1. Agenda
   
   Documents:
   
   DHHS 5-22-19 AGENDA.PDF

2. Meeting Materials
   
   Documents:
   
   MAY 2019 DHHS BOARD PACKET.PDF
Walworth County Health and Human Services Board

MEETING NOTICE
Wednesday, May 22, 2019
2:00 p.m.
County Board Room
Government Center – 100 W. Walworth
Elkhorn, Wisconsin

Kenneth Monroe – Chair, Tim Brellenthin – Vice-Chair,
William Norem – Supervisor, Kathy Ingersoll – Supervisor, Charlene Staples – Supervisor,
Dr. Richard Terry – Citizen Representative, Sandra Wagie-Troemel - Citizen Representative,
Monica Los - Citizen Representative, William Wucherer – Citizen Representative

(Posted in compliance with Sec. 19.84, Wis. Stats.) A quorum of the Lakeland Health Care
Center Board of Trustees will be in attendance.
It is possible that a quorum of the County Board or any of
its other committees could be in attendance at this meeting.

Agenda items are available upon request for the Department of Health and Human Services
or on the county’s web page (co.walworth.wi.us). The agenda packet, including
supporting documents, may be large, depending upon the number of enclosures.
Downloading it will require ample computer memory and may take significant time.

AGENDA
Note: all agenda items are subject to discussion and/or action.

1. Call to order
2. Roll call
3. Withdrawals from the agenda, if any
4. Agenda approval
5. Approval of minutes of last meeting(s):
   a) April 24, 2019
      (Enclosure 1)
6. Public Comment Period
7. Unfinished business
   a) Building Update
      (Enclosure 2)
8. New business
   a) Sustainable Kitchen Initiative Grant
      (Enclosure 3)
   b) Possible Allocation of Space in New HHS
      Building to contract provider for Children’s Long
      Term Support (CLTS) Program
      (Enclosure 4)
c) Update on Sensitive Crime Protocol  
   (Enclosure 5)

d) Handle With Care  
   (Enclosure 6)

9. Report (s)
   a) First Quarter Write Off  
      (Enclosure 7)

10. Correspondence
    a) Birth to Three Findings of Non-Compliance  
       (FNC) Results  
       (Enclosure 8)
    b) Report of Biennial Evaluation of Walworth County  
       Department of Health & Human Services  
       (Enclosure 9)
    c) Referral from the County Board: Winnebago County  
       Resolution 132-042019 – Support the National  
       Association of Counties’ (NACo) Project: “The National  
       Collaborative for Infants and Toddlers Resolution to  
       Promote Investments in Young Children and  
       Families from Prenatal to Age Three”  
       (Enclosure 10)

11. Announcements

12. Set/confirm next meeting date and time – June 19, 2019 at 2:00 p.m.

13. Adjournment - The Health and Human Services Board will Adjourn

Submitted by: Kenneth Monroe – Chair, Health and Human Services Board
               Elizabeth Aldred – Director, Health and Human Services

Posted: May 16, 2019
Memorandum

To: Walworth County Health & Human Services Board
From: Elizabeth Aldred, HHS Director
Date: May 14, 2019
RE: May 20, 2019 Health & Human Services Board Agenda

The Health & Human Services Board agenda includes the following items:

➢ A tour of the new Health and Human Services building will be taken. Board members will have access to the both floors of the building and are encouraged to ask questions about the program and building structure.
Walworth County Public Works and Health and Human Services Board Committee

JOINT MEETING NOTICE
Monday, May 20, 2019
3:30 PM
Jury Assembly Room 1080
Walworth County Judicial Center
1800 County Road NN, Elkhorn, Wisconsin

Public Works:
Rick Stacey, Chair
Supervisor Nancy Russell
Ken Monroe, Vice-Chair
Supervisor Jerry Grant
Supervisor William Norem

Health and Human Services Board:
Kenneth Monroe, Chair
Supervisor William Norem
Supervisor Charlene Staples
Citizen Representative Sandra Wagie-Troemel
Citizen Representative Monica Los
Citizen Representative William Wucherer

(Posted in compliance with Sec. 19.84 Wis. Stats.)

A quorum of the Lakeland Health Care Center Board of Trustees and the Finance Committee will be in attendance. It is possible that a quorum of the county board or any of its other committees could be in attendance at this meeting.

A G E N D A

Note: all agenda items are subject to action.

1. Call to order
2. Roll call of Public Work committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of Minutes
   a) April 22, 2019 Public Works Committee Meeting (pp. 4-6)
6. Public Comment Period
7. Consent Items
   a) Bid Awards / Contracts / Specifications
      1) Summary Specifications for the Audio Visual Equipment for the new Health & Human Services Facility, Project #18-014-3 (p. 7)
2) Summary Specifications for the Underground Fiber-Optic Utility for the new Health & Human Services Facility, Project #18-014-4 (p. 8)
3) Summary Specifications for the Brine Storage Tank Replacement, Project #W1932 (p. 9)
4) Bid Award Recommendation for the Lakeland School Aquatic Center Upgrades, Project #W1803 (p. 10)
5) Bid Award Recommendation for the Lakeland Health Care Center Outdoor Egress Lighting, Project #C1903 (p. 11)

b) Reports
   1) Cancellation of Bids for Concrete Spillway repairs on the Whitewater Lake Dam, Project #19-013
   2) Report on Park Well Plan
   3) Report on the HFRS 2 Emulsion Oil – Transport and Application for Chip Sealing (p. 12)

8. New business
   a) Final Payment for CTH-G Bridge over Honey Creek, Project #18-004 (pp. 13-15)
   b) Approval of Change Order #18-014-C04 for new Health & Human Services Facility, Project #18-014 (p. 16)
   c) Resolution No. **- 06/19 Recognizing Joseph Latocha, United States Department of the Navy, for Outstanding Service to Walworth County Public Works (pp. 17-19)

9. Reports/announcements by Chairperson

10. Set/confirm next meeting date and time – Monday, June 17, 2019 at 3:30 p.m.

11. Call to Order Joint Public Works and Health and Human Services (HHS) Board Meeting

12. Roll call of HHS Board

13. Public Works Committee and HHS Board will take a site tour of the new Health and Human Services Facility which is located east of the Judicial Center. Limited space will be available to the public on a bus that will depart the Judicial Center on a first come basis.

14. Adjourn HHS Board at the end of the site tour

15. Public Works will take a site tour at the Judicial Center of two unfinished courtrooms, the current Court Commissioner’s offices and the Corporation Counsel/Child Support area

16. Adjournment of the Public Works Committee will be in the Jury Assembly Room

Submitted by: Rick Stacey, Public Works Committee Chairperson
Richard Hough, Director of Public Works

Posted: May 16, 2019
Memorandum

To: Walworth County Health & Human Services Board
From: Elizabeth Aldred, HHS Director
Date: May 14, 2019
RE: May 22, 2019 Health & Human Services Board Agenda

The Health & Human Services Board agenda includes the following items:

- The new HHS building continues to move forward. The Board will be touring the building on May 20, 2019. This month we have started developing our move plan. We will be working closely with DPW and IT to make sure that we are able to arrange a seamless move sometime in December.

- Our nutrition program has the opportunity to explore developing a sustainable kitchen program. We are seeking permission to explore this model and apply for grant funding when it becomes available.

- We have been approached by one of our vendors about the possibility of moving their staff for our Children's Long Term Support program into our new building. At this time we are seeking Board input on the concept of having a subcontracted provider lease space within our building.

- Staff from our Children and Families division have been working closely with the Treehouse and law enforcement to review the manner in which our community handles Child Protective Services screened out reports. We will update you on the options we are reviewing and the impetus behind the potential change.

- Health and Human Services' Trauma Informed Care committee is working with the Walworth County's Sheriff's Department and Walworth County schools to improve how we interact with children what have been involved in some type of traumatic event. We will be providing the committee with information on the Handle with Care Program and how it works to ensure children receive appropriate interventions so they can succeed in school.

- The 2019 first quarter write off report is available for your review and approval. We continue to see positive trends in our write offs when services are provided.

- We have received the results of our Birth to Three audit. No findings of non-compliance were issued.
➢ The department was audited by the Department of Agriculture for our bacteria laboratory. The department has addressed the issue related to temperatures sited in the report and has received a full recertification.
➢ The County Board has referred a Winnebago County resolution related to a National Association of Counties project. The resolution is included in your packet for your review.
The meeting was called to order at 2:15 p.m. by Chair Monroe.

Roll call was conducted. Members present included Chair Kenneth Monroe, Vice Chair Tim Brellenthin, Supervisor Kathy Ingersoll, Supervisor William Norem, Supervisor Charlene Staples, Citizen Representatives Monica Los, Sandra Wagie-Troemel and William Wucherer. Citizen Representative Dr. Richard Terry was absent. A quorum was declared.

Others in Attendance:
County Board Supervisors: Nancy Russell
County Staff: County Administrator David Bretl; Health and Human Services (HHS) Director Elizabeth Aldred; Deputy Director of HHS Carlo Nevicosi; and Public Health Officer Erica Bergstrom.

On motion by Citizen Representative Wagie-Troemel, second by Supervisor Ingersoll, the agenda was approved with no withdrawals.

On motion by Supervisor Brellenthin, second by Citizen Representative Wagie-Troemel, the March 20, 2019 Health and Human Services Board meeting minutes were approved.

Public Comment – There was none.

Unfinished Business
- Building Update
Health and Human Services (HHS) Director Elizabeth Aldred referred to Enclosure 2 of the packet featuring updated photos of the new HHS building and stated she anticipates moving into the new building some time in December. Aldred announced the next HHS meeting will be a joint meeting with the Public Works Committee. She asked the Board to meet in the Jury Assembly Room at the Judicial Center on Monday, May 20th at 3:30 p.m., and as a group, take a bus over to the new HHS facility for a tour of the building. HHS will adjourn at the new facility. Aldred stated an email will be sent to the Board to confirm the details.

- Human Services Day at the Capitol
Aldred stated April 2, 2019 was Human Services Day at the Capitol and gave a brief overview of their visit with State Senators Nass and Ringhand; Assembly persons Horlacher, Loudenbeck, August and Vruwink and/or their representatives. The tone of the meetings were non-committal and the budget will focus on Education K-12. Topics discussed with the committee were:
  - Child welfare funding to help promote safe home/learning environments
  - Access to food and medical care
  - Allocations for income maintenance
  - Mental health
  - How the work that HHS performs impacts the ability for children to learn
Citizen Representative Wucherer stated Walworth County was well represented by those who attended.
New Business

- Substance Abuse and Mental Health Services Administration (SAMHSA) Expand Substance Abuse Treatment Capacity in Family Treatment Drug Courts Grant
  
  i. Approval of Grant and Resolution 06/19 for Authorization to Add to the Previously Established Pre-Approved Recurring Grants List
  
  ii. Position Request for an Outpatient Therapist
  
  iii. Position Request for a Treatment Court Coordinator/Case Manager

Aldred stated HHS has been awarded the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant and commended the staff for putting together a successful grant application. Deputy Director of HHS Carlo Nevicosi gave a brief overview of the grant application process and the proposed program. The Federal grant will provide approximately $375,000 per year over a period of five-years. Nevicosi said this grant will require the addition of two new positions: 1) Outpatient Therapist, and 2) Treatment Court Coordinator/Case Manager. Nevicosi requested approval to move forward with the creation of the two new positions.

Aldred distributed and briefly explained Draft Resolution No. **-06/19 – Authorizing the Addition of Health and Human Services Grants to Previously Established Pre-Approved Recurring Grants List, which will be presented to the Finance Committee in May should the Board choose to accept the SAMHSA Grant.

Aldred stated the grant must be approved within 30 days. The two new positions need to be filled within four months and will be fully funded by the grant.

Administrator Bretl said the Treatment Courts are in a state of uncertainty due to the concerns and/or participation of the District Attorney (DA). Bretl posed the question, if the DA does not participate with the Treatment Courts, is that going to violate any of the provisions of the grant or limit the effectiveness? Aldred stated the grant is for the Family Drug Treatment Court, which is a non-criminal court, and that the DA is not a regular participant. Bretl commended those involved in the grant process and their success. Bretl recommended approving the positions and including the caveat that the positions would end when the grant funding ends. He further explained the available options for extending the program, should the Board choose to do so.

Citizen Representative Wucherer offered a motion, second by Supervisor Staples, to approve the Outpatient Therapist and Treatment Court Coordinator/Case Manager positions created by the Substance Abuse and Mental Health Services Administration (SAMHSA) Family Drug Treatment Court Grant and to approve the resolution authorizing the addition of the SAMHSA Grant to the Previously Established Pre-Approved Recurring Grants List. Supervisor Brellenthin requested inclusion of the caveat that the two positions would end when the grant funding ends. Citizen Representative Wucherer and Supervisor Staples agreed with the addition of the caveat to the motion. Motion carried 8-0.

- National Public Health Week Video

Public Health Officer Erica Bergstrom stated the first week of April is National Public Health Week and presented a brief video.
• Public Health Annual Report
Bergstrom gave a brief overview of the HHS Report to the Community - Annual Report 2018.

Citizen Representative Wucherer commended and thanked Bergstrom for the report and in-depth contribution to community health. Discussion then focused on the State of Wisconsin’s Immunization Program relative to surveillance and screening of current outbreaks; available incentives for the Human Papilloma Virus (HPV) vaccination; water testing involving lead poisoning cases; available partnerships and programs for the testing and treatment of Sexually Transmitted Diseases (STD); and case management and surveillance for Human Immunodeficiency Virus (HIV) and Syphilis being reported to Rock County who is then responsible for follow-up.

• Public Health Rankings
Bergstrom referred to Enclosure 5 of the packet and gave a brief overview of the County Health Rankings & Roadmaps composed by the Robert Wood Johnson Foundation, as it relates to Walworth County. Discussion followed.

• Clinic Citation and Work Plan
Nevicosi stated in August the Outpatient Behavioral Health Clinic had their two-year site visit from the Department of Health Services and received a full two-year re-certification. One citation was issued for the deficiency in treatment planning. Nevicosi referred to and gave a brief overview of the Plan of Correction (Enclosure 6).

• Resolution Authorizing the Creation of a Children’s Long Term Services Coordinator Position in the Health & Human Services Department
Aldred gave a brief overview of the proposed resolution and explained the need for the Children’s Long Term Services Coordinator position. Aldred requested approval of the resolution to create the position.

Supervisor Ingersoll offered a motion, second by Supervisor Staples, to approve the proposed resolution Authorizing the Creation of a Children’s Long Term Services Coordinator Position in the Health & Human Services Department. Motion carried 8-0.

• Resolution Authorizing the Addition of a Behavioral Health Community Case Manager in the Health & Human Services Department
Aldred gave a brief overview of the Comprehensive Community Services (CCS) Program and requested the Board’s approval of the proposed resolution.

Supervisor Norem offered a motion, second by Supervisor Staples, to approve the proposed resolution Authorizing the Addition of a Behavioral Health Community Case Manager in the Health & Human Services Department. Citizen Wucherer inquired as to a potential net increase. Aldred said she does not anticipate a net increase once the billable services are accounted for. Motion carried 8-0.

• ADRC/Aging Integration Grant
Nevicosi stated HHS is requesting authorization to apply for a one-time funding of $5,000 from the Bureau of Aging and Disability Resources (BADR) to further integrate the Aging Program with the Aging and Disability Resource Center (ADRC) Program. This is a state grant that does not require a match.
Supervisor Ingersoll offered a motion, second by Citizen Representative Wagie-Troemel, to approve application for the Bureau of Aging and Disability Resources (BADR) funding. Motion carried 8-0.

Reports – There were none.

Correspondence – There was none.

Announcements
• Wisconsin Shares Child Care Subsidy Program 2018 Certificate of Excellence

Aldred stated HHS received the Wisconsin Shares Child Care Subsidy Program 2018 Certificate of Excellence in recognition for outstanding achievement in meeting and exceeding the performance standards.

Aldred also announced that Governor Evers has proclaimed the week of April 29th as Economic Support Specialist and Case Management Week.

Confirmation of Next Meeting – The next meeting was confirmed for Wednesday, May 22, 2019 at 2:00 p.m.

Adjournment

On motion by Supervisor Brellenthin, second by Supervisor Staples, Chair Monroe adjourned the meeting at 3:10 p.m.

Submitted by Trisha Sommers, Administrative Assistant. Meeting minutes are not considered final until approved by the committee at the next regularly scheduled committee meeting.
Memorandum

To: Walworth County Health and Human Services Board

From: Elizabeth Aldred, HHS Director

Date: May 15, 2019

RE: Health and Human Services Facility Update

We are making progress on many parts of the project.

- IT is working with vendors for equipment to be placed within our building. This includes technology in the conference rooms and conference center, security cameras, etc. As a different project they are working on a new phone system that will be installed prior to our move into the new facility.
- Joe Kroll is working on a variety of projects including signage and the access control system. As you know there will be both public and private sections of the building.
- The furniture has been bid out and will be delivered to the new building. The furniture company will be delivering a sample cube in June for staff to view.

On the second floor they have put up all of the drywall and have begun the process of painting the walls and trim. On the first floor they have roughed in most of the walls and doors and have begun installing the drywall. It is really starting to take shape. We have a significant portion of the brick laid on the outside of the building as well.

Below: View from the 2nd floor deck off of the 2nd floor break room. The window on the right is part of the Billing/Records area.

Right: View of the employee entrance on the backside of the building. The wood door will eventually be the door law enforcement uses for after-hours crisis.
We are in the process of developing two move plans. The first plan is being developed by the building committee. We will be developing a draft of when and how your belongings and IT equipment will move. Once we have a concrete plan we will be reviewing it with our IT partners to assure that it is viable. The second plan is the service move plan. This plan will need to be developed within the divisions. This plan will need to include things like:

✔ When we will meet with consumers in the new building.
✔ Where staff will be located while their belonging are in transit or being set up
✔ Who will remain in the current building to assure continuity of services during the transition phase
Lastly we are working on a marketing plan that will include an open house and tour. We will also be developing communications on the move for consumers and stakeholders. I would anticipate we will be actively communicating the move in the late summer early fall. Prior to the move we anticipate running emergency preparedness drills with staff for active shooter, fire and tornado.

Above: The raise platform for the receptionists. Right: Circle ceiling feature in the Children's play area in the lobby.
MEMORANDUM

TO: Health and Human Services Committee
FROM: Anne Prince, Aging and Nutrition Program Supervisor
DATE: May 15, 2019
SUBJECT: Sustainable Kitchen Project

Walworth County Department of Health and Human Services respectfully requests authorization to apply for Greater Wisconsin Agency on Aging Resources (GWAAR) Sustainable Kitchens Project. The project is an opportunity to participate in a transformation of our model for food service operation (senior dining and meals on wheels programs).

The project offers the Senior Nutrition Program the opportunity to transition from purchasing our meals from a caterer to preparing them locally. The objective is to offer high quality, and cost effective nutrition to the seniors in the County. This would also allow Walworth County to retain the grant dollars spent on meals prepared rather than purchasing them from a business outside of the County. This is the third year of the project and has been successful in Portage and Barron Counties.

Walworth County currently operates three food service kitchens. The project would work with one of those kitchen to provide the meals for the Senior Nutrition Program. There is an initial investment of $3,000, grant dollars may be use to cover this fee.

"Walworth County is an Equal Opportunity Employer"
TO: Health and Human Services Board  
FROM: Lisa Broll, Children and Families Division Manager  
DATE: May 15, 2019  
RE: Lutheran Social Services staff renting space in HHS new building

The Department is seeking approval to explore the option for Lutheran Social Services staff that administer our Children’s Long Term Support (CLTS) program to rent space in the new HHS building in 2020.

The CLTS program is administered for Walworth County by Lutheran Social Services (LSS) through a contract we have with them. In 2018 and 2019 we were allocated additional funding from the State to remove all children from the CLTS waitlist and get them started with services. In the last year we have more than doubled the size of the program which has resulted in the need for LSS to hire additional staff to meet the needs of the children and their families.

LSS currently rents space in a local church and they have outgrown their space and need to find a new space to work in. In the new building we have additional space available in the Children and Families Division that could be utilized by the 5-6 staff. Moving the staff into our building would benefit the agency as it would allow greater oversight over the program and improved collaboration between them and our new CLTS Coordinator. In addition, by having them located in our building, it would allow for greater ease in access to services for the families that we serve.

If this is found to be mutually beneficial, LSS would be responsible for providing their own supplies, computers and printers and will maintain all supervisory responsibility for their staff. In addition, an agreement would be made with them on the rental cost.

Thank you for your consideration of this request. Please let me know if you have any questions.
MEMORANDUM

TO: Health and Human Services Committee

FROM: Carlo Nevicosi

DATE: May 15, 2019

SUBJECT: Sensitive Crime/Drug Endangered Children Protocol

The Walworth County Sensitive Crime/Drug Endangered Children Protocol (SC/DC Protocol) is an agreement between law enforcement, Health and Human Services, medical providers and many other agencies. This agreement defines roles and responsibilities in cases where certain types of offenses have been committed against children, vulnerable adults, and the elderly.

The most recent version of the SC/DC Protocol was signed in 2017 and maintained the practice of HHS sending all Child Protective Services “screen out” reports to both the Tree House and the respective law enforcement agency. A report is screened out when the information does not present a reasonable cause to suspect maltreatment or safety concerns. In screen out cases, we have no authority to intervene. Law enforcement is not bound the same rules and the response to these reports varies widely by jurisdiction.

In collaboration with the Child Advocacy Center Manager and several law enforcement agencies, we have begun developing an alternative process for reviewing screen out reports. We plan to pilot this new process with several jurisdictions this summer in order to assess effectiveness before proposing any changes to the SC/DC Protocol.
Handle with Care - a Trauma Informed Care response

Trauma

Children who experience trauma have difficulties completing their day to day tasks-including their school work.

A class of 22 Students:
- 14 students have no ACE’s
- 5 Students have 1 ACE
- 4 Students have 2 ACE’s
- 2 Students have 3 + ACE’s

How does it work?

Handle with care is based on communication between law enforcement to the schools-with the three simple words of “Handle with Care.” When a child is involved in some type of traumatic event, law enforcement alerts the school that this child was involved in a police incident last night and may have some academic or behavioral problems. Handle with Care. That’s it. No additional details or public health information is shared-only Handle with Care. The Schools are then asked to intervene in a TIC manner to provide needed support to these identified students. The Handle with Care Program is aimed at ensuring children who are exposed to trauma receive appropriate interventions so they can succeed in school.

WHAT CAN BE DONE AT SCHOOL

- BUILD POSITIVE RELATIONSHIPS
- GIVE CHILDREN CHOICES
- BE SENSITIVE TO CUES IN THE ENVIRONMENT THAT MAY CAUSE A REACTION

Contact: Emily Bryant 262-741-3304
ebryant@co.walworth.wi.us

HWC Image from West Virginia Center for Children’s Justice
## Write Off Amounts by Code

### 2014-2016

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<td>Non Covered Provider - WONCP</td>
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<td>$ 13,240.55</td>
<td>67</td>
<td>$ 3,894.55</td>
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<td>B3 Out of Network - WOON</td>
<td>74</td>
<td>$ 8,392.06</td>
<td>73</td>
<td>$ 8,633.34</td>
<td>55</td>
<td>$ 6,175.50</td>
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<td><strong>Total Write-Offs</strong></td>
<td></td>
<td><strong>249,321.59</strong></td>
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<td><strong>199,950.90</strong></td>
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<td><strong>1,896.39</strong></td>
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April 29, 2019

Holli Wilke
Birth to 3 Program Administrator
Walworth County
P.O. Box 1005
Elkhorn, WI 53121

Dear Ms. Wilke:

The purpose of this letter is to communicate the Findings of Non-compliance (FNC) results for Federal Fiscal Year (FFY) data as reported in the Program Participation System (PPS) from January through March 2018. This communication summarizes the federal requirements for identifying instances of non-compliance, the specific findings for your county, and the required next steps.

This letter serves as notification of review and analysis of Walworth County’s Birth to 3 Program data from January through March 2018.
- For FFY 2018, Walworth County Birth to 3 Program is compliant for Indicators 1, 7, and 8. No findings of non-compliance are issued at this time.

There are no required actions for your county as a result of this process.

Sincerely,

[Signature]

Deborah Rothermel
Director
Bureau of Children’s Services

cc: Valerie Vargas, Birth to 3 Program County Coordinator
    Regena Floyd-Sambou, DHS Birth to 3 Program TA Lead
Report of a Biennial Evaluation of

WALWORTH COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES

296279
105-499

at

W4051 County Road NN

Elkhorn WI 53121

on

March 27th, 2019

by

Kate Angeles, LEO

Wisconsin Department Of Agriculture, Trade and Consumer Protection
Division of Food and Recreational Safety / Central Office

PO Box 8911

Madison, WI 53708-8911
INTRODUCTION

The following summarizes the recent evaluation of your water testing laboratory in accordance with the requirements of the EPA Manual for the Certification of Laboratories Analyzing Drinking Water.

DEVIANATIONS AND RECOMMENDATIONS

Item 3.4.1 On several occasions the temperatures of the large incubator were not within the EPA required range of 35±0.5°C. If the temperature is out of range the lab needs to prove that the incubator temperature will recover within two hours to an acceptable temperature or the samples must be invalidated. Submit one month of temperature records proving that the incubator can return to 35±0.5°C within two hours if the temperature is out of range.

Item 3.15.1 NOTE: The records for the purchased Idexx bottles do not include the expiration date. I would recommend to include this information on the lab QC record for the sample containers. This will provide traceability of the expiration date of the sample containers.

Item 5.3.2.1.2 NOTE: The record for the 2018 Quanti-Tray Sealer QC could not be located during the survey. I would recommend to perform this QC before the 2019 beach season sampling starts and record the results.

Item 8.4 NOTE: There were a couple instances when white-out was used on temperature records. The proper way to correct any mistake is to draw a line through it and initial next to the correct value. White-out should not be used on any official documents.

PROCEDURES CERTIFIED

Enzymatic Substrate (Total Coliform & E. coli)
(Colisure with Quanti Tray)

CONCLUSION

The procedures and equipment in use at the time of the evaluation were in general compliance with the Primary Drinking Water Regulations. Therefore, this laboratory is certified for the microbiological analysis of drinking water. The deviations noted on this survey must be corrected and a letter detailing the corrections made must be sent to the survey officer no later than May 10th, 2019 for continued certification.

Kate Angeles
Wisconsin Laboratory Evaluation Officer
Division of Food and Recreational Safety
LABORATORY STATUS CHANGE FORM

DATE: May 3, 2019

TO: State File Only

FROM: Kate Angeles  
Wisconsin Department of Agriculture, Trade and Consumer Protection  
Division of Food and Recreational Safety  
2811 Agriculture Drive  
PO Box 8911  
Madison, WI 53708-8911

CHANGE REQUESTED:

<table>
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<tr>
<th>Lab #</th>
<th>Lab Name</th>
<th>Location</th>
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<tbody>
<tr>
<td>105-499</td>
<td>Walworth County Department of Health &amp; Human Services</td>
<td>Elkhorn</td>
</tr>
<tr>
<td>WI lab # 296279</td>
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<td></td>
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</table>

Change  
Lab is fully approved.

Reason/Justification  
Lab has submitted an acceptable response to the deviations listed in the lab survey.

COMMENTS:  
Kate Angeles  
Laboratory Evaluation Officer
May 14, 2019

County Clerk

Kimberly S. Bushey
County Clerk

TO: County Zoning Agency
c/o Michael Cotter, Shannon Haydin & Sheril Oldenburg

Executive Committee
c/o David Bretl and Nicole Hill

Health and Human Services Board
c/o Elizabeth Aldred and Juliet Young

Human Resources Committee
c/o Kate Bishop and Nicole Hill

FROM: Kimberly S. Bushey
Walworth County Clerk

The Walworth County Board of Supervisors referred the following items to your respective committees at their May 14, 2019 meeting. Attached please find the items which pertain to your committee.

Referred to the County Zoning Agency:
1. Amended Report of the County Clerk Regarding Zoning Petitions – Form #2, #2A, #2B

Referred to the Executive Committee:
1. Claims: a) Steven & Leslie Phelps – Summons and Complaint; b) Emmanuel Ocasio – Lost Property

Referred to the Health and Human Services Board
1. Winnebago County Resolution 132-042019 – Support the National Association of Counties’ (NACo) Project: “The National Collaborative for Infants and Toddlers Resolution to Promote Investments in Young Children and Families from Prenatal to Age Three”

Referred to the Human Resources Committee
1. Correspondence from Sarah Greene regarding the employee donor program
RESOLUTION: Support the National Association of Counties' (NACo) Project: “The National Collaborative for Infants and Toddlers Resolution to Promote Investments in Young Children and Families from Prenatal to Age Three”

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, Counties routinely provide an array of programs and services to an estimated 16 million children ages birth to 3 in the United States, and in 2016 about 35 percent of counties had more than a quarter of all children living in poverty; and

WHEREAS, the most rapid period of brain development occurs within the first years of life with the brain developing faster from birth to age 3 than at any later period in life, building the foundation for all future learning, behavior, and health; when toddlers receive what their growing brains need, they become healthy children who are confident, empathetic, and ready for school and life; programs and policies that support healthy development from birth to age 3 result in better social, economic, and health outcomes and build a more productive workforce that strengthens our economy now and in the future; and

WHEREAS, parents are a child’s most important caregivers and play the lead role in their child’s healthy development; at the same time, communities and governments can effectively provide families with an array of comprehensive support at a critical time; and

WHEREAS, programs and policies should start early to ensure healthy beginnings at birth, support families with infants and toddlers, and make high-quality child care and learning environments more accessible and affordable to all; and

WHEREAS, high-quality child care is often unavailable or unaffordable for parents who need assistance and many families are not connected to networks or early childhood supports that can offer guidance and confidence to navigate the earliest months and years of their children’s lives; and

WHEREAS, Winnebago County takes pride in its responsibility to protect and enhance the health, welfare, and safety of residents in cost-effective ways, especially for the number of children under the age of 3 in this area; and

WHEREAS, research shows that when investment is made in the first 3 years of a child’s life, the returns for the community are the highest, and the need for more expensive interventions later is reduced; and

WHEREAS, research shows that high-quality early childhood development programs can deliver an annual return of up to 13 percent per child on upfront costs through better outcomes in education, health, employment, and social behavior, and economists attribute local economic growth and prosperity to high-quality early child care programs; and

WHEREAS, the National Association of Counties (NACo) and other national organizations joined the National Collaborative for Infants and Toddlers (NCIT), a project of the Pritzker Children’s Initiative (PCI), in a groundbreaking partnership to work with communities and states across the country to focus on early childhood development for young children from birth to age 3.
NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby
supports the Call to Action to prioritize and invest in prenatal-to-age 3 efforts that promote a healthy start at birth; to
support families with infants and toddlers, to support high quality care and learning environments; and to utilize the
resources available through National Association of Counties and the National Collaborative for Infants and Toddlers
to:

• Be a champion for change by prioritizing and investing in high-quality infant-toddler care so children, families,
  and communities can thrive;
• Designate an early childhood leader with authority to coordinate and maximize county services to optimize
  child and family outcomes and leverage additional resources;
• Convene or draw on a diverse team of leaders, decision-makers, and community stakeholders committed to
  early childhood investments;
• Take an inventory of local programs and services for children and families;
• Create a plan with measurable outcomes to implement, shift, and enhance evidence-based approaches that
  promote a comprehensive and equitable continuum of care that begins before birth and spans into
  adulthood, with specific recommendations for children under age 3 and their families;
• Leverage local, state, and federal investments and explore innovative funding strategies and revenue
  streams to support early childhood programming; and
• Promote prenatal to age 3 policies, best practices, and cross coordination to improve child and family
  outcomes as well as service delivery and efficacy in governing through streamlined processes.

Respectfully submitted by:

HUMAN SERVICES BOARD

Committee Vote: 7-0
Vote Required for Passage: Majority of Those Present

Approved by the Winnebago County Executive this 24th day of April, 2019.

Mark I. Harris
Winnebago County Executive