1. Agenda

   Documents:

   FEBRUARY 18, 2019 EXECUTIVE COMMITTEE AGENDA.PDF

2. Meeting Materials

   Documents:

   FEBRUARY 18, 2019 EXECUTIVE COMMITTEE PACKET.PDF
   FEBRUARY 18 2019 EXECUTIVE COMMITTEE MINUTES APPROVED.PDF
County Board Executive Committee
MEETING NOTICE
Monday, February 18, 2019
10:00 AM
County Board Room 114
Walworth County Government Center
100 W. Walworth St., Elkhorn, Wisconsin

Dave Weber, Chair          Charlene Staples, Vice-Chair
Supervisor Susan Pruessing  Supervisor Nancy Russell  Supervisor Dan Kilkenny

(Posted in compliance with Sec. 19.84 Wis. Stats.)

A quorum of the Agriculture and Extension Education, Land Conservation and Park Committees will be in attendance. It is possible that a quorum of the county board or any of its other committees could be in attendance at this meeting.

Agenda enclosures are available upon request from the County Administrator’s Office or on the County’s web page (www.co.walworth.wi.us). The agenda packet, including supporting documents, may be large, depending upon the number of enclosures. Downloading it will require ample computer memory and may take significant time.

A G E N D A

Note: all agenda items are subject to action.

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of Minutes
   a) January 14, 2019 Executive Committee Meeting (encl. pp. 3-6)
6. Public Comment Period
7. Consent Items – expense/mileage reimbursement claims submitted by:
   a) Allan Polyock, county representative on WRRTC, in the amount of $137.00 (encl. p. 7)
8. Appointments. Recommendations regarding County Administrator’s nominations:
   a) Aging and Disability Resource Center (ADRC) Governing Board – appointment of Michael McKay (encl. pp. 8-10)
   b) Lakeshores Library System Board – appointment of Jill Rodriguez (encl. pp. 11-12)
9. New business
   a) WCEDA Annual Update (encl. pp. 13-23)
   b) Discussion regarding State communications infrastructure project and 911 Center Radio System Replacement Project (encl. p. 24)
10. Reports/announcements by Chairperson
11. Set/confirm next meeting date and time – Monday, March 18, 2019 at 10:00 a.m.

12. Claims and litigation. The committee may discuss the following topic(s) in open session. The committee may convene in closed session pursuant to the exemption contained in Section 19.85(1)(g) of the Wisconsin Statutes, “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved,” relative to the items listed below:

   a) Notice of Claim for Damages – We Energies (encl. pp. 25-26)

The committee will reconvene in open session and may discuss and/or take action on the above-referenced agenda item(s).

13. Adjournment

Submitted by: Dave Weber, Committee Chairperson
David A. Bretl, County Administrator

Posted: February 14, 2019
Memorandum

To: Walworth County Executive Committee
From: David A. Bretl, County Administrator
Date: February 14, 2019
RE: February 18, 2019 Executive Committee Meeting

Consent Items. Expense and mileage reimbursement claims submitted by Allan Polyock, county representative on WRRTC is included on the agenda for approval.

Appointments
Aging and Disability Resource Center (ADRC) Governing Board. I am forwarding the nomination of Michael Kay for re-appointment to the ADRC Governing Board.

Lakeshores Library System Board. I am forwarding the nomination of Jill Rodriguez for appointment to the Lakeshores Library System Board. Ms. Rodriguez would replace Edgar “Skip” Mosshamer who recently resigned from this board.

New Business
WCEDA Annual Update. Derek D’Auria will present an update on WCEDA’s 2018 activities.

Discussion regarding State communications infrastructure project and 911 Center Radio System Replacement Project. At our December meeting, you asked to bring this topic back for discussion. Our Capital Improvement Plan (CIP) currently has slated $25.4 million for a “911 Center Radio System Replacement Project.” The first $2.5 million is scheduled to be spent in 2020. If the project stands as it has been included in the budget, it will be the largest single CIP project since I have been with the County. You had previously reviewed an overview of recommendations made by our consultant. Additionally, we made you aware that the State of Wisconsin was studying options to improve its communications infrastructure. Our hope at that time was that we might be able to persuade the State to upgrade its infrastructure in a way that would benefit our County by lowering the cost of the radio project that we would need to implement.

The purpose of putting this on the agenda is four-fold:

1. Update on the status of the State of Wisconsin communications project.
2. Is there an opportunity for the County, WCA and Sheriff to lobby for the State to invest in a version of the project that will benefit the County?
3. Are we still on track to begin constructing this project in 2020?
4. What are our next steps?

Claims and litigation. Your agenda includes one (1) claim matter for discussion in closed session.
Please call with any questions you may have.

DAB/nh
Chair David Weber called the meeting to order at 9:00 a.m.

Roll call confirmed a quorum of members was present: Chair David Weber, Vice Chair Charlene Staples, and Supervisors Dan Kilkenny and Nancy Russell. Supervisor Susan Pruessing was absent.

Others in Attendance
County Board members: Supervisor Tim Brellenthin
County staff: County Administrator David Bretl; Sheriff Kurt Picknell; Jail Administrator John Delaney; Director-Public Works Richard Hough; Veterans Services Officer Nathan Bond; Clerk of Circuit Court Kristy Secord

Vice Chair Staples made a motion, seconded by Supervisor Kilkenny, to approve the agenda. Motion carried by voice vote.

On motion by Supervisor Russell, seconded by Vice Chair Staples, the minutes of the December 10, 2018 meeting were approved by voice vote.

Public Comment

Consent Items – expense/mileage reimbursement claims submitted by:
- Richard Kuhnke, Sr., county representative on WRRTC, in the amount of $120.85
- Allan Polyock, county representative on WRRTC, in the amount of $131.75
- John Roth, citizen representative on Board of Adjustment, in the amount of $20.40
- Anna Seaver, citizen representative on Board of Adjustment, in the amount of $38.53

Supervisor Kilkenny made a motion, seconded by Vice Chair Staples, to approve all of the expense/mileage reimbursement claims. Motion carried 4-0.

Appointments – Recommendations regarding County Administrator’s nominations
Supervisor Kilkenny made a motion, seconded by Vice Chair Staples, to consider the appointment to the Traffic Safety Commission separately, and to approve the remainder of the appointments. Motion carried 4-0.
- Community Action Board – appointment of Carlo Nevicosi
- Delavan Aram Library Board – appointment of Robert Gray Betzer
- Health and Human Services Board/Lakeland Health Care Center Board of Trustees – nominations for election of Supervisors Tim Brellenthin and William Norem
- Lakeshores Library System Board – appointment of Laurie Kant-Hull
- Local Emergency Planning Committee – appointment of Gary Rowland and Ashley Vickers
- Traffic Safety Commission – appointment of Tom Anthony

County Administrator David Bretl said the nominee, Tom Anthony, previously serviced on the Traffic Safety Commission as the educational representative; however, he has recently retired from Gateway Technical College. He expressed an interest to continue serving on the Commission, and the Commission
recommended Mr. Anthony be appointed as a citizen member because of his years of experience and insight. Bretl said a new educational representative would be appointed to replace Mr. Anthony. Director-Public Works Richard Hough suggested the ordinance be revisited to consider limiting the number of citizen representatives on the Commission. Supervisor Russell added that the Commission has a large number of members, and it would be difficult from a quorum perspective to add members. She noted that citizens are encouraged to attend Traffic Safety Commission meetings and provide input. **Supervisor Kilkenny made a motion, seconded by Supervisor Russell, to approve the appointment of Tom Anthony to the Traffic Safety Commission as a citizen representative. Motion carried 4-0.**

**Unfinished Business**

- **County Administrator’s 2019 goals**
- Bretl said he revised some goals per previous discussion with the Committee, and added the workshop conducted in conjunction with County Board Chair Russell for citizens interested in serving on the County Board. Supervisor Russell asked about item 14, transition of Child Support and Volunteer Services to Administration. Bretl said as he is the Corporation Counsel, that office falls under his supervision. However, for clarification purposes, he will change to wording for Child Support to transition to “Corporation Counsel.” Vice Chair Staples asked about the State communication infrastructure project. Bretl explained that the State had issued a Request for Information (RFI) to improve their communications systems for prisons and statewide daily users. He and the Sheriff will work collaboratively to urge the project to go forward at the State level, with state-provided funding and uniform systems. Sheriff Picknell added that the proposed system would also include public works organizations and other entities. The proposal has been moved to the Department of Military Affairs, which will assist in keeping it in the forefront for action. Bretl said he would place this item on the February Executive Committee agenda for further discussion.

**Supervisor Kilkenny made a motion, seconded by Supervisor Russell, to approve the County Administrator’s 2019 goals as discussed herein. Motion carried 4-0.**

**New Business**

- **Ordinance Amending Section 2-235 of the Walworth County Code of Ordinances Relating to the Transportation Coordinating Committee**
- Director of Health and Human Services (HHS) Elizabeth Aldred recommended the ordinance be amended to authorize HHS Managers to recommend appointments of HHS employees who serve on the Transportation Coordinating Committee. Formerly, an employee from the Aging and Disability Resource Center served on the Committee, and she is retiring, and the new committee member works in another division at HHS. Bretl said it is important to have HHS input on the Committee. **Supervisor Kilkenny made a motion, seconded by Vice Chair Staples, to approve the ordinance amendment. Motion carried 4-0.**

- **Recognition of County Veterans Services Officer Nathan Bond**
- Bretl noted that the County Board received a letter from a family who wished to express their gratitude for the extraordinary customer service provided by Veterans Services Officer Nathan Bond and his department in assisting a physically disabled veteran with no resources to obtain services. Supervisor Russell said it is important to recognize Bond and his staff for providing exemplary service which went above and beyond their job duties. Bond thanked the Committee and recognized the support he received from his staff, the American Legion and Veterans Service Commission. **Vice Chair Staples made a motion, seconded by Supervisor Russell, to direct staff to prepare a resolution recognizing Nathan Bond.**

---

Page 4 of 26
Bond and the Veterans Services Department for their exemplary service to be presented to the County Board. Motion carried 5-0.

- Outagamie County Resolution No. 148-2018 – Dark Store Referendum Results
  Supervisor Russell made a motion, seconded by Supervisor Kilkenny, to direct the County Administrator to draft a resolution from Walworth County to urge passage of the Dark Store legislation. Bretl suggested that the County Board as a whole support the resolution, and that a written request from the Board be submitted to legislators/representatives urging their support. The County referendum results will be included in the resolution. Supervisors Russell and Kilkenny amended their motion to include the Administrator’s recommendations. Motion carried 4-0.

Reports/announcements by Chairperson – There were none.

Confirmation of next meeting date and time: The next business meeting was confirmed for Monday, February 18, 2019 at 10:00 a.m.

Claims and Litigation
The Committee convened in closed session at approximately 9:24 p.m. on motion and second by Supervisor Kilkenny and Vice Chair Staples pursuant to the exemption contained in Section 19.85(1)(g) of the Wisconsin Statutes, “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved,” relative to the items listed below. A roll call vote was conducted and all members present voted “aye. County Administrator David Bretl, Sheriff Picknell, Clerk of Circuit Court Kristy Secord, Director-Public Works and Supervisor Tim Brellenthin remained in closed session.

  a) Summons and Complaint – Scott R. Schmidt v. Walworth County, Kimberly S. Bushey–County Clerk, Wisconsin Department of Revenue, Richard G. Chandler-Secretary, Steve Gorton, Clerk of Circuit Court-Sheila Reiff
  b) Claim for vehicle damage – Albert and Helen Dietz, Hanover Insurance Group

The committee reconvened in open session at 9:33 a.m. on motion and second by Supervisor Kilkenny and Vice Chair Staples.

Supervisor Kilkenny made a motion, seconded by Vice Chair Staples, to direct staff to proceed as discussed in closed session on items a. and b., above. Motion carried 4-0.

Jail Tour
Bretl said County ordinance requires the County Board or designated committee to visit the jail facility annually, and it is good practice to keep apprised of jail operations and to engage in short and long-term planning. He and Sheriff Picknell have identified sections of the jail to tour this year, and hope to focus on other areas each succeeding year. Picknell posted a map of the jail, and noted that the façade of the building disguises the enormity of the 600,000 square foot facility. This tour will cover the sally port, administrative areas, intake, screening and booking. He showed locations of the divisions within the entire facility. The jail provides 24-hour medical and mental health services, and the population ranges from those serving light misdemeanor charges to those sentenced to life imprisonment. The Sheriff’s Office works closely with Health and Human Services and the courts on assessments, pre-trial diversion, OWI and Drug Treatment courts. Jail capacity averages 250, which allows flexibility for the future. The
Department of Corrections rated the jail at 512 total capacity: 251 for the jail and 261 in Huber. Jail Administrator John Delaney said services include numerous offsite medical transports for serious medical conditions and addiction issues. The jail has a medical practitioner on staff eight hours a week, and provides opioid addiction treatment within the facility before individuals are released. Infection control measures are observed at all times. Screening and classification processes were explained. Delaney said that the classification process is fluid, and changes are made as inmates transition into the system or exhibit signs of instability. Picknell said his office has the right to refuse transfer to the jail if an inmate presents with a medical or mental issue, at which time the individual is placed in an appropriate facility until cleared for incarceration. Bretl noted the responsibility for medical and mental health care provision is being debated statewide; if counties were required to provide near site facilities in the future, the costs would be a huge burden on taxpayers. Delaney said jail medical services are basically triage-oriented; many of the inmates have neglected their health for years because of lack of resources, chronic untreated conditions or addiction related issues, and the jail provides minimal health care and dental services to stabilize those individuals. Picknell said many with alcohol and drug addictions come to the facility and it is the first time they are faced with the inability to use. Support groups are made available to them, as well as literacy programs and skills training for employment.

There were no more questions from the Committee, and the tour commenced at 10:17 a.m.

Adjournment

At the conclusion of the jail tour, Supervisor Kilkenny made a motion, seconded by Vice Chair Staples, to adjourn the meeting at 10:45 a.m. Motion carried by voice vote.

Submitted by Becky Bechtel, Administrative Assistant. Meeting minutes are not considered final until approved by the committee at the next committee meeting.
## Form 1-651-A: 2019 BUSINESS EXPENSE

### REIMBURSEMENT FORM

**Department Name:**  
**Claimant's Name:** Allan Policky  
**Vendor # or Empl #:**

**County Board**  
**Claimant's Address:** P.O. Box 43, Zenda, WI 53195

By my signature of this form, I certify that I have a valid driver's license and required vehicle liability insurance, available upon request.

<table>
<thead>
<tr>
<th>Date of Expense</th>
<th>Description</th>
<th>Destination / Location</th>
<th>Mileage</th>
<th>Parking &amp; Toll</th>
<th>Lodging</th>
<th>Breakfast</th>
<th>Lunch</th>
<th>Dinner</th>
<th>*Depart Time from Work OR Home</th>
<th>*Return Time to Work OR Home</th>
<th>Overnight Stay Y/N</th>
<th>Misc Exp</th>
<th>Total Non-Mileage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/4/19</td>
<td>Wisconsin River Rail Transit Commission meeting</td>
<td>Dane County Highway Garage, 2302 Fish Hatchery Rd, Madison</td>
<td>$50.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$50.00</td>
</tr>
</tbody>
</table>

### TIME NEEDED IF CLAIMING MEALS/LODGING

Note: Please attach all receipts to a separate 8 1/2 X 11 piece of paper.

**Claimant's Signature:** Allan Policky  
**Date:** 1/19/19

**Supervisor's Statement:** I certify that I have reviewed this expense claim and find it to be reasonable and in compliance with established policy and the mission of the department.

**Supervisor's Signature:** Allan Policky  
**Date:** 1/19/19

Print Supervisor's Name

---

**Total Mileage:** $50.00  
**Total Non-Mileage:** $50.00  
**Total Reimbursement:** $137.00

- **Non-Mileage:** $53.25  
- **Mileage ($0.50):** $37.50  
- **Total Travel Expense:** $50.00  
- **Less Advances:** -

---

**Accrual:** S -  
**Accrual:** S -  
**Accrual:** S -  
**Accrual:** S -
Nomination for Committee/Board/Commission Appointment

Committee: Aging and Disability Resource Center (ADRC) Governing Board

Nominee: Michael D. McKay

Address: 538 Pheasant Ridge Ln
Fontana, WI 53125

Submitted by: David Bretl, County Administrator

Authority: Section 59.18, Wisconsin Statutes

Who will the nominee replace? The nominee is the incumbent.

When did/does the incumbent’s current term expire? Jun 30, 2019

Was this vacancy advertised? 

Comment Upon confirmation, Mr. McKay would be appointed for a three-year term to commence on July 1, 2019 and end on June 30, 2022.

Names of individuals who have expressed interest in serving in this position:

For incumbents, committee attendance, if known:
Memorandum

Date: February 11, 2019

To: Health and Human Services Board

From: Elizabeth Aldred, Director

Re: ADRC Governing Board – Board Member Reappointment

Please find attached a Notice of Interest form for Michael McKay. Mr. McKay, current board member, is seeking reappointment to the ADRC Governing Board. The ADRC Governing Board approved the recommendation today to appoint Mr. McKay for another term.

Term will be as follows:

Michael McKay, Reappointment
Term: July 1, 2019 – June 30, 2022

This recommendation will be forwarded to the Executive Committee for their consideration and appointment at the March 18, 2019 meeting. Thank you.

Mr. McKay’s Notice of Interest form is attached to this memo.
WALWORTH COUNTY
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: Michael D McKay
Mailing Address: 588 Pheasant Ridge Ln
Fontana, WI 53125
Phone: 262-275-6727

I reside in: ☒ the Village of Fontana

Please consider me for appointment to: ADRC

I am interested in serving as a citizen representative because: During my current term, I have learned about and hopefully have contributed to the important work of ADRC. Special skills, experience or qualifications I possess related to this appointment are: I have owned, co-owned, managed a variety of businesses and have broad experience that can transfer to ADRC activities. I also serve on the county TCC which has synergy with ADRC.

Check one of the following:
☐ I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.
☐ I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

[Signature]
Signature of Applicant

[Date]
1-17-19

Feel free to attach any additional documentation to this form.
Nomination for Committee/Board/Commission Appointment

Committee: Lakeshores Library System Board
Nominee: Jill Rodriguez
Address: 701 South Lake Shore Drive 3C
Lake Geneva, WI 53147

Submitted by: David Bretl, County Administrator
Authority: Section 59.18, Wisconsin Statutes

Who will the nominee replace? Edgar "Skip" Mosshamer

When did/does the incumbent’s current term expire? Dec 31, 2020
Was this vacancy advertised?

Comment: Upon confirmation, Ms. Rodriguez would be appointed to fill the unexpired term of Edgar "Skip" Mosshamer, which will expire on December 31, 2020.

Names of individuals who have expressed interest in serving in this position:

For incumbents, committee attendance, if known:
WALWORTH COUNTY
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: Jill Rodriguez
Mailing Address: 701 South Lake Shore Dr
Lake Geneva, WI 53147
Phone: 630.750.5432
Email: jillrodez426@gmail.com

I reside in: [ ] the Town of ____________________________
[ ] the Village of ____________________________
[ ] the City of Lake Geneva

Please consider me for appointment to: Lakeshores Library System Board

I am interested in serving as a citizen representative because: I love libraries
and as a new resident in Wisconsin I think I could lend
a fresh perspective as well as support the programs
and services that the library system provides

Special skills, experience or qualifications I possess related to this appointment are:
38 years as Public Library Director (34 + 4 years as Assi Direc) in Bensenville, IL

Check one of the following:
[ ] I am a resident of Walworth County and reside in the appropriate jurisdiction to
serve on the board or commission for which I am applying.
[ ] I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Jill Rodriguez 2-7-19
Signature of Applicant Date

Feel free to attach any additional documentation to this form.
1. Development Activities
   a. Completed or Underway Across the County
      i. Lake Geneva – Brewery, Brunk, Aspen Dental
      ii. Delavan – Schoeneck Container, Industrial Spec
      iii. Whitewater – Fairfield Inn/Engagement Ctr, Lavelle expansion
      iv. Elkhorn – Loves, Holiday Inn Express, Lafayette Truck Stop, Adams Electric
      v. East Troy – Knoll Precision, East Troy Brewery, LD’s BBQ
      vi. Mukwonago – Banker Wire
   b. WCEDA involvement
      i. Elkhorn – Lafayette Truck Plaza, Loves/Holiday Inn/Adams Elect
      ii. East Troy – East Troy Brewery, LD’s BBQ, Knoll Precision
      iii. Lake Geneva – Brewery
      iv. Whitewater – Lavelle
   c. In Planning Process
      i. Lake Geneva – Distillery
      ii. Delavan – Plastics company
      iii. East Troy – Uriel Pharmacy
      iv. Genoa City – Industrial Project
   d. Visits Stats Listed in 2018 Annual Report
      i. 65 visits with partner agencies and organizations
      ii. 115 visits with local companies and members
      iii. 34 attractions visits, 23 industrial and 11 commercial
      iv. 14 Start Up visits, 3 industrial and 11 commercial
      v. 13 Expansion visits, 6 industrial and 7 commercial

2. Business intelligence
   a. Events – Mfg Event (Jan), Business Resources Event (Mar), Tax Event (Apr), State of the County (May), Golf Fundraiser (Jun), 3 Drivers Social Media (Jun), Mfg Event (Aug), Planes, Trains, & Autos (Aug), Econ Dev 101 (Oct), 3 Drivers Wisconn Valley (Oct), WCEDA Annual Meeting (Nov), Mfg Event (Dec), Holiday Party (Dec)
   b. Job Fairs with Business Services Team
      General job Fair (Mar), WC Bus Expo and Job Fair (Apr), General Job Fair (Sep), Mfg. Job Fair (Oct)
   c. Monthly Newsletter
   d. Wage and benefits study for 4 sectors with 50+ respondents
   e. Manufacturing study for 200 manufacturers conducted by UW-Whitewater
   f. Business Mentor Program (refer to handout)

3. Workforce Development
   a. Inspire
      i. Online tool to connect businesses with students, teachers and parents to greatly increase interactions

(continued →)
ii. Schools (Badger HS, Big Foot HS, Delavan-Darien HS, East Troy HS, Elkhorn HS, Alternative HS, expecting Whitewater)

iii. Enhanced Partnership with BizTank – BizHub – UW Whitewater

iv. 41 member businesses

b. Made In Walworth County
   i. 3 Group Events
   ii. IMTS Event (Int’l Mfg. Tech. Show) - 50 Students
   iii. Newsletter
   iv. 20 member businesses

4. Miscellaneous Updates
   a. ED Task Force
      i. Conducted ED 101 Workshop delivered by WEDA
   b. IMTS Event (Int’l Mfg. Tech. Show)
      i. 50 Students
   c. WCEDA Board Member Changes
      i. Joined:
         1. Doug Yeager, Market Development for Walworth County and Burlington, Aurora Health
         2. Matt Janisin, V.P., Gateway Technical College
      ii. Completed Term/Resigned:
         1. Dirk Maroske, Aztalan Engineering
         2. Brienne Brown, Whitewater Foundation
         3. Jim McConoughey, Heartland Acquisitions & Development
         4. Beverly Kopper, UW-Whitewater
   d. Building Improvement Grant – 7 grants ($47k), $247k+ in improvements
   e. Tri-Troy Alliance – collaborative partnership for East Troy communities
   f. Courthouse Square Ice Rink – EEDA project
   g. Financials (refer to 2018 Annual Report for details)
   h. Membership (refer to 2018 Annual Report for details)
   i. Advertising & PR Efforts (second-home owners to consider opening a branch location or facility)

Annual Report link
SMALL BUSINESS DEVELOPMENT CENTER (SBDC) - WHITEWATER

KEVIN KAUFMAN
DIRECTOR
(262) 472-1689
kaufmank@uww.edu

CONTACT ME FOR:
Business plans and general advice

SERVICE CORPS OF RETIRED EXECUTIVES (SCORE)

EARL HUMPHREY
WALWORTH COUNTY SCORE REPRESENTATIVE
(414) 297-3942
earl.humphrey@scorevolunteer.org

CONTACT ME FOR:
Connection to business mentors and general advice

GATEWAY TECHNICAL COLLEGE

THALIA MENDEZ
BUSINESS RESOURCE SPECIALIST
(262) 898-7404
mendezt@gtc.edu

CONTACT ME FOR:
Business advice and connections to support services through Gateway Technical College

EXPORT SERVICES – MILWAUKEE7

CHAD HOFFMAN
EXPORT DEVELOPMENT MANAGER
(414) 287-4156
choffman@mke7.com

CONTACT ME FOR:
Import/Export advice for manufacturers

WHITEWATER UNIVERSITY TECHNOLOGY PARK

MARK JOHNSON
EXECUTIVE DIRECTOR
(262) 472-5290
johnsonmw@uww.edu

CONTACT ME FOR:
Growth wheel certified and general advice

WALWORTH COUNTY JOB CENTER

MARCI BARR
BUSINESS SOLUTIONS MANAGER
(262) 741-5180
mbarr@dwfs.us

CONTACT ME FOR:
Job training resources, including grants and funds

WISCONSIN WOMEN’S BUSINESS INITIATIVE CORPORATION (WWBIC)

KRISTEEN MORGENROTH
LOAN OFFICER
(262) 748-3778
Kristeen.Morganroth@wwbic.com

CONTACT ME FOR:
Funding, including start ups and general advice

WALWORTH COUNTY ECONOMIC DEVELOPMENT ALLIANCE (WCEDA)

DEREK D’AURIA
EXECUTIVE DIRECTOR
(262) 741-8527
derek@walworthbusiness.com

CONTACT ME FOR:
Business resources and general advice
2018 ANNUAL REPORT

MISSION
Walworth County Economic Development Alliance is dedicated to improving the quality of life for Walworth County residents by working with public and private sector partners to advance efforts that create jobs and build private sector investment in our communities.
What I said last year bears repeating: these are exciting times on the economic development front in Southeast Wisconsin. Amazon and Uline continue to expand in Kenosha County, Foxconn has finally broken ground on its facility in Racine County, and interesting new enterprises are still being attracted in droves to Rock County under the leadership of the Hendricks organization. In no small part through WCEDA’s efforts, activity is gaining momentum here in Walworth County as well, witness the recent Schoeneck Containers expansion in Delavan, but we all need to keep working together to make sure our County stays on the right track and gets its fair share of growth.

As our Executive Director, Derek D’Aura, has noted, workforce shortages are the number one obstacle to economic growth in our area. Last year, WCEDA began offering innovative solutions to help our members overcome this barrier. Make the most of your membership and give Derek a call today about the ‘Inspire’ and ‘Made in Walworth County’ programs. Both should prove to be great resources for your businesses, but they won’t succeed without your participation.

After you’ve called Derek to find out how he can help you, consider using your influence to begin helping us fix what I believe to be the second largest obstacle to economic growth in Walworth County: the anti-development attitude that seems entrenched in some of the leaders of our local communities. You know who they are. As I have said in the past to anyone who will listen, there is no natural reason why Walworth County cannot compete against the other counties in this region. We are blessed to have a terrific County Administrator and Board, we are strategically located on major transportation routes between Milwaukee/Madison and Chicago, and our citizens are some of the hardest working, most honest people I have met in my life. Nonetheless, a few vocal opponents continue to cause self-inflicted harm by needlessly standing in the way of sensible growth. So, we have stepped up our efforts to meet with our elected officials and change ‘hearts and minds’ as needed to create a more pro-business environment at all levels throughout Walworth County. I am happy to report progress, and with your help we can make that goal a reality.

Finally, I would like give thanks for the opportunity to serve WCEDA again this past year as Acting President, and I am now looking forward to watching our incoming President build upon our successes to take this organization to the next level.

Did you know?
Walworth County had a 3.5% TAX BASE INCREASE in 2016.

Southeast Workforce Development Area Industry Projections 2014-2024

12% Leisure & Hospitality
5% Education and Health Services
9% Construction

*Kenosha, Racine & Walworth Counties
DEREK D’AURIA  
WCEDA EXECUTIVE DIRECTOR

Pent up demand has been driving increased growth in almost all of the municipalities in our county. It’s great to see these investments happening. As you look around, you see an industrial building going up here, a big-box store going up over there and a brewery going into a renovated building downtown. Good jobs are being created and tax base is increasing. All this good news is heightened even more by the backdrop of the county’s fiscal situation, which was recently marked by a bond-burning party to celebrate its debt-free status, the only one of 72 counties that can make that claim.

One of our major efforts this year was around building our new workforce development programs, Inspire for Walworth County and Made in Walworth County. Providing solutions to increase worker availability may be the most valuable benefit we can provide to our economy in the coming years, particularly in light of the Foxconn development and the corresponding eco-system that will be needed to support it. Speaking of Foxconn, one of the early by-products we are seeing is a dramatic increase in collaborative efforts across numerous areas like education, training, workforce, access to capital, and use of technology. It has also created a sense of urgency around workforce, housing and infrastructure that is long overdue.

In terms of economic growth, 80-90% typically comes from existing businesses in a county like ours. Visits and interactions are key functions for me. Often times people don’t’ think to contact economic development professionals about their challenges or opportunities, but we can almost always connect them to valuable resources. As you will see in this report, WCEDA continues to be healthy and is doing important work. I hope I will have the opportunity to meet with you in the coming year, but don’t hesitate to request a meeting with me.

---

### Workforce Age by Industry, Walworth County 2017

Source: US Census Bureau, Longitudinal Employer-Household Dynamics, 2011 Q1

### Walworth County Total Tax Revenue (in 1,000s)

<table>
<thead>
<tr>
<th>Year</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011</td>
<td>$70,832</td>
</tr>
<tr>
<td>2012</td>
<td>$71,009</td>
</tr>
<tr>
<td>2013</td>
<td>$71,382</td>
</tr>
<tr>
<td>2014</td>
<td>$72,195</td>
</tr>
<tr>
<td>2015</td>
<td>$72,192</td>
</tr>
<tr>
<td>2016</td>
<td>$74,724</td>
</tr>
</tbody>
</table>

Source: Wisconsin Department of Revenue
BUSINESS RETENTION, EXPANSION & ATTRACTION ACTIVITY

65 Visits with partner agencies and organizations

115 Visits with local companies and members

34 Attraction Visits
- 23 Industrial
- 11 Commercial

14 Startup Visits
- 3 Industrial
- 11 Commercial

13 Expansion Visits
- 6 Industrial
- 7 Commercial

BUSINESS INTELLIGENCE

WCEDA either hosted or collaborated in 19 events that served nearly 2,500 attendees.

WCEDA collaborated with chambers, Gateway and the Job Center to host the 3RD ANNUAL WALWORTH COUNTY BUSINESS EXPO & CAREER FAIR.

WCEDA continues to share important information on a monthly basis around key areas of concern such as workforce, capital, useful business resources, and upcoming events and workshops, both from WCEDA and from other organizations.

Business Mentor Network: WCEDA organized a network of 7 non-profit organizations who provide no-cost business advice on topics, such as strategic planning, business plans, company formation, funding, export services, studies, training and business coaching. Over 150 network flyers were distributed to persons interested in utilizing these resources.

Completed simple wage study and benefits study for 4 key sectors with just over 50 respondents.

THE 3 DRIVERS SERIES

New! WCEDA collaborated with Walworth County chambers & tourism bureaus to offer four successful events!

THE 3 DRIVING ENGINES
OF WALWORTH COUNTY

THE 3 DRIVING COMPONENTS
OF WORKFORCE DEVELOPMENT

THE 3 DRIVING FUNDAMENTALS
OF A BRILLIANT SOCIAL WORK CAMPAIGN

THE 3 DRIVING FACTORS
OF WISCONSIN VALLEY

Over 500 attended these events. This collaborative effort:
- increases networking opportunities
- expands reach of business intelligence

Walworth County Worker Data

<table>
<thead>
<tr>
<th>Worker Age Range</th>
<th>Average # of Workers 2016</th>
<th>Average # of Workers 2017</th>
<th>Net Workers 2017 (+/-)</th>
</tr>
</thead>
<tbody>
<tr>
<td>19-21</td>
<td>2,502</td>
<td>2,491</td>
<td>-11</td>
</tr>
<tr>
<td>22-24</td>
<td>2,634</td>
<td>2,530</td>
<td>-104</td>
</tr>
<tr>
<td>25-34</td>
<td>7,742</td>
<td>7,720</td>
<td>-22</td>
</tr>
<tr>
<td>35-44</td>
<td>7,519</td>
<td>7,631</td>
<td>112</td>
</tr>
<tr>
<td>45-54</td>
<td>8,780</td>
<td>8,647</td>
<td>-133</td>
</tr>
<tr>
<td>55-64</td>
<td>7,651</td>
<td>7,900</td>
<td>249</td>
</tr>
<tr>
<td>65-99</td>
<td>2,675</td>
<td>2,807</td>
<td>132</td>
</tr>
<tr>
<td>Total</td>
<td>39,503</td>
<td>39,726</td>
<td>223</td>
</tr>
</tbody>
</table>

Source data taken from: http://gpiw.municipaldata.com/

Q: What is the annual impact of another 233 workers in the workforce using a conservative annual average income of $10,000?

A: Answer: $2.23 MILLION paid out in additional wages.

Q: Could a career awareness program like Inspire help lower the residents commuting out and attract more workers to commute in? 10% less going out equals 1,884 workers commuting to WC!

Commuting Patterns of Residents & Non-Residents

<table>
<thead>
<tr>
<th>Walworth County</th>
<th>#</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td># of WC Residents</td>
<td>102,228</td>
<td>100%</td>
</tr>
<tr>
<td># of WC Residents Employed</td>
<td>51,127</td>
<td>50%</td>
</tr>
<tr>
<td># of WC Residents Working in WC</td>
<td>32,283</td>
<td>32%</td>
</tr>
<tr>
<td># of WC Residents Working outside WC</td>
<td>18,844</td>
<td>18%</td>
</tr>
<tr>
<td># of WC Residents Commuting to Other WI Counties</td>
<td>13,327</td>
<td>13%</td>
</tr>
<tr>
<td># of WC Residents Commuting to Other States</td>
<td>5,517</td>
<td>5%</td>
</tr>
<tr>
<td># of WC Residents Commuting to IL</td>
<td>5,293</td>
<td>5%</td>
</tr>
<tr>
<td># of Workers Commuting into WC</td>
<td>12,859</td>
<td>13%</td>
</tr>
</tbody>
</table>

1. Manufacturing 221 Companies, 8,786 Jobs, 21.7% in County, Avg. Annual Wage = $51,722
2. Accommodation and Food Services 282 Companies, 6,039 Jobs, 14.9% in County, Avg. Annual Wage = $18,770
3. Retail Trade 312 Companies, 4,666 Jobs, 11.5% in County, Avg. Annual Wage = $26,264
5. Educational Services 75 Companies, 4,250 Jobs, 10.5% in County, Avg. Annual Wage = $47,766

Source: US Bureau of Labor Statistics (BLS) for Walworth County, 2017

**Elkhorn** Building Improvement Grant Program

WCEDA led the Elkhorn Economic Development Alliance (EEDA) Building Improvement Grant, which covers facade improvements as well as some structural and energy efficiency upgrades.

7 GRANT APPLICATIONS • $47K IN GRANTS • $235K INVESTED IN IMPROVEMENTS

**Workforce Development**

Inspire is a web-based program that makes students, teachers, and parents aware of local careers through a variety of interactions with local businesses.

**Walworth County Activity**
37 Business Participants • 6 School Districts • 1500 Interactions • 21 Activities

**Seven-County Regional Activity**
Students with a Saved Career 137,750 • Company Page Views 2,466
Career-Based Learning Experiences 6,017

Made in Walworth County is a membership-based group of manufacturers in the county that is working to promote careers in manufacturing to youth and community members, while sharing best practices and building a visible brand for the county.

20 Members • 21 Events • Over 600 Interactions

Economic Development Task Group

In response to the Foxconn Development, a task group was formed with board members to communicate regularly with elected municipal and state leaders about development readiness and supporting resources.

2 Projects — Ongoing Assistance with Two Struggling Municipalities • 2 Meetings with Elected Officials
1 Workshop — Conducted Professional Economic Development Workshop led by Wisconsin Economic Development Association (WEDA) • 17 Municipalities Participated

**BizTank Partnership**

WCEDA is proud to announce that it has partnered with BizTank to establish a BizHub facility at the Whitewater University Innovation Park, which is a pilot program that will facilitate internships between UW-Whitewater students and area businesses, starting with Geneva Supply in Delavan.
## WCEDA BALANCE SHEET
### AS OF DECEMBER 31, 2017

<table>
<thead>
<tr>
<th>ASSETS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Assets</td>
<td>$453,357</td>
</tr>
<tr>
<td>Cash and Cash Equivalents</td>
<td></td>
</tr>
<tr>
<td>Total Current Assets</td>
<td>$453,357</td>
</tr>
<tr>
<td>Fixed Assets</td>
<td></td>
</tr>
<tr>
<td>Furniture and Equipment</td>
<td>$15,181</td>
</tr>
<tr>
<td>Less: Accumulated Depreciation</td>
<td>($14,670)</td>
</tr>
<tr>
<td>Total Fixed Assets</td>
<td>$511</td>
</tr>
<tr>
<td>Other Assets</td>
<td></td>
</tr>
<tr>
<td>Loan Fund Loans</td>
<td>$134,418</td>
</tr>
<tr>
<td>Total Other Assets</td>
<td>$134,418</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td><strong>$588,286</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LIABILITIES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts Payable</td>
<td></td>
</tr>
<tr>
<td>Payroll Liabilities</td>
<td>$8,686</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td><strong>$8,686</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NET ASSETS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Assets</td>
<td></td>
</tr>
<tr>
<td>Restricted</td>
<td>$472,838</td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$106,762</td>
</tr>
<tr>
<td><strong>Total Net Assets</strong></td>
<td><strong>$579,600</strong></td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES AND EQUITY</strong></td>
<td><strong>$588,286</strong></td>
</tr>
</tbody>
</table>

## STATEMENT OF WCEDA HELP REVOLVING LOAN FUND LOANS
### DECEMBER 31, 2017

<table>
<thead>
<tr>
<th>Loan Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1-12-005</td>
<td>$29,636</td>
</tr>
<tr>
<td>#1-12-006</td>
<td>$1,652</td>
</tr>
<tr>
<td>#1-14-004</td>
<td>$10,753</td>
</tr>
<tr>
<td>#15-001</td>
<td>$11,947</td>
</tr>
<tr>
<td>#16-001</td>
<td>$58,781</td>
</tr>
<tr>
<td>#16-002</td>
<td>$21,649</td>
</tr>
</tbody>
</table>

## WCEDA PROFIT & LOSS
### JANUARY - DECEMBER 2017

<table>
<thead>
<tr>
<th>INCOME</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Earned Revenues</td>
<td></td>
</tr>
<tr>
<td>Project Management</td>
<td>$23,549</td>
</tr>
<tr>
<td>Membership Income</td>
<td>$188,544</td>
</tr>
<tr>
<td>Miscellaneous Revenue</td>
<td>$7,678</td>
</tr>
<tr>
<td>Program Income (Net)</td>
<td>$45,990</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$8,440</td>
</tr>
<tr>
<td>Total Earned Revenues</td>
<td>$274,201</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>$274,201</strong></td>
</tr>
<tr>
<td>Gross Profit</td>
<td></td>
</tr>
<tr>
<td><strong>NET INCOME</strong></td>
<td><strong>$2,374</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries &amp; Related Expenses</td>
<td>$186,043</td>
</tr>
<tr>
<td>Other Personnel Expenses</td>
<td>$6,215</td>
</tr>
<tr>
<td>Office Expenses</td>
<td>$20,278</td>
</tr>
<tr>
<td>Travel &amp; Meetings Expenses</td>
<td>$5,377</td>
</tr>
<tr>
<td>Depreciation &amp; Amortization</td>
<td>$253</td>
</tr>
<tr>
<td>Other Expenses</td>
<td>$13,397</td>
</tr>
<tr>
<td>Programming</td>
<td>$36,952</td>
</tr>
<tr>
<td>Revolving Loan Fund Expenses</td>
<td>$3,312</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>$271,827</strong></td>
</tr>
<tr>
<td><strong>Net Operating Income</strong></td>
<td><strong>$2,374</strong></td>
</tr>
</tbody>
</table>

Complete audited financials available upon request by current members.
2018 WCEDA BOARD MEMBERS

PATRICK DEMOON WCEDA President
Attorney, Godfrey, Leibsentle, Blackbourn & Howarth

KATE WALKER WCEDA Vice President of Administration
Director of Operations, Business & Workforce Solutions, Gateway Technical College

ANDY SENNERT WCEDA Secretary
District Sales Manager, QuadMed

MIKE JACKSON WCEDA Treasurer
Sr. Vice President, Town Bank

PETE WAUTLET WCEDA Past President
Partner, Baker Tilly

DAVID BRETTL
Walworth County Administrator, Corporation Counsel, WCEDA Board Liaison, Non-Voting Board Member

GARTH L. CHAMBERS
President & CEO, Paloma Resort Properties

BRIE NIE DIE BOLT-BROWN
Executive Director, Whitewater Makerspace

JENNIFER HALL
VP of Gov't Relations & Community Advocacy, MercyHealth

DR. CHRISTOPHER HIBNER
District Administrator, East Troy Community School District

BEVERLY KOPPER
Chancellor, University of Wisconsin - Whitewater

STEVE MAGNUSON
Managing Director, Grand Geneva Resort & Spa

DIRK MAROSKE
President, Prater Industries

DAN MILLER
Vice President, Kikkoman Foods

BILL THOMPSON
Principal, Bill Thompson Enterprises

DONNA WALKER
Economic Development Manager, Alliant Energy

DOUGLAS VEAGER
Market Sales Executive, Aurora Health Care

MEMBERSHIP AND EVENTS COMMITTEE

Geoff Hale
Owner, Home Lumber
John Zinzow
Principal, Benefit Concepts
A.J. Simms
Executive Director, Hebron House

BUDGET AND FINANCE COMMITTEE

Mike Jackson
WCEDA Treasurer, Sr. Vice President, Town Bank

Mary Nicolson
Vice President, First Citizens State Bank

Eric Wentz
President, Better By Design

WCEDA STAFF
Derek D'Aviria
Executive Director
Lisa Pawett
Program Manager

John Henderson
Commercial Real Estate Consulting, LLC

MELissa BAlISTRERI
Business Banking Officer, US Bank

Alan Larsen
Manager of Commercial Credit Analysis, Advia Credit Union

Stephanie Hansen
Executive Assistant

Leslie Gostomski
Marketing & Communications
Intentional economic development efforts fuel expansions, community revitalization, new business, and greater amenities.

**ACCOMPLISHMENTS WORTH SUPPORTING**

**WORKFORCE INTEGRATION**
WCEDA collaborates with secondary, post-secondary, and regional organizations to help align workforce resources.

A county-wide group dedicated to promoting manufacturing career opportunities.

**COMMUNITY MODEL**
WCEDA created a successful model of partnering with communities to deliver economic development services.

**REVOLVING LOAN FUND**
WCEDA successfully won a grant to establish a revolving loan fund that supports small business expansions or startups.

**COMMUNITY DEVELOPMENT GRANT**
Assisted local business with $250,000 grant for downtown revitalization project.

**EXPANSION EFFORTS**

**BIRDS EYE**

WCEDA facilitates expansion efforts. Birds Eye is a prime success story. Assisted Birds Eye in obtaining a $1.3 million forgivable loan to secure a $40 million expansion resulting in 127 new jobs over a three-year period.

**BUSINESS MENTOR NETWORK**
WCEDA assembled a local network of no-cost professional services.

**REGIONAL APPROACH**
WCEDA joined forces with the Milwaukee 7 economic development region to leverage resources and awareness.

**PROFESSIONAL DEVELOPMENT**
WCEDA developed professional development training courses to fill the needs of the business community.

**INFORMATION CLEARINGHOUSE**

WCEDA created a website that is a clearinghouse for resources that are vital to business expansion.

**HIGH SCHOOL AWARENESS**
WCEDA implemented a national program, Inspire, that connects businesses and students with career opportunities.

**BUILDING IMPROVEMENT GRANT PROGRAM**
Established a grant program to help revitalize city buildings.

**WCEDA is your personal advocate for matters that are vital to your business.**
- Workforce
- Incentives
- Research
- Capital

Membership connects you to the business community through events and shared information.

Walworth County Economic Development Alliance
400 County Road H, Suite 105, Elkhorn, WI 53121 • 262-741-8527 • www.WalworthBusiness.com
streamline the administrative duties of the Commission. He also stated more long-range planning for capital expenditures should be undertaken and adjustments should be considered regarding rate settings and hook-up fees to attract businesses to the area. He concluded by saying the Commission is in a solid financial position, and the infrastructure and maintenance of facilities are top notch. **Vice Chair Staples made a motion, seconded by Supervisor Russell, to recommend reappointment of Brian Olson to the Walworth County Metropolitan Sewerage District (WalCoMet) Commission. Motion carried 5-0.**

**New Business**

- **Sheriff’s Office Radio Assessment Project**
  Captain Jamie Green, who supervises the Communications division at the Sheriff’s Office, said in 2015, money was approved for 2016 for an assessment of the Sheriff’s Office radio system. In 2016, requests for proposals for consultants were issued, and only three responses were received. All three companies were located out of the region. The proposals were reassessed and broke into three phases, and Elert and Associates from Minnesota was chosen in 2017. Currently, staff and the consultant are doing site assessments and interviewing municipal police, fire and EMS users of the county radio system as to their concerns and recommendations for improvement. Green said one of the goals identified is to ultimately get all of the users on one frequency band, which will incur considerable expense to all parties. Green said the system will be designed to be sustainable for a long period of time, and the assessment will be thoroughly conducted with consideration given to regional interoperability as well. **Vice Chair Staples asked if there has been negative feedback from municipalities who have their own systems. Green replied there has been open dialogue about the merits of a single frequency system. The cities of Lake Geneva and Delavan are currently on their own systems. Vice Chair Staples expressed concern about the expense to the municipalities of converting to one system. Bretl said the cost to complete the project will be considerable; however, critical public safety concerns need to be addressed. The last upgrade to the county system was done in 2001, and current technology is nearing the end of its useful life. Chair Weber asked for a timeline for the project. Undersheriff Williams said after dialogue with the municipalities and the consultant’s research, he hoped some recommendations would be made by the end of 2018. In 2019, the request for proposals will be developed and sent out for bids with responses in time for planning the 2020 budget. Implementation of the build out will take two to three years. **Supervisor Russell made a motion, seconded by Vice Chair Staples, to accept the report and place it on file. Motion carried 5-0.**
  Supervisor Russell recommended placing discussion of the radio assessment project on the March 27, 2018 Intergovernmental Cooperation Council agenda.

- **Ordinance Amending Section 2-235 of the Walworth County Code of Ordinances Relating to the Transportation Coordinating Committee (TCC)**
  Bretl explained the changes are to update the ordinance governing membership on the TCC to reduce the number of committee members and make membership requirements less narrow. He recommended eliminating the sentence in the draft stating there would be no limit on terms. County ordinances only specify when there is a term limit. If none is stated, there is no limit. **Supervisor Russell made a motion, seconded by Supervisor Pruessing, to recommend the approval of the ordinance amendment, with the removal of the sentence on line 22 of on page two of the ordinance “There shall be no limit on the number of consecutive terms that a member may serve.” Motion carried 5-0.**
NOTICE OF CLAIM FOR DAMAGES

TO: Walworth County
   Attn: County Clerk
   100 W Walworth St
   Elkhorn, WI 53121

   PLEASE TAKE NOTICE, that pursuant to Sec. 893.80, Wis. Stats, We Energies, 231 W. Michigan St., Milwaukee, Wisconsin by Catherine Rouse, Claims Analyst, hereby gives notice that on or about December 6, 2018, the claimant suffered damage and associated gas loss in the area of N6293 Cth H in the Town of Sugar Creek, Wisconsin.

   PLEASE TAKE FURTHER NOTICE that at the aforementioned time and place, the claimant sustained damage to our underground gas facility.

   PLEASE TAKE FURTHER NOTICE, that all times material Walworth County through its officials, employees, agents or representatives, including but not limited to Walworth County, struck and damaged a 2" PE gas main during excavating activity.

   PLEASE TAKE FURTHER NOTICE that the damages suffered by We Energies were directly and proximately caused by the actions of Walworth County in that its employee, Dave Gross, in the course of employment, did damage to a We Energies gas facility while installing new road sign.
PLEASE TAKE FURTHER NOTICE, that by reason of the aforesaid actions of Walworth County, We Energies sustained damages for which it makes claim upon Walworth County in an amount to be determined and such other relief as provided by law.

PLEASE TAKE FURTHER NOTICE, that Catherine Rouse is the representative of the claimant in this matter, and any request for further information should be addressed to said individual at PO Box 1132, Milwaukee, Wisconsin, 53201-1132.

Dated at Milwaukee, Wisconsin, this 11th day of January, 2019.

WE ENERGIES

Catherine Rouse, Claims Analyst

P.O. ADDRESS:
We Energies
Claims, Room A145
PO Box 1132
Milwaukee WI 53201-1132
Telephone: 414-221-2432

Claim Number CL-201891599
Chair David Weber called the meeting to order at 10:00 a.m.

Roll call confirmed all members were present: Chair David Weber, Vice Chair Charlene Staples, and Supervisors Dan Kilkenny, Susan Pruessing and Nancy Russell.

Others in Attendance
County staff: County Administrator David Bretl; Director-Public Works Richard Hough; Sheriff’s Office Communications Division Captain Jamie Green
Members of the public: Derek D’Auria, Executive Director of Walworth County Economic Development Alliance (WCEDA)

Vice Chair Staples made a motion, seconded by Supervisor Pruressing, to approve the agenda. Motion carried by voice vote.

On motion by Supervisor Russell, seconded by Vice Chair Staples, the minutes of the January 14, 2019 meeting were approved by voice vote.

Public Comment – There was none.

Consent Items – expense/mileage reimbursement claims submitted by:
• Allan Polyock, county representative on WRRTC, in the amount of $137.00.
Vice Chair Staples made a motion, seconded by Supervisor Russell, to approve Mr. Polyock’s expense/mileage reimbursement claim. Motion carried 5-0.

Appointments – Recommendations regarding County Administrator’s nominations
• Aging and Disability Resource Center (ADRC) Governing Board – appointment of Michael McKay
• Lakeshores Library System Board – appointment of Jill Rodriguez
Supervisor Russell made a motion, seconded by Supervisor Pruressing, to approve the County Administrator’s recommendations on the above appointments. Motion carried 5-0.

New Business
• WCEDA Annual Update
County Administrator David Bretl said as the County provides significant funding to the Walworth County Economic Development Alliance (WCEDA), it is important to receive feedback on the organization’s activities and to provide input to their Board. WCEDA Executive Director Derek D’Auria provided a thorough update on the WCEDA’s 2018 development, business intelligence, Workforce Development, group events, Board member changes, workshops, and collaborative efforts with local businesses and institutions. Highlights of the year included involvement in major business developments in Elkhorn, East Troy, Lake Geneva and Whitewater, and assisting with planning for future development in the area. The Inspire program, which connects businesses with students, teachers and parents to increase interactions and promote awareness of careers in technology, expanded during 2018. Local businesses helped sponsor a trip for 50 interested students to McCormick Place in Chicago to the International Technology Manufacturing Show. WCEDA and local Chambers of Commerce are hosting events to promote careers in agriculture, manufacturing and tourism. WCEDA is also focusing efforts on providing smaller municipalities with information and assistance to attract business, and made a
presentation at the October 2018 Walworth County Intergovernmental Cooperation Council (ICC) meeting. The workforce age population in Walworth County is decreasing. WCEDA is partnering with Gateway Technical College and the Job Center to host four job fairs per year to encourage students to pursue careers in Walworth County. D’Auria said WCEDA’s financial position remains stable. There are currently 130 general members, and an additional 24 Inspire and 25 manufacturing members. D’Auria thanked the County Board for its continued support and promotion of economic development in Walworth County.

- Discussion regarding State communications infrastructure project and 911 Center Radio System Replacement Project

Bretl said the proposed communications infrastructure project and 911 Center radio system replacement project is currently estimated to cost $25.4 million, of which $2.5 million would be spent in 2020, and approximately $9 million each in two subsequent years. This is the largest single Capital Improvement Plan (CIP) project in Bretl’s memory, and would have a tremendous impact on the County’s budget and defer completion of other capital projects. Previously, the Committee considered an overview of recommendations made by the County’s consultant. In addition, the State of Wisconsin has been studying options to improve its communications infrastructure. Serious consideration needs to be given to whether the County is on track to proceed with the project in 2020 or defer proceeding until the State makes a decision on a comprehensive project. Sheriff’s Office Communications Captain Jamie Green said he contacted State officials and the state project is on hold. Requests for Proposals (RFP) were issued last year but have been canceled because of the new administration, which is normal procedure. Officials recognize the statewide importance and support of the project and are working to continue with the RFPs. The Wisconsin Counties Association (WCA) and Wisconsin Sheriffs Association have been lobbying in support of the statewide initiative. Discussion ensued on the scope and expense of the project. Green said the consultant projected a 15-year life expectancy if the County chose the vendor the consultant studied. Technology improvements could either lower or increase costs. The system would include all county answering points, including fire, rescue and police, and would allow communication anywhere within Wisconsin. Green agreed that it would be prudent to wait until the State budget is presented to make sure the statewide communications project is included and re-evaluate the County’s proposed project from there. Green noted there is a concern that the current system is reaching the end of its useful life; and replacement parts are becoming difficult to locate. All County stakeholders are on board with the single frequency project. Director-Public Works Richard Hough suggested forming a working group to discuss options for replacement of the entire system, adaptation of the existing system, etc. Supervisor Russell made a motion, seconded by Vice Chair Staples, to direct staff to prepare a resolution for consideration by the County Board urging the State to adopt a comprehensive communications infrastructure project; to solicit recommendations from a second consultant; to develop a plan incorporating options; and to get a recommendation from the Sheriff on the timing of the project. Motion carried 5-0.

Reports/announcements by Chairperson – There were none.

Confirmation of next meeting date and time: The next business meeting was confirmed for Monday, March 18, 2019 at 10:00 a.m.

Claims and Litigation
The Committee convened in closed session at approximately 11:22 a.m. on motion and second by Supervisor Kilkenny and Vice Chair Staples pursuant to the exemption contained in Section 19.85(1) (g) of the Wisconsin Statutes, “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or
is likely to become involved,” relative to the items listed below. A roll call vote was conducted and all members present voted “aye. County Administrator David Bretl and Director-Public Works Richard Hough remained in closed session.

a) Notice of Claim for Damages – We Energies

The committee reconvened in open session at 11:28 a.m. on motion and second by Supervisor Kilkenny and Vice Chair Staples.

Supervisor Kilkenny made a motion, seconded by Vice Chair Staples, to direct staff to proceed as discussed in closed session. Motion carried 5-0.

Adjournment
Supervisor Kilkenny made a motion, seconded by Vice Chair Staples, to adjourn the meeting at 11:28 a.m. Motion carried by voice vote.

Submitted by Becky Bechtel, Administrative Assistant. Meeting minutes were approved by the Committee on March 18, 2019.