are seeking to have the attached resolution forwarded to the County Board, with your support, for their meeting on June 9, 2020 for final approval.
Resolution No. 21-06/20
Accepting CARES Federal Grant Funding for Lakeland Health Care Center

Moved/Sponsored by: The Lakeland Health Care Center Board of Trustees and Finance Committee

WHEREAS, Lakeland Health Care Center has received federal grant funding through the Coronavirus Aid, Relief and Economic Security (CARES) Act of $528,741.28 and,

WHEREAS, Lakeland Health Care Center received the first payment of $92,120.79 based on the Medicare fee-for-service reimbursements in 2019, the second payment of $82,620.49 based on the submitted 2018 Medicare Cost Report, and the third payment of $350,000.00 based on the fixed distribution of $50,000 plus $2,500 per bed and,

WHEREAS, The US Department of Health is distributing relief funds to skilled nursing facilities to help combat the devastating effects of the pandemic. These funds will be used to support operations incurring significant expense and lost revenue attributable to COVID-19 and,

WHEREAS, Lakeland Health Care Center is required to accept or reject the payments and corresponding terms and conditions and,

WHEREAS, Lakeland Health Care Center will have sufficient COVID-19 related expense and lost revenue to attribute to these funds.

NOW, THEREFORE, BE IT RESOLVED that the Walworth County Board of Supervisors accepts these funds.

BE IT FURTHER RESOLVED that the Walworth County Board of Supervisors directs the Superintendent of County Institutions to accept the funds, agree to the terms and conditions, and submit requested reimbursement documentation.

Nancy Russell
County Board Chair

Kimberly S. Bushey
County Clerk

County Board Meeting Date: June 9, 2020

Action Required: Majority Vote _X_ Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

Michael P. Cotter
Corporation Counsel

Jessica Conley
Finance Director

If unsigned, exceptions shall be so noted by the County Administrator.
I. **Title:** Accepting CARES Federal Grant Funding for Lakeland Health Care Center

II. **Purpose and Policy Impact Statement:** The County has received notification of CARES (Coronavirus Aid, Relief and Economic Security) Act funding for the Lakeland Health Care Center. The increased funding will be used to offset increased expense and lost revenues due to coronavirus.

III. **Budget and Fiscal Impact:** The increase of $528,741.28 to the Lakeland Health Care Center budget will be used to cover increased expenses and lost revenues due to the coronavirus.

IV. **Referred to the following standing committee(s) for consideration and date of referral:**

   Committee: Lakeland Health Care Center Board of Trustees  
   Date: June 9, 2020

   Vote:

   Committee: Finance Committee  
   Date: June 9, 2020

   Vote:

   County Board Meeting Date: June 9, 2020

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

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Michael P. Cotter  
Corporation Counsel  
5/29/2020

Jessica Conley  
Finance Director  
5/29/2020

Mark W. Luberda  
County Administrator  
5/29/2020
Memorandum

To: Walworth County Finance Committee
From: Elizabeth Aldred, Director- HHS
Date: June 3, 2020
RE: Accepting CARES funding for Public Health planning/testing, senior public assistance programs and “Routes to Recovery” aid for COVID-19 affected county programs.

Over the course of the last few weeks, Walworth County has received notification of two separate forms of Coronavirus Aid, Relief and Economic Security (CARES) Act funding as well as new funding through Routes to Recovery federal initiative. We are seeking approval to accept this additional funding as provided.

The first allocation is directed to support Public Health efforts to manage the pandemic. Funds are available for planning, local testing coordination, and for contract tracing. Walworth County is seeking to accept the first two components of this funding and will be seeking to work with the state to assist in monitoring of quarantine through the direction of 2020. This funding will be used to help us plan for the continued reopening of our community. Additional funds will be used for contract tracing. These funds allow us to hire additional limited term staff for the remainder of 2020 to assist in these tasks. As a result, the department will be able to work toward the reinstatement of many of the other public health programs that have been reduced or postponed during the outbreak.

The second allocation of CARES funding is for a variety of programs in the long term care division of Health and Human Services. This allocation will provide additional funding for supportive services, home delivered meals, and caregiver support to seniors living in our community. These funds are being made available to support families who are now providing support to their loved ones within their homes instead of placing them in congregate settings.

The third allocation is the funding through Routes to Recovery. Walworth County has been allocated $1,691,792 in funding to cover the costs of emergency operations, PPE, sanitation supplies, isolation housing, FMLA and sick leave for Public Health and safety employees to be able to take safety precautions, local FEMA match requirements, and contract tracing that is not covered by any other grant.
Resolution No. 22-06/20
Accepting CARES Funding for Public Health Planning/Testing, Senior Public Assistance Programs, and “Routes To Recovery” Aid for COVID-19 Affected County Programs

Moved/Sponsored by the Finance Committee

WHEREAS, The State of Wisconsin Department of Health Services is offering Coronavirus Aid, Relief and Economic Security Act (CARES) funding opportunities for local health departments to enhance their COVID-19 activities and,

WHEREAS, Walworth County Department of Health and Human Services (WCDHHS) is eligible for up to $30,000 for “Planning Funding”, $155,100 for “Local Testing Coordination Funding”, and $881,316 for “Contact Tracing Funding” and,

WHEREAS, funding may be used to hire new limited term employees and cover the costs of county staff that have been reassigned to the Public Health Division during the COVID-19 pandemic and,

WHEREAS, WCDHHS is required to accept all funds, accept partial funding, or reject the payments and corresponding terms and conditions and,

WHEREAS, WCDHHS has examined the terms and conditions and identified that accepting $30,000 in Planning Funding and $429,910 in Contact Tracing will best serve the community while not adversely impacting existing services and,

WHEREAS, The State Department of Health Services is offering CARES funding to counties to support Senior Public Assistance Programs and,

WHEREAS, WCDHHS is eligible for an additional $54,978 for Supportive Services, $28,729 for Caregiver Support, and $135,757 for Home Delivered Meals and,

WHEREAS, The State of Wisconsin is offering Routes to Recovery Local Government Aid Grants to assist local governments in covering unbudgeted expenditures incurred due to the COVID-19 pandemic that have not already been covered through existing State of Wisconsin virus response efforts and,

WHEREAS, Routes to Recovery funding may be used to cover reimbursement for emergency operations activities, purchases of PPE and sanitizing supplies, temporary isolation housing for infected or at-risk individuals, testing and contact tracing costs above those covered by existing State programs, FMLA and sick leave for public health and safety employees to take COVID-19 precautions, and meeting local match requirements for expenses submitted for reimbursement by FEMA and,

WHEREAS, Walworth County is eligible for up to $1,691,792 in Routes to Recovery Funding.
NOW, THEREFORE, BE IT RESOLVED that the Walworth County Board of Supervisors accepts these funds.

BE IT FURTHER RESOLVED that the Walworth County Board of Supervisors directs the County Administrator and Health and Human Services Director to accept the funds, agree to the terms and conditions, and submit requested reimbursement documentation.

Nancy Russell
County Board Chair

Kimberly S. Bushey
County Clerk

County Board Meeting Date: June 9, 2020

Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

Michael Cotter 6/2/2020
Corporation Counsel

Mark W. Luberda 6/2/2020
County Administrator

If unsigned, exceptions shall be so noted by the County Administrator.
Policy and Fiscal Note
Resolution No. 22-06/20

I. **Title:** Accepting CARES Funding for Public Health Planning/Testing, Senior Public Assistance Programs, and “Routes To Recovery” Aid for COVID-19 Affected County Programs.

II. **Purpose and Policy Impact Statement:** The County has received notification of CARES (Coronavirus Aid, Relief and Economic Security) Act funding for the Department of Health and Human Service and Routes to Recovery funding for county operations. The increased funding will be used to expand contact tracing efforts, increase services to seniors, and offset unbudgeted expenses due to the COVID-19 pandemic.

III. **Budget and Fiscal Impact:** The increase of $459,910 to the Division of Public Health will be used to enhance contact tracing efforts. The increase of $219,464 will be used to cover increased service needs and costs in Senior Public Assistance Programs. Up to $1,691,792 may be used to cover unbudgeted expenditures incurred during the pandemic.

IV. **Referred to the following standing committee(s) for consideration and date of referral:**

   Committee: Finance Committee           Date: June 9, 2020

   Vote:

   County Board Meeting Date: June 9, 2020

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

Michael P. Cotter                  Date  6/2/2020
Corporation Counsel

Jessica Conley                    Date  6/2/2020
Finance Director

Mark W. Luberda                   Date  6/2/2020
County Administrator
Resolution No. 22-06/20
Accepting CARES Funding for Public Health Planning/Testing, Senior Public Assistance Programs, and “Routes To Recovery” Aid for COVID-19 Affected County Programs

Moved/Sponsored by the Finance Committee

WHEREAS, The State of Wisconsin Department of Health Services is offering Coronavirus Aid, Relief and Economic Security Act (CARES) funding opportunities for local health departments to enhance their COVID-19 activities; and,

WHEREAS, Walworth County Department of Health and Human Services (WCDHHS) is eligible for up to $30,000 for “Planning Funding”, $155,100 for “Local Testing Coordination Funding”, and $881,316 for “Contact Tracing Funding”; and,

WHEREAS, funding may be used to hire new limited term employees and cover the costs of county staff that have been reassigned to the Public Health Division during the COVID-19 pandemic; and,

WHEREAS, WCDHHS is required to accept all funds, accept partial funding, or reject the payments and corresponding terms and conditions; and,

WHEREAS, WCDHHS has examined the terms and conditions and identified that accepting $30,000 in Planning Funding, $155,100 for Local Testing Coordination, and $429,910 in Contact Tracing will best serve the community while not adversely impacting existing services; and,

WHEREAS, The State Department of Health Services is offering CARES funding to counties to support Senior Public Assistance Programs; and,

WHEREAS, WCDHHS is eligible for an additional $54,978 for Supportive Services, $28,729 for Caregiver Support, and $135,757 for Home Delivered Meals; and,

WHEREAS, The State of Wisconsin is offering Routes to Recovery Local Government Aid Grants to assist local governments in covering unbudgeted expenditures incurred due to the COVID-19 pandemic that have not already been covered through existing State of Wisconsin virus response efforts; and,

WHEREAS, Routes to Recovery funding may be used to cover reimbursement for emergency operations activities, purchases of PPE and sanitizing supplies, temporary isolation housing for infected or at-risk individuals, testing and contact tracing costs above those covered by existing State programs, FMLA and sick leave for public health and safety employees to take COVID-19 precautions, and meeting local match requirements for expenses submitted for reimbursement by FEMA; and,

WHEREAS, Walworth County is eligible for up to $1,691,792 in Routes to Recovery Funding.
NOW, THEREFORE, BE IT RESOLVED that the Walworth County Board of Supervisors accepts these funds.

BE IT FURTHER RESOLVED that the Walworth County Board of Supervisors directs the County Administrator and Health and Human Services Director to accept the funds, agree to the terms and conditions, and submit requested reimbursement documentation.

Nancy Russell
County Board Chair

Kimberly S. Bushey
County Clerk

County Board Meeting Date: June 9, 2020

Action Required: Majority Vote X Two-thirds Vote Other

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

Michael P. Cotter
Corporation Counsel
Date 6/4/2020

Jessica Conley
Finance Director
Date 6/4/2020

Mark W. Luberda
County Administrator
Date 6/5/2020

If unsigned, exceptions shall be so noted by the County Administrator.
I. **Title:** Accepting CARES Funding for Public Health Planning/Testing, Senior Public Assistance Programs, and “Routes To Recovery” Aid for COVID-19 Affected County Programs.

II. **Purpose and Policy Impact Statement:** The County has received notification of CARES (Coronavirus Aid, Relief and Economic Security) Act funding for the Department of Health and Human Service and Routes to Recovery funding for county operations. The increased funding will be used to expand contact tracing efforts, increase services to seniors, and offset unbudgeted expenses due to the COVID-19 pandemic.

III. **Budget and Fiscal Impact:** The increase of $459,910 $615,010 to the Division of Public Health will be used to enhance contact tracing efforts. The increase of $219,464 will be used to cover increased service needs and costs in Senior Public Assistance Programs. Up to $1,691,792 may be used to cover unbudgeted expenditures incurred during the pandemic.

IV. **Referred to the following standing committee(s) for consideration and date of referral:**

Committee: Finance Committee Date: June 9, 2020

Vote:

County Board Meeting Date: June 9, 2020

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

[Signatures and dates of approval]