1. May 18, 2020 Agriculture-Extension Education Committee Agenda
   Documents:
   MAY 18, 2020 AG-EXT AGENDA.PDF

2. May 18, 2020 Agriculture-Extension Education Committee Packet
   Documents:
   MAY 18, 2020 AEE PACKET.PDF
NOTICE: DUE TO THE CONTINUING PUBLIC HEALTH EMERGENCY, THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE BY COMMITTEE MEMBERS.

The Walworth County Government Center remains open, but in-person attendance will be severely limited due to State imposed restrictions on group meeting sizes. **ALL INDIVIDUALS ARE STRONGLY ENCOURAGED TO WATCH THE MEETING STREAMING LIVE AT** https://mediasite.co.walworth.wi.us/Mediasite/Play/4ed93777ac6649a581ee3a3f84c3c5e31d

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact Nicole Hill at NHill@co.walworth.wi.us or at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

*(Posted in compliance with Sec. 19.84 Wis. Stats.)*

A quorum of the Executive, Land Conservation and Park Committees will be in attendance. It is possible that a quorum of the county board or any of its other committees could be in attendance at this meeting.

Agenda enclosures are available upon request from the County Administrator’s Office or on the County’s web page (www.co.walworth.wi.us). The agenda packet, including supporting documents, may be large, depending upon the number of enclosures. Downloading it will require ample computer memory and may take significant time.

**A G E N D A**

Note: all agenda items are subject to action.

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes
   a) March 16, 2020 Agriculture & Extension Education Committee (encl. p. 1)
6. Public Comment
7. Special Order of Business
   a) Nominations and election of Chair of Agriculture-Extension Education Committee
   b) Nominations and election of Vice-Chair of Agriculture-Extension Education Committee
   c) Role of the Agriculture-Extension Education Committee (encl. p. 2)
8. Reports
   a) Educator Report-Julie Hill, Horticulture (encl. p. 3)
   b) Educator Report-Debbie Harris, 4-H & Janel Heidelmeier, Youth Development (encl. p. 4)
   c) Educator Report-Amanda Kostman, Health & Well-Being (encl. pp. 5-8)
   d) Educator Report-Lisa Krolow, FoodWise (encl. pp. 9-14)
   f) UW-Extension outreach and educational events (encl. pp. 67-82)

Reports/announcements by Chairperson

Set/confirm next meeting date and time
   a) Monday, July 20, 2020 at 2:00 p.m.

Adjournment

Submitted by: Christine Wen, Area Extension Director

Posted: May 14, 2020
Chair Dan Kilkenny called the meeting to order at 1:01 p.m.

Roll call was conducted and a quorum was declared: Chair Dan Kilkenny, Vice Chair Charlene Staples, Supervisor Nancy Russell, FSA Representative Sharon Travis and Citizen Member Kathleen Papcke. Citizen Member Jennifer Straus was absent.

Others in Attendance
County staff: Area Extension Director Christine Wen; Corporation Counsel/Director of Land Use Resource Management (LURM) Michael Cotter

On motion by Vice Chair Charlene Staples, second by FSA Representative Sharon Travis, the agenda was approved with no withdrawals.

On motion by Citizen Member Kathleen Papcke, second by Supervisor Nancy Russell, the January 20, 2020 meeting minutes were approved.

Public Comment – There was none.

New Business
• Discussion regarding committee meeting times
Chair Kilkenny noted the memo included in the meeting packet regarding changing the meeting times of this Committee, as well as the Park Committee and Land Conservation Committee. FSA Representative Travis made a motion, second by Citizen Member Papcke, to approve the proposed change of meeting times. Motion carried 5-0.

Reports
• Educator Report – Debbie Harris, 4-H Positive Youth Development
Area Extension Director Christine Wen distributed the report created by Debbie Harris and advised the Committee that Harris was unable to attend the meeting due to illness. Vice Chair Staples noted all 4-H events have been postponed or rescheduled.

Reports/announcements by Chairperson – There were none.

Confirmation of next meeting: The next meeting was confirmed for Monday, May 18, 2020 at 2:00 p.m.

On motion and second by Citizen Member Papcke and FSA Representative Travis, Chair Kilkenny adjourned the meeting at 1:06 p.m.

Submitted by Betsy Stanek, Administrative Assistant. Meeting minutes are not considered final until approved by the committee at the next regularly scheduled meeting.
Sec. 2-132. - Agriculture and Extension Education Committee.

(a) **Purpose.** The Agriculture and Extension Education Committee shall have the following duties:

1. Advise the County Board with respect to all resolutions and ordinances concerning agriculture and extension education.

2. Enter into joint employment agreements with the university extension or with other counties and the university extension if the County funds that are committed in the agreements have been appropriated by the County Board.

3. Evaluate agriculture and extension education programs and provide guidance concerning prioritization of agriculture and extension programming.

4. Request funding of the County Board.

(b) **Membership.** The Agriculture and Extension Education Committee shall consist of six members, including:

1. Three County Board Supervisors,
2. One representative of the County school administrators,
3. The Chairperson or designee of the USDA Farm Service Agency, formerly known as the Agricultural Stabilization and Conservation Service Committee,
4. One citizen member who has a background in agriculture or education.
5. The terms of office for the members listed in (b)(2) - (4) shall be two years.

(c) The Committee shall cause to be held, at least once a year, a public hearing to solicit citizen input on UW-Extension issues.

Walworth County Agriculture Extension Committee Meeting

Update from Julie Hill, Horticulture Outreach Specialist

Overview of activities since March 17, 2020 (start of working at home).

Please note that all of the following are on-going:

1. The pandemic interrupted Master Gardener Level 1 training of face-to-face classes. In order to maintain our schedule and training of new volunteers, the classes have been transitioned to an online format which includes modifying in-class activities to be done online or at home and holding classes online using Zoom;

2. Recognizing our volunteers still need support and coordination in the absence of face-to-face meetings, events and volunteer activities, I implemented weekly virtual meetings using Zoom. These serve to answer questions, share continuing education opportunities and provide connection among our volunteers;

3. Statewide, there are increased offerings for online webinars in a variety of gardening or horticulture themed topics - I continue to promote these programs locally, participate and provide technical support so that they run smoothly;

4. The Walworth County Community Garden opened May 1st. Registrations were managed by support staff (Gonzalo) and I worked with support staff to set up community garden plots and communicate safety guidelines;

5. I have been invited to participate on the Master Gardener State Program Steering Committee. We are using this time to revise the overall program - including implementing a statewide orientation process, statewide exam, and planning for programming, recruitment and training in the future to reach a wider variety of audiences;

6. I continue to answer horticulture diagnostic questions that come in via phone call or email. Questions that have come in have primarily asked about soil sampling, weed identification and lawn care. Horticulture diagnostic questions are also logged.
Scientists Live!

Are you in high school? Enjoy science? Considering careers for your future?

Grab your lunch, and learn about a variety of careers directly from the scientists doing them. Interact virtually! **Tuesdays & Thursdays in May** and **Thursdays in June**

Participate in as many or as few of the sessions as you’d like based on your interests.

**Register** at: [https://forms.gle/YCCLSZbfaTijNaRf9](https://forms.gle/YCCLSZbfaTijNaRf9). A Zoom link will be sent via email after registration. Participation is free.

12:00 PM - 1:00 PM CST

Feature Scientists will be from a variety of fields, including: biotechnology, microbiology, livestock and dairy science, food science, genetics, horticulture, and much more. See the current schedule [HERE](#).
Tune in **WEDNESDAY** and **FRIDAY** afternoons on our University of Wisconsin-Extension **HUMAN DEVELOPMENT AND RELATIONSHIPS** page for a NEW video series, UW Mindful Money Moments. Each week, our Financial Security Team Educators will feature topics such as:

- **HOW TO DEAL WITH A DROP IN INCOME**
- **MANAGING MONEY IN TOUGHL TIMES**
- **OPTIONS FOR PAYING BACK STUDENTS LOANS**
- **AND MANY MORE**

During the COVID-19 pandemic, the team will deliver videos on topics related to the specific challenges that many people and businesses are facing. You can view the 3-4 minute videos on the Facebook page. For up-to-date financial resources visit this website: [FYI.EXTENSION.WISC.EDU/TOUGHTIMES/COVID-19-FINANCIAL-RESOURCES/](FYI.EXTENSION.WISC.EDU/TOUGHTIMES/COVID-19-FINANCIAL-RESOURCES/)
Rent Smart
Train-the-Trainer

This training is designed to help trainers facilitate the Rent Smart program effectively in their own organizations and communities.

Date: April 23-24, 2020
Time: 10:00-3:30
Location:
Zoom; links will be sent after registration
To Register: Complete this online form: https://forms.gle/BnHCWqGhXsYYu65QA
Cost: FREE!

Please familiarize yourself with the online Rent Smart materials prior to the training: https://fyi.extension.wisc.edu/rentsmart/

Rent Smart focuses on the knowledge and skills essential for a successful renting experience. It challenges participants to know and understand their rights and responsibilities as a tenant, as well as know and understand the rights and responsibilities of their landlord. Emphasis is on forming a strong partnership between the tenant and landlord.

For more information about the Rent Smart curriculum please go to: https://fyi.extension.wisc.edu/rentsmart/
Rent Smart Train the Trainer Evaluation Summary

47 of the 73 people who participated returned the evaluation. These included:

- 34% Private Non-profit
- 2% Housing agency
- 9% School district staff
- 13% Community Action Program
- 2% Tribal government
- 13% UW-Madison Division of Extension
- 28% Others:
  - 4 from the Department of Social Services, Child Protective Services / Department of Health and Humans Services
  - 4 from Government
  - Head Start
  - Housing Support Program
  - Legal Services
  - University of Alaska Cooperative Extension Service
  - UW four year campus

When asked how the participant felt after and before completing the training they responded:

I feel able to help vulnerable clientele overcome housing challenges.

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<thead>
<tr>
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<th>Not at all</th>
<th>A little bit</th>
<th>Moderately</th>
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<tbody>
<tr>
<td>After</td>
<td>0%</td>
<td>6.38%</td>
<td>25.53%</td>
<td>68.09%</td>
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<tr>
<td>Before</td>
<td>10.64%</td>
<td>36.17%</td>
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<td>17.02%</td>
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I feel able to help clientele find the best available affordable and quality housing

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<tbody>
<tr>
<td>After</td>
<td>0%</td>
<td>12.77%</td>
<td>21.28%</td>
<td>65.96%</td>
</tr>
<tr>
<td>Before</td>
<td>10.64%</td>
<td>27.66%</td>
<td>42.55%</td>
<td>19.15%</td>
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I feel able to help clientele sustain housing once it’s acquired.

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<th>Moderately</th>
<th>Definitely</th>
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</thead>
<tbody>
<tr>
<td>AFTER</td>
<td>0%</td>
<td>6.38%</td>
<td>31.91%</td>
<td>61.70%</td>
</tr>
<tr>
<td>BEFORE</td>
<td>6.38%</td>
<td>34.04%</td>
<td>44.68%</td>
<td>14.89%</td>
</tr>
</tbody>
</table>
Quotes from participants:

- “Thank you for not only teaching Rent Smart but also modeling a very well run online training.”

- “I really appreciate the wealth of knowledge and experience of the five instructors. I felt that the many examples were the best teaching tools to help prepare those of us who haven't taught it yet. This helped us to anticipate some of the questions we'll likely get in future classes. Thank you!”

- “All the trainers did an amazing job at delivery of material, answering questions, and being very flexible with the challenges Zoom can present. All of you are amazing!”

- “Thank you to all the trainers for taking the time to bring up scenarios and opening up to the audience to ask questions and to share their own rental experiences. Thank you for the amazing training.”

When asked what was most useful about the training one participant said:

- “Going through each module and hearing from the different trainers. You have great materials already on your website but you brought it to life. It’s great to hear from different people and their comments and suggestions. I think it was the perfect forum to do it via zoom for people who are far away and can't travel. This was the perfect opportunity during COVID to try something new. We in Santa Barbara are so grateful. You have an awesome product, so organized and well put together. Thank you for your wisdom and your work on this topic. The polling and breakout sessions were great too!”

- “As presenters, you have really researched the topic and have done an excellent job creating online tools that will assist others in educating clientele in the renting process.”

Here are the audiences the participants plan to use the curriculum with:

- Young Adults (18-21 year olds) / Run Away Youth / High School Seniors / College Students / 18-21 yr. old with special needs / Youth Aging out of Foster care / You involved with child services
- Clients who will be moving into their own places or are in need of a new place to live
- Those who are homeless
- Victims of Domestic Violence
- Clients applying for and part of supportive housing programs
- Tribal members that have contact with the tribal pardon board
- Seniors downsizing from owning their own home to renting
- Newly arrived refugee clients
- Those who are at risk of becoming homeless
- Incarcerated populations
- Veterans
- General Public / Consumers
- Families in Home Visiting programs
- Mental Health Supportive groups
- Fatherhood Programming participants
- Transitional Job Program participants
Emergency Food Resources During COVID-19

Food Pantries

Harold Johnson Food Pantry
St. Andrew’s Church
714 E Walworth Ave.
Delavan, WI 53115
Emergency Contact: Terry Bailey (262) 374-3503
Pantry hours: Saturday 8:30 to 10:30 AM and on emergency call
https://delavanfoodpantry.org/

Big Foot Emergency Food Pantry
111 Fremont St.
Walworth, WI 53184
Emergency Contact Madeline Zindrik (262) 215-4458
Pantry hours: Friday 2:00 PM to 4 PM, & Saturday 9:00 AM to 11:00 AM and on emergency call

East Troy Food Pantry
2861 Austin St.
East Troy, WI 53120
Emergency Contact: Mary Lou Luedtke (262) 949-8163
Pantry#: (262) 642-4357
Pantry Hours: Tuesday 7:30 AM, to 11 AM, & Thursday 2:30 to 4:30 PM and on emergency call
https://easttroy.org/business/east-troy-food-pantry-east-troy/

Elkhorn Food Pantry
14 W Geneva St.
Elkhorn, WI 53121
Pantry Phone (262) 723-6359
Emergency Phone (262) 742-3799
Pantry Hours: Monday, Wednesday, and Friday 9 TO 11:00 AM
https://www.facebook.com/pages/Elkhorn-Food-Pantry/1596329507302303
Lake Geneva Food Pantry
1st Congregational United Church of Christ
715 Wisconsin St.
Lake Geneva, WI 53147
Emergency - Joanne Kanas (262) 210-2525
Pantry Hours: Monday, Wednesday, and Friday 9 TO 11:30 AM
https://www.lakegenevafoodpantry.org/

Sharon Food Pantry
125 Pearl St.
Sharon, WI 53585
Emergency Contact: Pat Harvey (262) 736-9144
Pantry Hours: Saturday 8:30 to 10:30 AM

Walworth County Food Pantry
205 Commerce Ct.
Elkhorn, WI 53121
Pantry: (262) 723-4488
Emergency Contact: Susan Hughes (262) 723-4488
Pantry Hours: Tuesday and Friday 1 to 4 PM
https://www.walworthcountyfoodpantry.org/

Chapel on the Hill
N2440 Ara Glenn Dr.
Lake Geneva, WI 53147
Food Pantry Tues and Thurs 9:00 am to 12:00 pm
http://chapelonthehill.net/share/food-pantry

Mount Zion Food Pantry
2330 WI 120
Lake Geneva, WI 53147
Food Pantry – Sat. 9:00 am to 11:00 am
http://mtzn.com/ministries/

Delavan United Methodist Church
213 S Second St.
Delavan, WI 53115
Food Pantry – Wed. 9:00 to 12:00 pm
http://delavanumcwi.org/

Whitewater Food Pantry
146 East North Street, 2nd Floor
Whitewater, WI - 53190
262-473-5792
Food Pantry Wed and Thurs 8:30 to 12
Grocery stores with special COVID-19 related services

**Daniels Sentry**
681 Kenosha St
Walworth, WI 53184
Special Hours for at risk population every day from 6:00 am to 8:00 am
To order groceries for pick up is typically booked out 10 days.
https://www.danielsfoods.com/

**Stinebrink’s Piggly Wiggly**
100 East Geneva Square
Lake Geneva, WI 53147
Special Hours for at risk population every day from 6:00 am to 8:00 am
Curbside pickup same day if order is received prior to 4:00 pm. Next day pickup if order is received after 4:00 pm
https://stinebrinkspigglywiggly.com/

**Stinebrink’s Piggly Wiggly**
1414 E. Geneva St.
Delavan, WI 53115
Special Hours for at risk population every day from 6:00 am to 8:00 am
Curbside pickup same day if order is received prior to 4:00 pm. Next day pickup if order is received after 4:00 pm
https://stinebrinkspigglywiggly.com/

**Aldi**
200 N Edwards Blvd.
Lake Geneva, WI 53147
Curbside pickup and delivery available. No information available on timeframe.

**Aldi**
2027 E Geneva St.
Delavan, WI 53115
Curbside pickup and delivery available. No information available on timeframe.
Schools

Lake Geneva School District

Grab and go bag meals will be available to all children. Children will be allowed to grab a bag lunch and a bag breakfast to take for the following day.

Pick-Up Hours: 11:00 a.m. - 12:00 p.m., Monday through Friday

Locations:
- Badger High School (220 E South St, Lake Geneva)
  - Commons Door J which is located on the east end of Badger on Wells Street
- Central-Denison Elementary School (900 Wisconsin St, Lake Geneva)
  - Cook Street Doors
- Star Center Elementary School (w1380 Lake Geneva Hwy, Lake Geneva)
  - Door D (Outside Cafeteria Door)

All students who are 18 years old and younger or a disabled adult age 19 through 21 participating in a public or private educational program are eligible to receive lunch and breakfast in our grab and go program. Children do not need to be Lake Geneva Schools students.


Elkhorn School District

Free meal service program for all families. Meals will be available for pick up Monday-Friday between 8:30 am and 10:00 am. This service will remain in effect until school resumes. The free meal service is available to all students, 18 years old and younger. It is not required that the student/s be enrolled in the Elkhorn Area School District to receive a meal. In addition, due to a generous donation to the Education Foundation, any adult in need of a meal may also participate in the service, no questions asked.

Meals can be picked up at the following Elkhorn schools between 8:30 and 10:00 am: Jackson, Tibbets, West Side, Middle School and the High School. Additionally, neighborhood stops have been designated throughout Elkhorn. Busses from Durham School Services will stop at each of these locations linked here and on our district COVID-19 Information site. Each meal will include lunch as well as breakfast for the following morning. The meals will be provided as a “Grab and Go”, however, please be aware that meals will contain perishable items and will need to be refrigerated promptly. There will be no charge to families for these meals.

https://docs.google.com/document/d/1TRG5cnehWYsAydxnARB2C8d3jZqV38kRr-pyuoP1S8/edit
http://www1.taherfood4life.org/schools/delavandarien/blog/
Delavan Darien School District

The Delavan/Darien School District will be resuming the breakfast and lunch program for all students whose families find themselves in need during this COVID-19 crisis. These meals will be available on a “grab-and-go” basis.

Meals can be picked up at Delavan/Darien High School (main door) and the Darien School main door. We ask that you do NOT get out of your car, we will bring them to you.

http://www1.taherfood4life.org/schools/delavandarien/blog/

Williams Bay School District

Meals are FREE to all families. Meal service is provided in the morning from 8:00 a.m. to 10:00 a.m. on Mondays, Wednesdays, and Thursdays. All students who attend school in the Williams Bay School District are eligible to pick up these FREE meals. We will continue to use the driveway in front of the Elementary School as the designated pick-up location.

https://www.williamsbayschools.org/about/announcements.cfm#anid120

East Troy School District

The district will provide meals, free of charge, to all children under age 18 during this time. Meal pick up is Monday-Friday at the MS front entrance between 11 am-1 pm.

https://www.easttroy.k12.wi.us/district/covid-19.cfm

Whitewater School District

A week’s worth of meals will be distributed each Monday. This includes five breakfasts and five lunches for each child. We will not distribute meals Tuesday through Friday. We will distribute at the same locations and during the same time frame (11:00 am to 12:00 pm). These meals are available to all children in the community 18 years old and younger. Children do not need to be physically present to receive the meal. Parents, guardians, and caregivers are able to pick-up meal bags for all eligible children in the household. When picking up a meal, you will need to get out of your vehicle. The meals will be placed on a table to maintain social distancing. Location and additional information is available on the District’s COVID-19 website: https://wwusd.org/covid-19.

Big Foot School District
MEAL PICK UP INFORMATION
WHEN: 11 AM - 11:30 AM
DAYS: MONDAY - FRIDAY
WHERE: FRONT CIRCLE
INFORMATION: Please stay in your car unless otherwise advised. Meals are free to all 18 and under.

If you cannot make it during the posted times, please call Mrs. Utesch @ 262-394-4418 to discuss and make other arrangements.

https://www.bigfoot.k12.wi.us/Page/1506
Skid Steer Safety
Information presented adapted from:
Dairy Worker Module VI: Skid Steer Handling Safety (2008)
Developed by Mark Hagedorn, UW Extension Brown County Agricultural Agent and Zen Milller, UW Extension Outagamie County Extension

Revised 2020
Mark Hagedorn, Dairy Program Manager, UW Division of Extension; Cheryl Skjolaas, Agricultural Safety and Health Specialist, UW-Madison/Extension Center for Agricultural Safety and Health; and Jim Versweyveld, Agricultural Educator, UW Division of Extension Walworth County
Training Requirements

Employee training on safe operation of skid steer

→ Prior to 1st use of machine
→ Every 3 years
→ New machine is introduced to worksite
→ After a serious incident while operating skid steer
Training Requirements

- Classroom
- Written Exam
- Walk Around Instruction
- Driving Exam
Possible Hazards of Operating a Skid Steer

- Run over by the machine.
- Caught in an attachment.
- Crushed between machine parts.
- Trapped by loads that roll or drop into the operator station.
- Pinned by rollover or tipping of the machine.
# Tasks and Hazards

## Arlington Research Station

<table>
<thead>
<tr>
<th>Tasks</th>
<th>Hazards</th>
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<tbody>
<tr>
<td>Loading/Unloading pallets, bales, and other materials</td>
<td>Overloading backing up poor forward view</td>
</tr>
<tr>
<td>Landscaping</td>
<td>Odd attachments Loose material loads</td>
</tr>
<tr>
<td>Manure removal</td>
<td>Tight quarters Blind Corners</td>
</tr>
<tr>
<td>Snow removal</td>
<td>Cold weather Slipping on ice getting in/out</td>
</tr>
<tr>
<td>Pushing Feed up to cows</td>
<td>Spooking or hitting cows</td>
</tr>
<tr>
<td>Defacing bunker</td>
<td>Engulfment from falling silage</td>
</tr>
<tr>
<td>Covering bunker</td>
<td>Lots of people in close quarters to machines</td>
</tr>
</tbody>
</table>
Skid Steer Safety

✶ Always read the owner’s manual before operating equipment.
  – Most owner’s manuals and safety videos are available in English, Spanish, French, and German.

✶ Never allow young children to operate

✶ Be aware of your surroundings at all times.
Follow a Safety Program

✦ Protect yourself.
  – Wear protective clothing and personal devices issued to you or called for by job condition.

✦ Be alert!
  – Know where to get assistance

✦ Be aware!
Know the Rules of the Machine

Know the capacity and operating characteristics of your skid steer.

Never modify or remove any part of the skid steer (except for service and reinstall before operating).

Drive forward whenever possible.

Always look in the direction of travel.

Look before backing up.
Watch for Safety Alerts

**DANGER** - an imminently hazardous situation which, if not avoided, will result in death or serious injury.

**WARNING** - a potentially hazardous situation which, if not avoided, could result in death or serious injury.

**CAUTION** - a potentially hazardous situation which, if not avoided, may result in minor or moderate injury.
Pre-Operation Inspection

Before you start a skid steer, check:

– Fuel and oil
– Hydraulic fluid
– Cooling system fluid
– Operator cab, seat belt, and seat bar
– Lift arm and cylinder pivot points
– Safety interlock systems
– Tires
– Broken, missing, loose, or damaged parts. Make necessary repairs.
– Parking brake
Prepare for Safe Operation

🌟 Clean up
– Clean windows, lights, and safety sign.
– Clean the inside of cab –
  • If equipped with foot pedal controls, make sure they are free of debris.
Caution when Fueling

- Use caution when fueling
  - Never overfill the tank or spill fuel.
  - Be sure to use correct type and grade of fuel.
  - If refueling after extended use, allow engine to cool before adding fuel.
  - Wash off any fuel that may have spilled onto your skin.
  - Remember – NO SMOKING!
Caution when Fueling

✱ Diesel Engines ONLY
✱ Diesel Exhaust Fluid (DEF)
✱ Very hot – up to 1600 degrees F
Prepare for Safe Operations

Know the Working Area

- Check the surface over which you will travel. Look for holes, drop-offs, and obstacles.
- When inside a building, know what clearances you will encounter.
Prepare for Safe Operations

✦ Rules of the Road
  – Skid steers are not IOH for road operation.
  – For occasional travel on roads:
    • Have lights and warnings signs in place and activated
    • Install a Slow Moving Vehicle (SMV) emblem.
    • Obey all traffic regulations
Machine Awareness and Capabilities

- Every skid steer is different, know safety features for each machine.
- Certain jobs require different safety features.
Safety Devices

- Falling Object Protective Structure (FOPS)
- Rollover Protective Structure (ROPS)
- Seat belt
- Restraint/seat bar
- Cab side screens or windows
- Emergency exit
- Guard/safety shields
- Fire extinguisher
- First aid kit

- Lights
- Rotating beacon
- SMV emblem
- Horn
- Back up alarm
Starting the Engine

1. Sit in the operator’s seat and adjust the seat so you can operate all controls properly.
2. Familiarize yourself with warning devices, gauges, and operating controls.
3. Fasten the seat belt.
4. Lower the restraint bar (if so equipped).
Starting the Engine, Cont.

5. Engage parking brake and put controls in the neutral/park position.

6. Clear area of all persons.

7. Start the engine following instructions in the operator’s manual.
Start Safely

✶ Starting aids.
  – If jumper cables are used, follow the instructions in the operator’s manual.

✶ Observe gauges after starting the engine.

✶ Run an operating check.

✶ Test controls.
  – If there is something wrong, don’t use the skid steer.
Are you working safely?

- Remember the other person.
- Traveling on jobsite:
  - Slow and easy
  - Adjust speed for conditions
- Watch out for hazardous working conditions.
- Exhaust gases can kill – enclosed spaces
- Watch out for obstacles.
What are the Safe Practices in this Situation?

You are using a skid steer with a bucket attachment to move sand into stalls in a freestall barn. There are cattle stanchions, stall dividers, and co-workers in the general area of operation.

What issues do you need to consider, and what precautions should you take to maintain a safe work environment?
Attachments

- Know how to properly connect and disconnect the attachment.
- Never reach from inside of the cab to the outside to connect the attachments.
- If another person is assisting, properly shut down the machine to avoid injury to that person.
- Any attachments to the lift arm must be securely fastened.
- Improper fastening can cause the attachment to fall off causing injury or damaging equipment.
Types of Attachment Linkages
Load Weights

- Know the material that you are loading.
- Shifting material changes the weight distribution in the attachment.
- Overloading and carrying the bucket too high can cause the skid steer to tip forward.
Operating on Inclines and Declines

- Load and unload on level ground.
- Drive straight up and down slopes with the heavy end of the loader facing uphill.
Which is Safer?

A

Direction of travel

B
Operating on Slopes

✶ When you approach a gradual slope:
  – Work parallel to the slope as the ground will fall downward helping with traction.

✶ When you approach a steep slope:
  – Work diagonally from base to top.
Safe Machine Operations

🌟 Know how to operate the machine safely.
  – Understand the written instructions supplied by the manufacturer.

🌟 Be familiar with locations you are working in.

🌟 Be familiar with all controls.

🌟 Know how to properly load, tie down, transport, and unload the skid steer.

🌟 Always enter the machine with the bucket in the lowered position.
Safe Operations Cont

- Wear hearing and head protection.
- Use safety treads and grab handles when entering and exiting the skid steer.
- Always wear seat belt and use seat bar.
- Carry attachments in the lowest position possible.
- Never carry passengers in or on the skid steer.
- Always perform maintenance safely.
Safe Operations Cont.

- Watch for overhead power lines when raising the bucket.
- Set the parking brake and lower the bucket before dismounting.
Unsafe Procedures

- Always keep hands, head, and feet inside the skid steer when it is operation.
- Be certain cab door is closed.
Park Safely

Select a parking site on level ground whenever possible. If you must park on a slope or incline:

- Position the loader at a right angle to the slope.
- Engage the parking brake.
- Lower the bucket or other attachment to the ground.
- Block wheels or tracks.
Safe Shutdown

✴ Read your operator’s manual for specific shutdown procedures.
  – Stop the skid steer.
  – Lower bucket or other attachment flat on the ground.
  – Position controls in neutral.
  – Engage parking brake.
  – Idle engine for short cool-down period.
  – Stop engine.
  – Cycle hydraulic controls to eliminate pressure.
  – Raise restraint bar
Safe Shutdown Cont.

– Check that controls are locked in neutral if so equipped.
– Unbuckle seat belt.
– Remove ignition key and lock covers and closures.
– Shut off master electric switch.
– Sanitize the controls and handles with wipes.
When you leave the skid steer...

- Face the loader as you dismount.
- Maintain a three-point contact with the steps and grab handles.
- Never jump off the skid steer!
A Word to the Operator

REMEMBER, SAFETY IS UP TO YOU.

YOU CAN PREVENT SERIOUS INJURY OR DEATH.
Time to test your knowledge...
Hands-On Driving Exam
Cattle (Beef & Dairy)
Cattle (beef and dairy - a.k.a. cows/heifers/steers) have strong herding instincts. It’s best to move them in groups. Getting individuals to go where you want can be challenging. Frightened cattle can run fast and scale or knock down barriers.

Goats & Sheep
Goats are often used to human handling but are challenging to fence. They can easily scale or squeeze through many enclosures. Sheep are typically not aggressive but if they are frightened they can cause injury by running into handlers and knocking them over. Sheep are highly visually oriented. Seeing other sheep move will encourage them to follow.

Swine
Swine (a.k.a. hogs/pigs) are herding animals and don’t like to be isolated. They are more likely to attempt to go under a barrier than over. They have a natural tendency to move from dimly lit areas to brightly lit areas. Placing a spotlight on an enclosure or loading ramps can help facilitate moving them. Stay calm and patient. Allow swine to explore their environment as they move forward.

Horses
Although horses are generally used to human handling, the vast majority of injuries with horses are due to the horse being afraid and responding to that fear through bolting, bucking, jumping to the side, kicking or rearing. When a horse acts in fear they can become very unpredictable.

Poultry
Poultry (a.k.a chickens/turkeys) are typically hauled in crates. Poultry out of crates can be grabbed with both hands to pin the wings to the bird’s sides and prevent flapping.
Use of disposable milking gloves during COVID-19

Published on April 22, 2020

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The use of disposable milking gloves has proven effective in preventing the spread of harmful bacteria during milking. There is some protection provided for the person wearing disposable gloves and therefore gloves may be considered personal protective equipment or PPE. Disposable gloves are also commonly used for other animal health care activities on the farm.

Disposable milking gloves are designed to be used once and then properly disposed of. However, the COVID-19 outbreak has put pressure on the supply of personal protective equipment (PPE), including disposable gloves, as they are also used for human healthcare purposes. Demand may exceed available supplies in some Wisconsin locations. Farms may consider reusing disposable milking gloves.

Here are a few items for farms considering their disposable glove options:

**Determine priority use of disposable gloves**

It can be easy to wear gloves for many tasks when containers of disposable gloves are readily available. In the face of shortages, and for overall economic savings, farms should strategize where gloves must be used versus when
washing or sanitizing bare hands is safe and appropriate. For example, save disposable gloves for the milking process and change practices for feeding calves to not use disposable gloves. When opting to reuse gloves, we suggest that the farm team meets to set parameters around how long gloves are going to be used and how they will be cleaned for reuse.

**Extend the Use-time of Gloves**

Review farm practices for when gloves are changed. Tears and leaks in gloves should stay as the top reason for changing gloves, followed next by when they must be removed for personal breaks, especially when eating, drinking or using the restroom. During milking, rinse and disinfect gloved hands periodically with teat dip or disinfecting solution as they become overly soiled, after finding clinical cases of mastitis, or after forestripping subclinical infected cows.

Review with users how to properly don (putting on) and doff (taking off) gloves for their best protection and reduce chances of developing tears in the gloves. Use a clean towel to dry hands. Gloves go on easier over dry hands.

**Consider types of disposable gloves**

Latex gloves are low cost and commonly used. They are associated with allergies and therefore, many industries are replacing their latex gloves with nitrile gloves. Nitrile is a synthetic rubber compound that has a higher puncture resistance than any other glove material. Nitrile also has a better chemical resistance than latex.

Most nitrile milking gloves are available in 4 mil and 8 mil thicknesses. Thicker gloves are more durable and do not sacrifice the sensitivity needed during milking. They can be used several times before discarding. These gloves may be cleaned prior to reuse using procedures discussed below.

Gloves are available in various sizes and need to provide a comfortable and proper fit. While it may be possible to purchase gloves in sizes that would not be
typically ordered, gloves that are too small or too large are prone to tearing. Overly large gloves may also get sucked into the inflations during milking. Replace gloves that tear and properly dispose of them. Prior to disposal, used gloves should be turned inside out.

When handling chemicals, read the chemical label or safety data sheet (SDS) to determine the type of glove needed.

**Reuse of disposable gloves**

Review and post your glove use protocol, setting parameters around how long gloves are used.

**For personal biosecurity, EACH WORKER should reuse their own gloves.** Consider using a drying rack or clothesline. Use clothespins to secure gloves while drying and label each pin with the user’s name.

Follow these cleaning procedures for reuse of disposable milking gloves:

- Rinse gloved hands in cool, clean running water for 20 seconds.
- After rinsing, thoroughly wash the gloved hands in warm water with a mild soap or detergent for 20 seconds
- Remove gloves without turning them inside out.
- Pat dry any excess water from the outside and inside of the gloves.
- Air dry gloves on drying racks or a clothesline – DO NOT machine dry with heat or expose gloves to a heat source other than direct sunlight.
- Lastly, the worker must thoroughly wash their hands with soap and warm water for 20 seconds, followed by drying them. Alternatively, hand sanitizer may be used after handling and cleaning used gloves.
Always start the milking shift or any other farm task with clean, dry hands. Workers are to wash their hands with soap and water or sanitize them before donning gloves. It is easier to don gloves with dry hands. Using a powder may aid in applying gloves to hands, but proceed with caution! Powders may be associated with skin and inhaled allergies; workers must be careful of their own sensitivities and those of their co-workers.
COVID-19 Guidance for farm employers

Written by Trisha Wagner, Jim Versweyveld and Maria Fuenzalida Valenzuela
Posted on March 20, 2020

Farms have unique challenges with the rapidly spreading COVID-19. Make sure your employees understand that your primary concern is their health and the health of their families, and measures are in place to ensure long and productive careers at your farm.

Organize your communication to keep employees informed on local developments, staffing shortages, shipments and deliveries. Provide information at set times and (or) a central location to ease anxiety and ensure employee questions are answered. Keep your message simple and inform employees of what is happening, what the farm is doing and what employees need to do. Take these steps now to minimize the impact COVID-19 has on your farm and minimize risk to family and friends.

• Require that sick employees to stay home, emphasize respiratory etiquette, and hand hygiene by all employees and provide special attention to workers at high risk (older workers and underlying health conditions):
  • Farm workers who arrive at work feeling ill or become sick while at work should be isolated from other employees and sent home immediately.
  • Place posters that encourage staying home when sick, cough and sneeze etiquette, and hand hygiene at entrances and within your workplace where they are likely to be seen.

• Perform routine cleaning:
  • Routinely clean all frequently touched surfaces in the workplace, and visit the detailed cleaning and sanitizing recommendations.
  • Take extra sanitation precautions in employee breakrooms, rest rooms, and other areas where your team meets. Wipe down surfaces like countertops, light switches, food preparation areas, commonly used equipment, time clocks, tool handles, steering wheels, and doorknobs.
  • Encourage employees to wash their hands with soap and warm water for at least 20 seconds and provide hand sanitizer that contains a minimum of 60% alcohol.

• Provide accurate information and instructions from trusted sources:
  • Wisconsin-specific information about COVID-19 including fact sheets in English, Chinese, Spanish, Hmong (WI Department Health Services)
  • Employees who are well but who have a sick family member at home with COVID-19 should notify their supervisor and refer to CDC guidance for how to conduct a risk assessment of their health.
• If an employee is confirmed to have COVID-19, employers should inform fellow employees of their possible exposure to COVID-19 in the workplace but maintain health record confidentiality and refer to CDC guidance for how to conduct a risk assessment of their health.
• Information on medical attention and health insurance including telemedicine (a doctor’s visit on a computer, smart phone or tablet) fact sheets in English and Spanish (UW-Madison)

• COVID-19 is caused by a novel coronavirus (unique to other coronavirus) and there is no approved vaccine for COVID-19. This pandemic disease has caused a global crisis. Discourage all travel at this time and encourage “social distancing” as the best way to show concern for family and friends here or in a different country.

An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements.
El COVID-19 está propagándose rápidamente y las granjas se enfrentan a retos únicos causados por esta enfermedad. Asegúrese de que sus empleados reconozcan que la salud de ellas(os)y la salud de sus familias es su prioridad, y que se han adoptado medidas para proteger el empleo en la granja a largo plazo.

Organice sus comunicaciones para mantener a los empleados informados sobre noticias locales, falta de personal y envíos y entregas. Proporcione información en horas determinadas y/o en un lugar central para calmar la ansiedad y asegurar de que ninguna pregunta de un empleado quede sin respuesta. Use un lenguaje sencillo e informe a los empleados sobre lo que está pasando, lo que está haciendo la granja y lo que ellos tienen que hacer. Adopte estas medidas ahora para minimizar el impacto de COVID-19 en su granja y para reducir el riesgo para su familia y amigos.

• Aliente de manera firme a los empleados enfermos a quedarse en casa, enfatice la importancia de la etiqueta respiratoria y la higiene de las manos para todos los empleados y dé atención especial a los empleados que corren alto riesgo de contraer el COVID-19 (los empleados mayores y con problemas de salud subyacentes):
  • Los trabajadores que llegan al trabajo y se sienten enfermos y los que se enferman en el trabajo deberán ser aislados de los otros empleados y enviados a su casa de manera inmediata.
  • Coloque pósteres (carteles publicitarios) que alientan a sus empleados a quedarse en casa cuando están enfermos y promueven la buena etiqueta respiratoria y la higiene de las manos en las entradas y otros lugares principales del lugar de trabajo.

• Realice limpiezas de manera rutinaria:
  • Limpie de manera rutinaria todas las superficies que se tocan con frecuencia en el lugar de trabajo, y consulte las recomendaciones de limpieza y desinfección.
  • Tome más precauciones al desinfectar las salas de descanso, los baños y otros lugares donde se reúnen sus empleados. Limpie las superficies, tales como las cubiertas o mostradores, los apagadores de luz, las áreas de preparación de alimentos, el equipo usado con frecuencia, los relojes fechadores, los mangos de herramientas, los volantes y las perillas o manijas de las puertas.
  • Aliente a sus empleados a lavarse las manos con jabón y agua tibia por los menos 20 segundos, y proporcione gel antiséptico que contiene por lo menos un 60 por ciento de alcohol.

• Proporcione información e instrucciones verificadas de fuentes fiables.
• Información específica de Wisconsin sobre el COVID-19, que incluye fichas de información en inglés, chino, español y hmong (el Departamento de Servicios de Salud de Wisconsin)
• Si un empleado está en un buen estado de salud, pero uno de sus familiares está contagiado por el COVID-19, debe notificar a su supervisor y consultar las recomendaciones del CDC (Centro para el control de enfermedades) sobre cómo realizar una evaluación de riesgos para la salud.
• Si se ha confirmado un caso de COVID-19 en uno de sus empleados, los empleadores deben informar al resto del personal de su posible exposición al COVID-19 en el lugar de trabajo y consultar las recomendaciones del CDC (Centro para el control de enfermedades) sobre cómo realizar una evaluación de riesgos para la salud, pero deben mantener la confidencialidad de la información médica del empleado enfermo.
• Información sobre atención médica y seguro médico, incluso la medicina a distancia/telemedicina (un consulto con un médico a través de una computadora, celular o tableta), fichas de información en inglés y español (UW-Madison)

• El COVID-19 es causado por un nuevo coronavirus (distinto de otros coronavirus) y no existe una vacuna aprobada para tratar esta enfermedad. Esta pandemia ha causado una crisis global. En este momento debe desalentar todo tipo de viaje y alentar la práctica de “distanciamiento social” como la mejor manera de proteger a su familia y amigos que se encuentran acá o en otro país.
What’s Your Staffing Plan if COVID-19 Hits Your Farm?

Written by Jim Versweyveld
Posted on April 7, 2020

Whether your farm workforce consists of hired labor, family members, or a combination of both, COVID-19 has the potential to create major challenges as you attempt to keep your operation running smoothly.

Now is the time to build a plan should any of your employees, key team leaders, or you yourself fall ill. Start by developing a list of all the critical tasks on the farm. Prioritize your list into the “must haves”, “nice to haves”, and the “can wait, for nows”. These guidelines with example templates for dairy operating plan and a crops/planting plan can help as you develop your own plans.

Focus first on the “must haves” and think about who is performing that job today and who you have on your team that could serve as a back-up. It may be helpful to brainstorm this with other leaders or the employees doing that job on your farm. Try to think outside-the-box of what an employee does for you today, and focus on what they could do, maybe with a little coaching or guidance. Are there employees on your team who could handle more of a leadership role? Are there employees who could be cross-trained, including safety practices, into another role? Now might be a great time to consider your team’s “bench” before you’re forced to or someone else is because you are ill.

Think about the way your workers do their work. Are they practicing social distancing? Could you organize your workforce into smaller teams to limit exposure? Smaller teams with less interaction between teams could limit the impact of the virus if one person comes to work infected before they show symptoms. Is there work that could be done by an individual instead of by groups? Even if things take a little longer, it may be the best approach to keep workers a safe distance from each other.

Think about the tasks on your farm that currently involve close human interactions. Are there ways to do that work differently? Can you stagger breaks and lunches? Yes, your employees may miss out on some camaraderie but will thank you in the long run. Could group texting or virtual meetings be a way to limit close contact?

Consider the next several weeks to few months on your farm. Beyond the day-to-day operations, what are some other critical tasks on the horizon? Fieldwork, planting crops, first crop hay, what work lies ahead this spring? Could some work be done by custom operators if a portion of your team is ill or off work caring for ailing family members? Or what if custom operators can’t make it to work because they have staffing shortages?

Next, develop a plan for sourcing additional workers, if necessary. Brainstorm with your team who they know who could potentially help out on the farm, if needed. With the premise of “good people know good people”
your talented employees with ideas they may have for workers who may have an interest in working on your farm and could help out in a pinch.

COVID-19 has already created upheaval in our nation’s workforce, as companies are forced into layoffs, downsizings, and closures. Displaced workers will typically start their search for a new position with the Wisconsin Department of Workforce Development, workforce development system. Contacting your area Job Center with your vacancies is a great way to connect with available workers. To find the closest job center, view this list by region. Also, Wisconsin Job Centers are the first point of contact when area businesses are forced to close or have significant layoffs, making them well aware of workers looking for work. Workforce development programs can offer opportunities for employees new to an industry as well.

Area employment agencies may have candidates ready and available to fill your openings—full-time, part-time, permanent or temporary. You’ll pay more per hour by going through an agency as their bill rate is built into the hourly wage, but this “try before you buy” method lets you have a working interview before bringing someone on to your team permanently. Also, the possibility of having someone start immediately may be worth the added expense if critical tasks are potentially going undone.

Lastly, think about the example you are setting for your team. Your employees will look to you for how serious to take this situation. Stay positive and set the tone for the importance of building a plan and for how quickly your farm can recover. Take this opportunity to let your team know that you care about their health, their families’ health, and the continued operation of their place of employment.

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6FT APART SAVES LIVES
BRING YOUR OWN TOOLS!
DO NOT SHARE AND STOP THE SPREAD OF COVID-19!

Extension
UNIVERSITY OF WISCONSIN–MADISON
WALWORTH COUNTY
¡TRAÉ TUS PROPIAS HERRAMIENTAS!
NO COMPARTIR Y DETENER LA DIFUSIÓN DE
¡COVID-19!

Extension
UNIVERSITY OF WISCONSIN–MADISON
WALWORTH COUNTY
2020 COMMUNITY GARDEN PARTICIPANT DATA SHEET

Last Name: ___________________________ First Name: ___________________________ M/I: _____

Last Name 2: ___________________________ First Name 2: ___________________________ M/I 2: _____

Address: ____________________________________________

City: __________________ State: ______ Zip Code: _______________

Home Phone: ___________________________ Cell Phone: ___________________________

Email: ___________________________ License Plate: ___________________________ 

Please indicate the total number of gardeners working in your plot and/or members of your family:

   Adult Males: _____ Adult Females: _____ Males under 18: _____ Females under 18: _____

Please check if you anticipate donating any vegetables to a food pantry or other organization:

   Donate to Pantry? ______

Please check if you would like your contact information added to the Community Garden Directory to connect with other gardeners:

   Yes, I would like my contact information added to the directory. ______

VOLUNTARY DEMOGRAPHIC DATA

Please provide the following demographic information about yourself. This information is used to ensure our programming is reaching a diversity of audiences. You reserve the option to not provide this demographic information. Should you choose to not provide this information, please choose "Prefer not to respond."

Race (check one): _____ African American/Black   _____ American Indian/Alaska Native
   _____ Asian    _____ Hawaiian/Pacific Islander    _____ Other
   _____ Two or more races    _____ White    _____ Prefer not to respond

Ethnicity (check one): _____ Hispanic or Latino   _____ Not Hispanic or Latino    _____ Prefer not to respond

Gender (check one): _____ Female    _____ Male    _____ Prefer not to respond

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2020 JARDÍN COMUNITARIO - HOJA DE DATOS

Apellido: _______________ Primer Nombre: _______________ Segundo Nombre: __________
Apellido 2: _______________ Primer Nombre 2: _______________ Segundo Nombre 2: ______

Dirección: ________________________________________________________________

Ciudad: _____________________________ Estado: _____ Código Postal:___________

Teléfono: ____________________________ Celular: _____________________________

Correo Electrónico: ____________________ Placa Automóvil: ____________________

Por favor, indique el número total de jardineros que trabajarán en su lote y/o miembros de su familia:

Hombres Adultos: __________ Mujeres Adultas: __________ Hombres menores de 18: __________

Mujeres menores de 18: __________

Por favor, confirme si usted quisiera donar verduras a una despensa de alimentos o a otra organización:

Sí _________ No _________

Por favor, confirme si desea que su información de contacto se añada al Directorio de Jardineros Comunitarios para conectarse con otros jardineros:

Sí _________ No _________

DATOS DEMOGRÁFICOS VOLUNTARIOS

La Universidad de Wisconsin-Extensión, un empleador con igualdad de oportunidades y acción afirmativa (EEO/AA), proporciona igualdad de oportunidades en empleo y programas, incluyendo los requisitos del Título VI, Título IX, y de la Ley Federal para Personas con Discapacidades en los Estados Unidos (ADA).

Raza (elija uno):  _____ Afroamericano/Negro  _____ Indio Americano/Nativo de Alaska

_____ Asiático  _____ Hawaiano/Isleño Pacífico  _____ Otro

_____ 2 o más razas  _____ Blanco

Etnicidad (elija uno):  _____ Latino  _____ No Latino

Género (elija uno):  _____ Femenino  _____ Masculino
6 PIES DE DISTANCIA
SALVA VIDAS
WASH YOUR HANDS OR USE SANITIZER!

GLOVES ARE NOT A SUBSTITUTE FOR PROPER HAND HYGIENE!

Extension
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WALWORTH COUNTY
¡LAVE SUS MANOS O USE DESINFECTANTE!
¡LOS GUANTES NO SON UN SUSTITUTO DE LA HIGIENE DE MANOS CORRECTA!

Extension
UNIVERSITY OF WISCONSIN–MADISON
WALWORTH COUNTY
Community gardens provide common ground for people to grow plants, build strong communities, and provide the space needed for a garden. Some benefits of gardening include raising fresh produce and saving money, learning new gardening skills, getting exercise and unwinding.

- Weather permitting, the garden will be open the first Friday in May.
- Tilling will be done prior to the growing season.
- Water will be available on site.
- The Extension University of Wisconsin-Madison Walworth County staff will have programs, demonstrations, and updates to support gardeners throughout the growing season.
- Produce must be harvested and plots cleaned by the fourth Friday in October 2020 (closing date).

The Walworth County Community Gardens are located on the southern side of County Road NN, east of downtown Elkhorn between Lakeland Hospital and Lakeland School, and across the street from the Lakeland Health Care Center. (From downtown Elkhorn, travel east on County Road NN and turn right on Healy Road.)

Thank you to Walworth County for providing the land to make the community garden project possible.
Our Goals:

- Improve scope of family vegetable production, consumption, and access.
- Expand access of fresh foods for limited-income residents.
- Provide educational programming for youth and adults to increase productivity of gardens, and to enhance awareness of the nutritional benefits of fresh vegetables.
- Donate part of our harvest to local food pantries.
- Provide a venue for outdoor activity for families and individuals, with the added advantage of reaping the benefits of fresh vegetables to enhance health.
- Create an area of demonstration gardens for hands-on community horticulture programs.
- Provide garden space for people that may have limited outdoor space.
- Establish a respectful and friendly gardening atmosphere!

Garden Plot Information

Individual plots will be approximately 20’ x 30’, 20’ x 20’, 10’ x 20’, and raised beds. All plots will be marked off by garden coordinators.

There are approximately 35 garden plots available on a first come, first serve basis.

For more information, please visit http://walworth.extension.wisc.edu or call the Extension office at (262) 741-4951.

Para información en español, comuníquese con Gonzalo.
Los jardines comunitarios ofrecen un espacio para que las personas puedan sembrar sus propias plantas y construir comunidades más fuertes. Algunos de los beneficios de trabajar en su jardín incluyen: tener acceso a verduras frescas, ahorrar dinero, aprender las habilidades cosechar, estar activos físicamente y tener un espacio para relajarse.

- Si el clima permite, el jardín abrirá el primer viernes de mayo, 2020
- La preparación de la tierra se hará antes de la temporada de siembra
- Habrá agua disponible para regar las plantas.
- La Extensión Universidad de Wisconsin–Madison condado de Walworth tendrá programas y demostraciones para apoyar y ayudar a los jardineros.
- Todos los alimentos cosechados deberán ser recogidos y el terreno deberá quedar limpio antes de el cuarto viernes en Octubre, 2020

Los jardines comunitarios están ubicados en el lado sur de County Road NN, al este del centro de Elkhorn entre de la escuela de Lakeland y el Hospital de Lakeland. (desde el centro de Elkhorn, vaya hacia el Este en County Road NN y voltee a la derecha en Healy Road.)

Gracias al Condado de Walworth por proporcionar la tierra en que hemos establecido el jardín comunitario

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Para poder acomodar las necesidades de una persona con una discapacidad o limitación, favor de comunicarse antes de la fecha del programa o actividad correspondiente. Favor de solicitar este tipo de apoyo lo más pronto posible para que se puedan hacer los arreglos necesarios. Solicitar apoyo de este tipo se mantiene confidencial.
Nuestras Metas:

○ Mejorar el alcance de la producción y acceso a las verduras.
○ Mejorar acceso a verduras frescas para familias de bajos recursos.
○ Ofrecer programas educativos para jóvenes y adultos para aumentar el uso del jardín y para aumentar el conocimiento de las ventajas alimenticias de las verduras frescas.
○ Donar parte de la cosecha a las despensas de alimentos en la comunidad.
○ Proveer una forma de tener actividades fuera de casa para las familias e individuos, con la ventaja de tener verduras frescas para mejorar la salud.
○ Crear un área de demostración para los jardineros donde se enseñará y practicará con personas encargadas de programas de cultivo.
○ Proporcionar un espacio para la gente que no tiene acceso a los jardines.
○ Establecer una atmósfera que cultiva el respeto y que crea amistades.

Información sobre los lotes

Espacios individuales que medirán aproximadamente 10’ x 20’, 20’ x 20’, 20’ x 30’ y espacios elevados. Todos los terrenos serán designados por los cordinadores del jardín. Hay aproximadamente 35 lotes disponibles, el que primero se registre, obtendrá el terreno primero.

Precio de Renta:

<table>
<thead>
<tr>
<th>Espacio</th>
<th>Precio</th>
</tr>
</thead>
<tbody>
<tr>
<td>10’ x 20’</td>
<td>$15.00</td>
</tr>
<tr>
<td>20’ x 20’</td>
<td>$25.00</td>
</tr>
<tr>
<td>20’ x 30’</td>
<td>$35.00</td>
</tr>
<tr>
<td>Espacio Elevado</td>
<td>$10.00</td>
</tr>
</tbody>
</table>

(Hay disponibilidad limitada)

Hay becas disponibles según la necesidad.

Para más información, visite http://walworth.extension.wisc.edu o llame a (262) 741-4951.

Para información en español, comuníquese con Gonzalo.
2020 Walworth County Community Garden Guidelines

Ensuring enjoyable gardening experiences for all of the garden community is the primary goal of these rules and responsibilities. For this reason, observe the rules of the garden and be a good neighbor.

All gardeners must sign and return this form to the UW-Extension office prior to planting.

Information for gardeners:

1. The garden should be a safe place for the community, children, and other gardeners. Do not bring anything that will compromise the safety of the garden.
2. The garden’s steering committee has the duty of enforcing rules and making decisions for the garden between annual meetings of all gardeners. They have authority to resolve conflicts, including refusing a plot to a gardener or dismissing a current gardener.
3. Weather permitting, garden plots will be open approximately the third Friday in May 2020. Produce must be harvested and plots cleaned by the fourth Friday in October. This includes the removal of everything you brought into the garden.
4. Chemical weed killer (herbicides) and moth balls are NOT allowed. If you have a pest that needs control, the Walworth County Extension at 262-741-4951 can give safe pest-control options.
5. The Walworth County Beekeepers Club will have educational bee hives near the garden; therefore any pesticide containing the chemical Carbaryl (commonly sold as SEVIN) is strictly prohibited and should not be used. It is a violation of federal law to use any pesticide in a manner inconsistent with its label.
6. Plants must be grown within the plot boundaries. No perennial plants allowed. Tall crops (sunflowers, corn, trellised plants) may be grown, but should not shade another garden plot.
7. Water will be available on site. Hooking up your garden hose to the coupler at the garden is allowed. Hoses are only allowed through designated walking areas and cannot be dragged through plots. Gardeners must be present when their hose is hooked up to the water source.
8. Hoses are to be rolled up and stored at designated hose stations after each use.
9. Do not waste water; turn hoses off when not in use.
10. Only established paths going to and from your plots may be used.
11. Children are encouraged in the garden. We ask that they stay within the respected plot and the common areas of the garden.
12. Plastic mulch and plastic orange fences are not allowed. Biodegradable mulch such as compost, leaves, and straw are encouraged. No wood chips are allowed as mulch because of the slow decomposition rate.
13. No pets or alcoholic beverages are allowed.
14. Gardens should look tidy all growing season. Gardeners are responsible for controlling the weeds throughout the growing season and preventing them from spreading to other gardens. If your plot is overgrown with weeds, you will receive a warning. After two weeks of no action, your plot may be mowed or reassigned by garden coordinators.
15. All weeds and diseased plants should be disposed of in the designated area. Please no trash in the piles. Please no kitchen scraps as it may attract animals.
16. All gardeners are responsible for providing their own tools, seeds, and plants.
17. Initial tilling will be done prior to the growing season; however, additional tilling might be necessary.
18. In the fall, remove all materials that were brought into the garden. If it grew in the garden, it can stay in the garden.
19. Volunteer time is encouraged for upkeep of the whole garden.
20. The Community Garden directory is to be used for positive communication only. Do not contact gardeners for unkept gardens (see guideline #14)
21. Neither Walworth County nor the University of Wisconsin-Extension Office is liable in case of accident, theft, or vandalism.

Please Note: If the garden coordinators notice that the above rules and guidelines have not been followed, then you will receive a warning letter explaining what problems need to be addressed. If the situation has not been corrected after two weeks, you will lose the plot and it will be assigned to a different gardener.

Stealing and vandalism will not be tolerated. Call the Elkhorn Police Department at 262-723-2210 to report theft or vandalism problems. In case of emergency dial 911.
WAIVER
I have read and understand the application and accept these rules, terms, and conditions stated above for the participation in the UW-Extension Walworth County Community Garden.

Name (Please print): ______________________________________________________________________

Applicant Signature: _____________________________________________________________________ Date: ________________

Mail Garden Plot Registration and original signed Guidelines to:
UW-Extension Community Garden, 100 W. Walworth St., Elkhorn, WI 53121

An EEO/AA employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title VI, Title IX, and the Americans with Disabilities Act (ADA) requirements. Please make requests for reasonable accommodations to ensure equal access to educational programs as early as possible preceding the scheduled program, service, or activity.
Jardín Comunitario del Condado de Walworth

2020 Reglas

La meta principal de estas reglas y responsabilidades es asegurar una experiencia agradable para la comunidad del Jardín. Por esta razón, siga las reglas y sea un buen vecino.

Información para jardineros:

Debido a nuestra actual emergencia sanitaria nacional, siga las pautas de seguridad en relación con COVID-19. Mantenga una distancia de 6 pies entre usted y otros jardineros. No compartan herramientas o suministros con otros jardineros. Use guantes para evitar el contacto con las superfi cies. Si presenta síntomas de COVID-19, o ha entrado en contacto con alguien que lo ha hecho, no venga al jardín. Por favor, limite el número de personas que vienen a la vez para preparar y mantener sus parcelas.

Todos los jardineros deben firmar y devolver esta forma a la oficina de la Extension de la Universidad de Wisconsin antes de empezar a plantar en el jardín.

1. El jardín debe ser un lugar seguro para la comunidad, niños (as) y otros jardineros. No traiga nada que pueda comprometer la seguridad del jardín.
2. El comité directivo del jardín tiene la tarea de reforzar las reglas y tomar decisiones sobre el jardín dentro de las reuniones anuales de todos los jardineros. Ellos tienen la autoridad de resolver conflictos, incluyendo el negarle un espacio para plantar a un jardinero o cortar el beneficio de seguir sembrando a un jardinero que esté sembrando actualmente.
3. Si el tiempo lo permite, los espacios para sembrar serán abiertos aproximadamente el tercer Viernes en mayo. La cosecha deberá ser recogida y los espacios deberán estar limpios para el cuarto viernes en octubre. Esto incluye remover cualquier otra cosa que usted haya traído al jardín.
4. Químicos para matar las malas hierbas o bolas para polillas NO son permitidos en el jardín. Si usted necesita controlar algunas plagas, llame a la Extension de la Universidad de Wisconsin al 262-741-4951 para darle opciones seguras de pesticidas.
5. El club de conservadores de abejas tendrán colmenas de abejas cerca al jardín; por lo tanto cualquier pesticida que contenga el químico llamado “Carbaryl” (comúnmente se vende como SEVIN) está estrictamente prohibido y no debe ser usado en el jardín. Es una violación a las leyes federales usar cualquier tipo de pesticida que no siga las reglas.
6. Las plantas deben ser sembradas dentro de los espacios marcados. No se permiten plantas perennes. Plantas altas como el maíz (elote), girasoles y enredaderas pueden crecer, pero no deben hacer sombra a otros sembrados.
8. Las mangueras deben ser enrolladas y guardadas en los sitios designados después de cada uso.
9. NO desperdicie el agua; cierre las fuentes de agua cuando no esté regando sus plantas.
10. Solo use los caminos que están destinados para moverse dentro de los lotes destinados.
11. Los niños (as) son bienvenidos en el jardín. Nosotros pedimos que ellos estén dentro de sus respectivos lotes y en las áreas comunes del jardín.
12. Paja de plástico (Plastic Mulch) y vallas de plástico naranja (Plastic Orange Fences) no están permitidas. Paja biodegradable como es el compost, hojas y caña son permitidas. Astillas de madera no son aceptadas como “mulch” por su lenta descomposición.
13. No se permiten animales o bebidas alcohólicas. Los jardines deben lucir limpios durante toda la temporada de crecimiento. Los jardineros son responsables del controlar las malas hierbas durante toda la temporada de crecimiento y prevenir que estas malas hierbas invadan otros jardines. Si en su lote se llena de malas hierbas usted recibirá una notificación, después de dos semanas, si usted no ha tomado acción su lote será segado para remover la maleza y el comité directivo designará el espacio a un nuevo jardinero.
14. Toda la mala hierba y las plantas que estén enfermas deberán ser depositadas en las áreas asignadas. Por favor no tire basura en las pilas. Por favor no use desechos de la cocina por que puede atraer animales.
15. Todos los jardineros son responsables de proveer sus propias herramientas, semillas y plantas.
16. Inicialmente se debe hacer un arreglo de la tierra antes de empezar a sembrar, aunque una limpieza o arreglo de la tierra adicional puede ser necesario.
17. En el otoño, remueva todo el material que usted trajo al jardín, si creció en el jardín puede quedarse en el jardín.
18. Voluntarios son bienvenidos para ayudar a cuidar del jardín comunitario.
19. El Directorio del Jardín Comunitario es para ser usado solo para comunicaciones positivas. NO contacte los otros jardineros si ellos no están cuidando sus jardines.
20. El Condado de Walworth y/o la Extension de la Universidad de Wisconsin NO son responsables en caso de accidente, robos o vandalismo.

Por favor lea la siguiente nota: Si el coordinador(a) del Jardín Comunitario nota que las reglas y normas anteriores no se siguen, usted recibirá una nota de advertencia explicándole que el problema necesita ser solucionado. Si la situación no es corregida en las siguientes dos semanas, usted perderá el lote y este será designado a un diferente jardinero.

NO se toleraran robos o vandalismo. Puede llamar al Departamento de Policía de Elkhorn al 262-723-2210 para reportar problemas de robo y/o vandalismo. En caso de emergencia marque 911.

Puede guardar la información anterior para sus archivos

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Aceptar la Responsabilidades:

Yo he leído y entendido la aplicación y acepto las reglas, términos y condiciones descritas arriba para la participación en el Jardín Comunitario de la Extension de la Universidad de Wisconsin del Condado de Walworth.

Nombre (escriba su nombre): ____________________________________________

Firma del aplicante: ____________________________________ Fecha: ______________

Envié la forma de registro para un lote en el Jardín y el original firmado de las reglas a:

UW-Extension Community Garden, 100 W. Walworth ST. Elkhorn, WI 53121